

ROSTON WATER DEPARTMENT



ROSTON, ARKANSAS

DECEMBER 31, 2021

ROSTON WATER DEPARTMENT
ROSTON, ARKANSAS

TABLE OF CONTENTS
DECEMBER 31, 2021

	<u>PAGE NO.</u>
Independent Accountants' Report on Applying Agreed-Upon Procedures	1 - 2
Independent Accountants' Compilation Report	3
Statement of Net Position - Cash Basis - December 31, 2021	4
Statement of Cash Receipts and Cash Disbursements For Year Ended December 31, 2021	5

**INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Mayor and City Council
Rosston, Arkansas

We have performed the procedures enumerated below on the accounting records of Rosston Water Department as of and for the year ended December 31, 2021. Rosston Water Department's management is responsible for the entity's accounting records.

Rosston Water Department has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of satisfying annual reporting requirements of the Arkansas Division of Legislative Audit. Additionally, the Arkansas Legislative Joint Auditing Committee has agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. Cash and Investments

- a. Perform a proof of cash for the year and reconcile year-end bank balances to book balances.
- b. Confirm with depository institutions the cash on deposit and investments.
- c. Agree the proof of cash ending balances to the book balances within 5% or \$500, whichever is greater.

We found no exceptions as a result of the procedures.

2. Receipts

- a. Agree the deposits per the proof of cash for the year with the deposits per the journal within 5% or \$500, whichever is greater.
- b. Agree ten customer payments on the accounts receivable sub ledger to deposit and billing documents.
- c. For ten deposits, agree the cash/check composition of the deposit with receipt information.

Findings: Steps 2b and 2c could not be completed as information was not available.

3. Accounts Receivable

- a. Agree ten customer billings to the accounts receivable sub ledger.
- b. Determine that five customer adjustments were properly authorized.

Findings: Steps 3a and 3b could not be completed as information was not available.

4. Disbursements

- a. Agree the disbursements per the proof of cash for the year with the disbursements per the journal within 5% or \$500, whichever is greater.
- b. Analyze all property, plant and equipment disbursements.
- c. Select all disbursements paid to employees other than payroll and ten other disbursements and determine if they were adequately documented.

We found no exceptions as a result of the procedures.

5. Property, Plant, and Equipment

- a. Determine that additions and disposals were properly accounted for in the records. (Materiality level – 5% of total equipment or \$500, whichever is greater.)

We found no exceptions as a result of the procedures.

6. Long-Term Debt

- a. Schedule long-term debt and verify changes in all balances for the year.
- b. Confirm loans, bonds, notes, and contracts payable with lender/trustee/contractor.
- c. Determine that the appropriate debt service accounts have been established and maintained.

We found no exceptions as a result of the procedures.

7. General

- a. Determine that any items of financial significance were approved and documented in the minutes of the governing body's meetings.

We found no exceptions as a result of the procedure.

We were engaged by Rosston Water Department to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records of Rosston Water Department. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Rosston Water Department and to meet other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of Rosston Water Department and the Arkansas Legislative Joint Auditing Committee, and is not intended to be and should not be used by anyone other than those specified parties.

Turner, Rodgers, Manning & Plyler, PLLC

Arkadelphia, Arkansas
June 27, 2023

INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To Rosston Water Department
Rosston, AR

Management is responsible for the accompanying financial statements of Rosston Water Department, which comprise the statement of net position—cash basis as of December 31, 2021, and the related statement of cash receipts and cash disbursements for the year then ended, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statement nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in the financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about Rosston Water Department's cash position, and results of operations—cash basis. Accordingly, these financial statements are not for those who are not informed about such matters.

Turner, Rodgers, Manning & Plyler, PLLC
Arkadelphia, Arkansas
June 27, 2023

ROSSSTON WATER DEPARTMENT
STATEMENT OF NET POSITION - CASH BASIS
DECEMBER 31, 2021

Page 4

ASSETS

CURRENT ASSETS:

Cash and Cash Equivalents	\$ 13,573
Certificate of Deposit	43,639
TOTAL CURRENT ASSETS	<u>57,212</u>

RESTRICTED ASSETS:

Cash - Capital Projects	41
Cash - Depreciation Reserve	11,624
Cash - Debt Service	41,135
Cash - Meter Deposit	12,091
TOTAL RESTRICTED ASSETS	<u>64,891</u>

TOTAL ASSETS	<u><u>\$ 122,103</u></u>
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LIABILITIES AND NET POSITION

CURRENT LIABILITIES:

Current Portion of Long-Term Debt	<u>\$ 33,314</u>
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LIABILITIES PAYABLE FROM RESTRICTED FUNDS:

Customers' Meter Deposits	<u>7,045</u>
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LONG-TERM LIABILITIES:

Bonds Payable - USDA	752,589
Notes Payable - ANRC	373,121
TOTAL LONG-TERM LIABILITIES	<u>1,125,710</u>

TOTAL LIABILITIES	<u><u>1,166,069</u></u>
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NET POSITION:

Restricted	57,846
Unrestricted	<u>(1,101,812)</u>
TOTAL NET POSITION	<u>(1,043,966)</u>

TOTAL LIABILITIES AND NET POSITION	<u><u>\$ 122,103</u></u>
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See Independent Accountants' Compilation Report.

ROSSTON WATER DEPARTMENT
STATEMENT OF CASH RECEIPTS AND
CASH DISBURSEMENTS
FOR YEAR ENDED DECEMBER 31, 2021

Page 5

CASH RECEIPTS:

Customer Collections	\$ 154,306
Interest Income	531
Proceeds from Long-Term Debt	272,826
Miscellaneous Income	216,727
TOTAL CASH RECEIPTS	<u>644,390</u>

CASH DISBURSEMENTS:

Capital Asset Additions	489,553
Contract Labor	1,812
Debt Service - Interest	25,806
Debt Service - Principal	25,398
Insurance	2,190
Legal and Professional	3,471
Office Expense	2,683
Payroll Expenses	72,835
Permits, Licenses and Dues	525
Postage	1,369
Repairs/Maintenance/Supplies	41,578
Travel	2,419
Utilities and Telephone	8,039
Water Service Fees	1,520
Miscellaneous	497
TOTAL CASH DISBURSEMENTS	<u>679,695</u>

NET CHANGE IN CASH AND CASH EQUIVALENTS	<u>(35,305)</u>
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CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	113,769
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CASH AND CASH EQUIVALENTS - END OF YEAR	<u><u>\$ 78,464</u></u>
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See Independent Accountants' Compilation Report.