

OZAN WATER DEPARTMENT



OZAN, ARKANSAS

DECEMBER 31, 2023

OZAN WATER DEPARTMENT
OZAN, ARKANSAS

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INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES

To the Mayor and City Council
Ozan Water Department
Ozan, Arkansas

We have performed the procedures enumerated below on the accounting records of Ozan Water Department as of and for the year ended December 31, 2023. Ozan Water Department's management is responsible for the entity's accounting records.

Ozan Water Department has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of satisfying annual reporting requirements of the Arkansas Division of Legislative Audit. Additionally, the Arkansas Legislative Joint Auditing Committee has agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. Cash and Investments

- a. Perform a proof of cash for the year and reconcile year-end bank balances to book balances.
- b. Confirm with depository institutions the cash on deposit and investments.
- c. Agree the proof of cash ending balances to the book balances within 5% or \$500, whichever is greater.

We found no exceptions as a result of the procedures.

2. Receipts

- a. Agree the deposits per the proof of cash for the year with the deposits per the journal within 5% or \$500, whichever is greater.
- b. Agree ten customer payments on the accounts receivable sub ledger to deposit and billing documents.
- c. For ten deposits, agree the cash/check composition of the deposit with receipt information.

We found no exceptions as a result of the procedures.

3. Accounts Receivable

- a. Agree ten customer billings to the accounts receivable sub ledger.
- b. Determine that five customer adjustments were properly authorized.

Finding: Step 3b could not be completed. Adjustment reports were not available.

4. Disbursements

- a. Agree the disbursements per the proof of cash for the year with the disbursements per the journal within 5% or \$500, whichever is greater.
- b. Analyze all property, plant and equipment disbursements.
- c. Select all disbursements paid to employees other than payroll and ten other disbursements and determine if they were adequately documented.

We found no exceptions as a result of the procedures.

5. Property, Plant, and Equipment

- a. Determine that additions and disposals were properly accounted for in the records. (Materiality level – 5% of total equipment or \$500, whichever is greater.)

We found no exceptions as a result of the procedure.

6. Long-Term Debt

- a. Schedule long-term debt and verify changes in all balances for the year.
- b. Confirm loans, bonds, notes, and contracts payable with lender/trustee/contractor.
- c. Determine that the appropriate debt service accounts have been established and maintained.

We found no exceptions as a result of the procedures.

7. General

- a. Determine that any items of financial significance were approved and documented in the minutes of the governing body's meetings.

We found no exceptions as a result of the procedure.

We were engaged by Ozan Water Department to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records of Ozan Water Department. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Ozan Water Department and to meet other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of Ozan Water Department and the Arkansas Legislative Joint Auditing Committee, and is not intended to be and should not be used by anyone other than those specified parties.

Turner, Rodgers, Manning & Plyler, PLLC

Arkadelphia, Arkansas

May 9, 2024

INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

Ozan Water Department
Ozan, AR

Management is responsible for the accompanying financial statements of Ozan Water Department, which comprise the statement of net position – cash basis as of December 31, 2023, and the related statement of cash receipts and cash disbursements for the year then ended, and for determining that the modified cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statement, nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in the financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about Ozan Water Department's cash position, and results of operations – cash basis. Accordingly, these financial statements are not for those who are not informed about such matters.

Management has omitted the management's discussion and analysis and budgetary comparison schedule that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.

Turner, Rodgers, Manning & Plyler, PLLC
Arkadelphia, Arkansas
May 9, 2024

OZAN WATER DEPARTMENT
STATEMENT OF NET POSITION - CASH BASIS
DECEMBER 31, 2023

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ASSETS

CURRENT ASSETS:	
Cash and Cash Equivalents	\$ 1,679
RESTRICTED ASSETS:	
Restricted Cash - Debt Service	17,196
Restricted Cash - Meter Deposits	6,988
TOTAL RESTRICTED ASSETS	<u>24,184</u>
TOTAL ASSETS	<u><u>\$ 25,863</u></u>

LIABILITIES AND NET POSITION

CURRENT LIABILITIES:	
Current Portion of Long-Term Debt	\$ 10,961
LIABILITIES PAYABLE FROM RESTRICTED ASSETS:	
Meter Deposits Payable	6,988
LONG-TERM LIABILITIES:	
Notes Payable	118,723
TOTAL LIABILITIES	<u>136,672</u>
NET POSITION:	
Restricted Net Position	17,196
Unrestricted Net Position	<u>(128,005)</u>
TOTAL NET POSITION	<u>(110,809)</u>
TOTAL LIABILITIES AND NET POSITION	<u><u>\$ 25,863</u></u>

See Independent Accountants' Compilation Report.

OZAN WATER DEPARTMENT
STATEMENT OF CASH RECEIPTS AND
CASH DISBURSEMENTS
FOR YEAR ENDED DECEMBER 31, 2023

CASH RECEIPTS:

Customer Collections	\$ 64,627
Meter Deposits Received	905
Interest Income	37
TOTAL CASH RECEIPTS	<u>65,569</u>

CASH DISBURSEMENTS:

Salaries, Wages, Labor and Payroll Taxes	14,941
Bank Fees	287
Debt Service - Interest	6,768
Debt Service - Principal	10,428
Insurance	79
Office Expense	2,293
Legal, Accounting and Professional Fees	14,418
Repairs and Supplies	3,978
Sales Tax Remittance	5,607
Travel	336
Utilities and Telephone	4,484
Miscellaneous	1,009
TOTAL CASH DISBURSEMENTS	<u>64,628</u>

NET CHANGE IN CASH

941

CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR

24,922

CASH AND CASH EQUIVALENTS - END OF YEAR

\$ 25,863

See Independent Accountants' Compilation Report.