

CITY OF WHEATLEY WATER AND SEWER DEPARTMENT  
WHEATLEY, ARKANSAS  
INDEPENDENT ACCOUNTANT'S REPORT ON  
APPLYING AGREED-UPON PROCEDURES  
FOR THE YEAR ENDED DECEMBER 31, 2021

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Members of the City Council  
City of Wheatley Water and Sewer Department  
Wheatley, Arkansas 72392

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON  
PROCEDURES

We have performed the procedures enumerated below on compliance with Ark. Code Ann. 14-234-119 to 122, of the City of Wheatley Water and Sewer Department as of December 31, 2021 and for the year then ended. The City of Wheatley Water and Sewer Department's management is responsible for the Department's accounting records.

City of Wheatley, Arkansas Water and Sewer Department has agreed to and acknowledged that the procedures performed are appropriate to meet the intended compliance with Ark. Code Ann 14-234-119 to 122. Additionally, the Mayor, City Council, and Management of the City of Wheatley, Arkansas Water and Sewer Department have agreed to and acknowledged that the procedures performed are appropriate for its purpose. This report may not be suitable for other purpose. The procedures performed may not address all the items of interest as a user of this report and may not meet the needs of all users of the report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purpose.

The procedures and the associated findings are as follows:

**Cash and Investments**

1. We performed a proof of cash for the year and reconciled year end bank balances to book balances.
2. We obtained confirmation of the cash on deposit for the Wheatley Water and Sewer Department:

|   |            |
|---|------------|
| First National Bank of Eastern Arkansas |            |
| Cash - Operating and Maintenance        | \$ 74,674  |
| Cash - Meter Deposits                   | 39,071     |
| Cash - Depreciation                     | 24,124     |
| Cash - Depreciation Reserve 87          | 12,577     |
| Certificate of Deposit - Water 87       | 8,557      |
|   | <hr/>      |
|   | \$ 159,003 |

### **Cash and Investments – cont'd**

3. We agreed the proof of cash ending balances to the book balances.

We found no exceptions as a result of these procedures.

### **Receipts**

1. Agreed the deposits per the proof of cash for the year with the deposits per the receipts journal.
2. Agreed 10 customer payments on the accounts receivable sub ledger to deposit and billing documents.

We found no exceptions as a result of these procedures.

### **Accounts Receivable**

1. Agreed 10 customer billings to the accounts receivable sub ledger.
2. Reviewed five customer adjustments for proper authorization.

As a result of these procedures, we noted that billings were properly posted and adjustments were properly documented as to review and authorization.

### **Cash Disbursements**

1. Agreed the disbursements per the proof of cash for the year with the disbursements per the journal within 5 %.
2. Analyzed all property, plant and equipment disbursements.
3. Selected 10 disbursements and determined that they were adequately documented.

We found no exceptions as a result of these procedures.

### **Property, Plant, and Equipment**

We determined that all additions and disposals were properly accounted for in the records.

We found no exceptions as a result of the procedures.

## Long-Term Debt

1. We scheduled long-term debt and verified changes in the balances for the year.
2. We confirmed the loan payables with the lenders.
3. We reviewed debt service accounts to determine if appropriate reserves have been established and maintained.

Terms of the loan agreements require that transfers be made to debt service reserve accounts, and depreciation reserve accounts. We noted that the appropriate reserve accounts have been established and maintained.

A summary of long-term debt activity is as follows:

|   | <u>12/31/2020</u> | <u>Additions</u> | <u>Reductions</u> | <u>12/31/2021</u> |
|---|-------------------|------------------|-------------------|-------------------|
| 5% ANRC Notes Payable in annual installments of \$4,132, through 2031 | \$ 34,331         |                  | \$ 2,415          | \$ 31,916         |
| US Bank, \$13,589 annually  |                   |                  |                   |                   |
| 2.36% through 2027  | 86,743            |                  | 11,542            | 75,201            |
|   | <u>\$ 121,074</u> | <u>\$ -</u>      | <u>\$ 13,957</u>  | <u>\$ 107,117</u> |

We were engaged by the City of Wheatley Water and Sewer Department to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively on the specified elements, accounts or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City of Wheatley Water and Sewer Department and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedure engagement.

Meyer & Ward

Meyer & Ward, P.A.  
Certified Public Accountants  
Wynne, AR

August 26, 2021

CITY OF WHEATLEY WATER AND SEWER DEPARTMENT  
FINANCIAL STATEMENTS – CASH BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2021  
AND  
INDEPENDENT ACCOUNTANT’S COMPILATION REPORT

MEYER AND WARD, P.A.  
CERTIFIED PUBLIC ACCOUNTANTS  
P.O. BOX 1045  
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**CITY OF WHEATLEY WATER AND SEWER DEPARTMENT  
WHEATLEY, ARKANSAS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

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INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Members of the City Council  
City of Wheatley Water and Sewer Department  
Wheatley, Arkansas 72392

Management is responsible for the accompanying financial statements of Wheatley Water and Sewer Department, which comprise the statement of assets, liabilities and net position – cash basis, as of December 31, 2021 and the related statement of cash receipts and disbursements- cash basis for the year then ended in accordance with the cash basis of accounting and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services, promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has omitted the management's discussion and analysis that the cash basis of accounting requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.

Management has elected to omit substantially all of the disclosures required by the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Department's financial position and results of operations. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information contained in pages 6 and 7 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

*Meyer & Ward*

Meyer and Ward, CPAS  
Wynne, AR 72396  
August 26, 2021

**CITY OF WHEATLEY WATER AND SEWER DEPARTMENT  
STATEMENT OF ASSETS, LIABILITIES, AND NET POSITION - CASH BASIS  
DECEMBER 31 2021**

**ASSETS**

**CURRENT ASSETS**

|                      |               |
|----------------------|---------------|
| Cash - Water         | \$ 74,674     |
| Total Current Assets | <u>74,674</u> |

**RESTRICTED ASSETS**

|                                |               |
|--------------------------------|---------------|
| Cash - Depreciation Reserve 87 | 12,577        |
| Cash - Depreciation            | 24,124        |
| Cash - Customer Deposit        | 39,071        |
| CD - Water 87                  | <u>8,557</u>  |
| Total Restricted Assets        | <u>84,329</u> |

**PROPERTY, PLANT, AND EQUIPMENT**

|                               |                    |
|-------------------------------|--------------------|
| Water and sewer system        | 1,041,018          |
| Equipment                     | 685,876            |
| Land                          | <u>5,082</u>       |
|                               | 1,731,976          |
| Less Accumulated Depreciation | <u>(1,146,083)</u> |
| Net Fixed Assets              | <u>585,893</u>     |

|                     |                          |
|---------------------|--------------------------|
| <b>TOTAL ASSETS</b> | <u><u>\$ 744,896</u></u> |
|---------------------|--------------------------|

SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT



**CITY OF WHEATLEY WATER AND SEWER DEPARTMENT  
STATEMENT OF ASSETS, LIABILITIES AND NET POSITION - CASH BASIS  
DECEMBER 31, 2021**

**LIABILITIES AND NET POSITION**

**CURRENT LIABILITIES**

|                                  |                             |
|----------------------------------|-----------------------------|
| Current Portion of notes payable | \$ 14,350                   |
| Total Current Liabilities        | <u>                    </u> |

**PAYABLE FROM RESTRICTED ASSETS**

|                |               |
|----------------|---------------|
| Meter Deposits | <u>26,505</u> |
|----------------|---------------|

**LONG TERM LIABILITIES**

|                                       |               |
|---------------------------------------|---------------|
| Notes payable, net of current portion | <u>92,767</u> |
|---------------------------------------|---------------|

|                          |                |
|--------------------------|----------------|
| <b>TOTAL LIABILITIES</b> | <u>133,622</u> |
|--------------------------|----------------|

**NET POSITION**

|                                  |                |
|----------------------------------|----------------|
| Net investment in capital assets | 478,776        |
| Restricted for debt service      | 8,557          |
| Unrestricted                     | <u>123,941</u> |
| Total Net Position               | <u>611,274</u> |

|   |                          |
|---|--------------------------|
| <b>TOTAL LIABILITIES AND NET POSITION</b> | <u><u>\$ 744,896</u></u> |
|---|--------------------------|

SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

**CITY OF WHEATLEY WATER AND SEWER DEPARTMENT  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS-CASH BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

|   |                          |
|---|--------------------------|
| Cash Receipts                                       |                          |
| Service Fees  | \$ 213,625               |
| Meter Deposits                                      | 5,875                    |
| Miscellaneous Receipts                              | 2,070                    |
| Interest  | 48                       |
| Total Cash Receipts                                 | <u>221,618</u>           |
| <br>Cash Disbursement                               |                          |
| Salaries and Labor                                  | 57,799                   |
| Water Purchased                                     | 58,401                   |
| Deposit Refunds                                     | 2,080                    |
| Utilities   | 13,711                   |
| Operating Maintenance and Supplies                  | 22,400                   |
| Insurance   | 1,250                    |
| Computer Support                                    | 5,203                    |
| Dues, Fees, and License                             | 2,830                    |
| Pond Analysis                                       | 1,688                    |
| Fuel  | 3,582                    |
| Postage and Billing                                 | 854                      |
| Professional Fees                                   | 7,200                    |
| Note Payments                                       | 17,721                   |
| Equipment Purchases                                 | 3,754                    |
| Miscellaneous                                       | 7,196                    |
| Total Cash Disbursements                            | <u>205,669</u>           |
| <br>Increase (Decrease) in Cash and Restricted Cash | 15,949                   |
| Cash and Restricted Cash - beginning of year        | <u>143,054</u>           |
| Cash and Restricted Cash - end of year              | <u><u>\$ 159,003</u></u> |

SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

## **SUPPLEMENTARY INFORMATION**

**CITY OF WHEATLEY WATER AND SEWER DEPARTMENT  
COMBINING SCHEDULE OF ASSETS, LIABILITIES, AND NET POSITION  
- CASH BASIS  
DECEMBER 31 2021**

**ASSETS**

|                                       | <u>Total</u>       | <u>Water</u>      | <u>Sewer</u>      |
|---------------------------------------|--------------------|-------------------|-------------------|
| <b>CURRENT ASSETS</b>                 |                    |                   |                   |
| Cash - Water                          | \$ 74,674          | \$ 37,337         | \$ 37,337         |
| Total Current Assets                  | <u>74,674</u>      | <u>37,337</u>     | <u>37,337</u>     |
| <b>RESTRICTED ASSETS</b>              |                    |                   |                   |
| Cash - Depreciation Reserve 87        | 12,577             | 12,577            |                   |
| Cash - Depreciation                   | 24,124             |                   | 24,124            |
| Cash - Customer Deposit               | 39,071             | 19,535            | 19,536            |
| CD - Water 87                         | 8,557              | 8,557             |                   |
| Total Restricted Assets               | <u>84,329</u>      | <u>40,669</u>     | <u>43,660</u>     |
| <b>PROPERTY, PLANT, AND EQUIPMENT</b> |                    |                   |                   |
| Water and sewer system                | 1,726,894          | 763,315           | 963,579           |
| Land                                  | 5,082              | 2,541             | 2,541             |
|                                       | <u>1,731,976</u>   | <u>765,856</u>    | <u>966,120</u>    |
| Less Accumulated Depreciation         | <u>(1,146,083)</u> | <u>(628,384)</u>  | <u>(517,699)</u>  |
| Net Fixed Assets                      | <u>585,893</u>     | <u>137,472</u>    | <u>448,421</u>    |
| <b>TOTAL ASSETS</b>                   | <u>\$ 744,896</u>  | <u>\$ 215,478</u> | <u>\$ 529,418</u> |

SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

**CITY OF WHEATLEY WATER AND SEWER DEPARTMENT  
COMBINING SCHEDULE OF ASSETS, LIABILITIES, AND NET POSITION  
- CASH BASIS  
DECEMBER 31 2021**

**LIABILITIES AND NET POSITION**

|   | <u>Total</u>             | <u>Water</u>             | <u>Sewer</u>             |
|---|--------------------------|--------------------------|--------------------------|
| <b>CURRENT LIABILITIES</b>                    |                          |                          |                          |
| Current Portion of notes payable              | \$ 14,350                | \$ 8,443                 | \$ 5,907                 |
| Total Current Liabilities                     | <u>14,350</u>            | <u>8,443</u>             | <u>5,907</u>             |
| <br><b>PAYABLE FROM RESTRICTED ASSETS</b>     |                          |                          |                          |
| Meter Deposits                                | <u>26,505</u>            | <u>13,253</u>            | <u>13,252</u>            |
| <br><b>LONG TERM LIABILITIES</b>              |                          |                          |                          |
| Notes payable, net of current portion         | <u>92,767</u>            | <u>61,074</u>            | <u>31,693</u>            |
| <br><b>TOTAL LIABILITIES</b>                  | <u>133,622</u>           | <u>82,770</u>            | <u>50,852</u>            |
| <br><b>NET POSITION</b>                       |                          |                          |                          |
| Net investment in capital assets              | 478,776                  | 67,955                   | 410,821                  |
| Restricted for debt service                   | 8,557                    | 8,557                    |                          |
| Unrestricted                                  | <u>123,941</u>           | <u>56,196</u>            | <u>67,745</u>            |
| Total Net Position                            | <u>611,274</u>           | <u>132,708</u>           | <u>478,566</u>           |
| <br><b>TOTAL LIABILITIES AND NET POSITION</b> | <u><u>\$ 744,896</u></u> | <u><u>\$ 215,478</u></u> | <u><u>\$ 529,418</u></u> |

SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

**CITY OF WHEATLEY WATER AND SEWER DEPARTMENT  
COMBING SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS-CASH BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

|   | <u>Total</u>            | <u>Water</u>            | <u>Sewer</u>            |
|---|-------------------------|-------------------------|-------------------------|
| Cash Receipts                                       |                         |                         |                         |
| Service Fees  | \$213,625               | \$ 143,129              | \$ 70,496               |
| Meter Deposits                                      | 5,875                   | 3,936                   | 1,939                   |
| Miscellaneous Receipts                              | 2,070                   | 1,387                   | 683                     |
| Loan Proceeds                                       | -                       |                         | -                       |
| Interest  | 48                      | 24                      | 24                      |
| Total Cash Receipts                                 | <u>221,618</u>          | <u>\$ 148,476</u>       | <u>\$ 73,142</u>        |
| <br>Cash Disbursement                               |                         |                         |                         |
| Salaries and Labor                                  | 57,799                  | 38,725                  | 19,074                  |
| Water Purchased                                     | 58,401                  | 58,401                  | -                       |
| Deposit Refunds                                     | 2,080                   | 1,040                   | 1,040                   |
| Utilities   | 13,711                  | 9,186                   | 4,525                   |
| Operating Maintenance and Supplies                  | 22,400                  | 15,008                  | 7,392                   |
| Insurance   | 1,250                   | 838                     | 413                     |
| Computer Support                                    | 5,203                   | 3,486                   | 1,717                   |
| Dues, Fees, and License                             | 2,830                   | 1,896                   | 934                     |
| Pond Analysis                                       | 1,688                   | -                       | 1,688                   |
| Fuel  | 3,582                   | 2,400                   | 1,182                   |
| Postage and Billing                                 | 854                     | 572                     | 282                     |
| Professional Fees                                   | 7,200                   | 4,824                   | 2,376                   |
| Note Payments                                       | 17,721                  | 10,927                  | 6,795                   |
| Equipment Purchases                                 | 3,754                   | -                       | 3,754                   |
| Miscellaneous                                       | 7,196                   | 4,821                   | 2,375                   |
| Total Cash Disbursements                            | <u>205,669</u>          | <u>152,124</u>          | <u>53,545</u>           |
| <br>Increase (Decrease) in Cash and Restricted Cash | 15,949                  | (3,648)                 | 19,597                  |
| Cash and Restricted Cash - beginning of year        | <u>143,054</u>          | <u>73,651</u>           | <u>69,403</u>           |
| Cash and Restricted Cash - end of year              | <u><u>\$159,003</u></u> | <u><u>\$ 70,003</u></u> | <u><u>\$ 89,000</u></u> |

SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT