

**CITY OF BONANZA, ARKANSAS
WATER DEPARTMENT**

**AGREED-UPON PROCEDURES REPORT AND
COMPILED FINANCIAL STATEMENTS**

DECEMBER 31, 2022



CITY OF BONANZA, ARKANSAS WATER DEPARTMENT

DECEMBER 31, 2022

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Independent Accountant's Report on Applying Agreed-Upon Procedures

To the City Council
City of Bonanza, Arkansas Water Department
Bonanza, Arkansas

We have performed the procedures enumerated below on the financial and billing records of the City of Bonanza, Arkansas Water Department as of and for the year ended December 31, 2022. The City of Bonanza, Arkansas Water Department's management is responsible for the financial and billing records.

The City of Bonanza, Arkansas Water Department has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose which is to comply with Arkansas Code Annotated 14-234-119 through 14-234-122 and *Guidelines for Conducting Agreed-Upon Procedures for Water and Sewer Service providers* as prepared by Arkansas Legislative Audit. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such users are responsible for determining whether the procedures performed are appropriate for their purpose.

The procedures and associated findings are as follows:

(1) Cash and Investments

- A. Perform a proof of cash for the year and reconcile year-end bank balances to book balance. We concluded this procedure with three adjustments to the Operations & Maintenance account. This account was adjusted with an increase of \$33,098 to add back old outstanding checks. An adjustment with a decrease of \$46,526.67 to subtract old outstanding deposits. And one final adjustment of \$1,581.41 to get the bank account in balance.
- B. Confirm with depository institutions the cash on deposit and investments. We concluded this procedure with no findings.
- C. Agree the proof of cash ending balances to the book balances for the year within 5% or \$500, whichever is greater. The ending balances for all accounts were within these parameters.

(2) Receipts

- A. Agree the deposits per the proof of cash for the year with the deposits per the journal within 5% or \$500, whichever is greater. We concluded this procedure and found the deposits were within the parameters.
- B. Agree ten customer payments on the accounts receivable sub ledger to deposit, billing documents. We concluded this procedure with no findings.
- C. For ten deposits, agree the cash/check composition of the deposit with receipt information. We concluded this procedure with no findings.

(3) Accounts Receivable

- A. Agree ten customer billings to the accounts receivable sub ledger. We concluded this procedure with no findings.
- B. Determine that five customer adjustments were properly authorized. We concluded this procedure with no findings.

(4) Disbursements

- A. Agree the disbursements per the proof of cash for year with the disbursements per the journal within 5% or \$500, whichever is greater. We concluded this procedure and found the disbursements to be within the parameters.
- B. Analyze all property, plant and equipment disbursements. We concluded this procedure with no findings.
- C. Select all disbursements to employees other than payroll and ten other disbursements and determine if they were adequately documented. We concluded this procedure with no findings.

(5) Property, plant and equipment

- A. Determine that additions and disposals were properly accounted for in the records. We concluded this procedure with no findings.

(6) Long-term debt

- A. Schedule long-term debt and verify changes in all balances for the year. We obtained a payment ledger from the Arkansas Department of Agriculture Natural Resources Division and Rural Development that reflects the payments made from the Department and concluded this procedure with no findings.
- B. Confirm loans, bonds, notes and contracts payable with lender/trustee/contractor. We concluded this procedure with no findings.
- C. Determine that the appropriate debt service accounts have been established and maintained. The Department has the appropriate debt service account established and concluded this procedure with no findings.

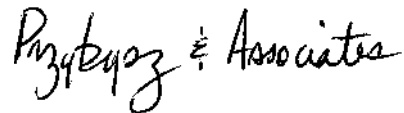
(7) General

- A. Determine that any items of financial significance were approved and documented in the minutes of the Council meetings. The minutes were provided to us and were read. We found all financially significant items to be documented.

We were engaged by the City of Bonanza, Arkansas Water Department to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the financial and billing records. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City of Bonanza, Arkansas Water Department and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City of Bonanza, Arkansas Water Department and Legislative Joint Auditing Committee and is not intended to be and should not be used by anyone other than these specified parties.



Przybysz & Associates, CPAs, P.C.
Fort Smith, Arkansas
August 15, 2024



To the City Council
City of Bonanza, Arkansas Water Department
Bonanza, Arkansas

Management is responsible for the accompanying financial statements of the business-type activities of the City of Bonanza, Arkansas Water Department, which comprise the statement of assets, liabilities, and equity – cash basis as of December 31, 2022, and the related statement of cash receipts and cash disbursements – cash basis for the year then ended in accordance with the cash basis of accounting. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the department's financial position, results of operations, and cash flows. Accordingly, these financial statements are not for those who are not informed about such matters.

We draw attention to the fact that the financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Przybysz & Associates, CPAs, P.C.
Fort Smith, Arkansas
August 15, 2024

CITY OF BONANZA, ARKANSAS WATER DEPARTMENT

STATEMENT OF ASSETS, LIABILITIES AND EQUITY - CASH BASIS

AS OF DECEMBER 31, 2022

Assets

Cash and cash equivalents \$ 132,108

Total Assets \$ 132,108

Liabilities and Equity

Fund balance \$ 132,108

Total Liabilities and Equity \$ 132,108

See accountant's report.

CITY OF BONANZA, ARKANSAS WATER DEPARTMENT

STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS - CASH BASIS

FOR THE YEAR ENDED DECEMBER 31, 2022

Cash Receipts

Water revenue	\$ 206,985
Interest	142
Total Cash Receipts	207,127

Cash Disbursements

Water purchased	34,840
Insurance	127
Bank charges	370
Dues and memberships	1,273
Office expense	1,422
Contract labor	22,653
Water testing fees	278
Utilities	6,137
Miscellaneous	2,232
Postage	640
Telephone	479
Equipment and supplies	13,153
Sanitation	7,639
Railroad easement	250
Operating transfers	22,940
Debt service	88,342

Total Cash Disbursements 202,775

Total Cash Receipts in Excess of Disbursements 4,352

Cash Balance - beginning of year (restated for only water department bank accounts) 127,756

Cash Balance - end of year \$ 132,108

See accountant's report.