

**CITY OF MONTROSE WATER & SEWER DEPARTMENT**  
**FINANCIAL STATEMENTS**  
December 31, 2023

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# SEARCY & ASSOCIATES, LLC

CERTIFIED PUBLIC ACCOUNTANTS

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## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the City Council of the  
City of Montrose Water & Sewer Department

We have performed the procedures enumerated below for the City of Montrose Water & Sewer Department, ("the Organization"), the year ended December 31, 2023. The Organization's management is responsible for accounting records.

The Organization has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of satisfying annual reporting requirements of the Arkansas Division of Legislative Audit. Additionally, the Arkansas Legislative Joint Auditing Committee has agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

### Cash and Investments

1. Perform a proof of cash for the year and reconcile year-end bank balances to book balance.
2. Confirm with depository institutions the cash on deposit and investments.
3. Agree the proof of cash ending balances to the book balances within 5% or \$500, whichever is greater.

**Findings:** *No findings identified.*

### Receipts

1. Agree the deposits per the proof of cash for the year with the deposits per the journal within 5% or \$500, whichever is greater.
2. Agree 10 customer payments on the accounts receivable sub-ledger to deposit and billing documents.
3. For one deposit, agree the cash/check composition of the deposit with receipt information.

**Findings:** *No findings identified.*

### Accounts Receivable

1. Agree 10 customer billings to the accounts receivable sub-ledger.
2. Determine that five (5) customer adjustments were properly authorized.

**Findings:** *No findings identified.*

### Disbursements

1. Agree the disbursements per the proof of cash for the year with the disbursements per the journal within 5% or \$ 500, whichever is greater.
2. Analyze all property, plant, and equipment disbursements.
3. Select all disbursements paid to employees other than payroll and ten other disbursements and determine if they were adequately documented.

**Findings:** *No findings identified.*

### Property, Plant, and Equipment

1. Determine that additions and disposals were properly accounted for in the records. (Materiality level - 5% of total equipment or \$500, whichever is greater.)

**Findings:** *No findings identified.*

### Long-Term Debt

1. Schedule long-term debt and verify changes in all balances for the year.
2. Confirm loans, bonds, notes, and contracts payable with lender/trustee/contractor.
3. Determine that the appropriate debt service accounts have been established and maintained.

**Finding:** *The Organization has not properly maintained the debt service accounts required by the United States Department of Agriculture. The debt service and short lived asset reserve account are underfunded compared to what is contractually required.*

**Cause:** *The Organization has not been aware of the required reserve and the continuity of monthly funding required until the minimum amount is reached for debt service requirements. The depreciation or short lived asset reserve has been funded and subsequently spent on other major repairs other than what is specifically allowed.*

**Effect:** *The Organization is not compliant with the debt restrictions and could face repercussions with oversight organizations.*

**Recommendation:** *We recommend the Organization start allocating cash monthly over and above required monthly deposits until the Organization is in compliance with reserve amounts.*

### General

1. Determine that any items of financial significance were approved and documented in the minutes of the governing body's meetings.

**Findings:** *No findings identified.*

We were engaged by the Organization to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Organization and the Arkansas Legislative Joint Auditing Committee and is not intended to be and should not be used by anyone other than those specified parties.

A handwritten signature in black ink that reads "Searcy & Associates LLC". The signature is written in a cursive, flowing style.

Monticello, Arkansas  
November 19, 2024

**SEARCY & ASSOCIATES, LLC**  
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To the City Council of the  
City of Montrose Water & Sewer Department

Management is responsible for the accompanying financial statements of the City of Montrose Water & Sewer Department, ("the Organization"), a component unit of the City of Montrose, Arkansas, which comprised the statement of net position as of December 31, 2023, and the related statement of revenue, expenses, and changes in net position, and cash flows as of and for the year then ended, which collectively comprise the Organization's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, no provide any assurance on these financial statements.

Management has elected to omit the Management's Discussion and Analysis and Budget to Actual Comparison required by accounting principles generally accepted in the United States of America to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who consider it to be an essential part of the financial reporting for placing the financial statements in an appropriate operational, economic or historical context.

Management has elected to omit substantially all the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management, the supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.



Monticello, Arkansas  
November 19, 2024

**WATER & SEWER DEPARTMENT OF THE CITY OF MONTROSE, ARKANSAS**  
**STATEMENT OF NET POSITION**

December 31, 2023

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	<u>2023</u>
<u>Assets</u>	
<u>Current assets</u>	
Cash and cash equivalents	\$ 6,820
Accounts receivable	20,417
Total current assets	<u>27,237</u>
<u>Restricted cash and investments</u>	
Meter deposits	10,469
Debt reserve funds	14,165
Total restricted cash and investments	<u>24,634</u>
Fixed assets, net of accumulated depreciation	<u>1,590,159</u>
Total assets	<u><u>\$ 1,642,030</u></u>
<u>Liabilities and Net Position</u>	
<u>Current liabilities</u>	
Accounts payable	\$ 3,971
Current portion of bonds payable	11,675
Total current liabilities	<u>15,646</u>
<u>Long term liabilities</u>	
Bonds payable, net of current amount	542,981
Customer deposits	10,469
Total long term liabilities	<u>553,450</u>
<u>Net position</u>	
Invested in capital assets, net of related debt	1,035,503
Restricted	65,088
Unrestricted	(27,657)
Total net position	<u>1,072,934</u>
Total liabilities and net position	<u><u>\$ 1,642,030</u></u>

See Independent Accountant's Compilation Report.

**WATER & SEWER DEPARTMENT OF THE CITY OF MONTROSE, ARKANSAS**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**

For the Year Ended December 31, 2023

	2023
<u>Operating revenues</u>	
Water sales	\$ 105,817
Sewer sales	32,590
Total operating revenue	<u>138,407</u>
<u>Operating expenses</u>	
Salaries, wages, and benefits	45,188
Depreciation	31,101
Repairs and maintenance	19,900
Utilities	-
Water purchases	808
Insurance	2,930
Travel and fuel expenses	7,898
License, permits, fees	2,411
Operating supplies	8,764
Office supplies	9,249
Professional fees	9,167
Training	-
Other expenses	-
Total operating expenses	<u>137,416</u>
Income / (loss) from operations	991
<u>Other revenue / (expenses)</u>	
Interest income	14
Grant revenue	631,901
Interest expense	(12,619)
Total other revenue / (expenses)	<u>619,296</u>
<u>Excess (deficit) of revenues over expenses</u>	620,287
<u>Other financing sources (uses)</u>	
Transfers in / (out)	-
<u>Change in net position</u>	<u>\$ 620,287</u>
 <u>Net position, beginning of year</u>	 452,647
Change in net invested in capital assets	616,777
Change in unrestricted assets	3,510
Change in net position	<u>620,287</u>
<u>Net position, end of year</u>	<u>\$ 1,072,934</u>

See Independent Accountant's Compilation Report.



**WATER & SEWER DEPARTMENT OF THE CITY OF MONTROSE, ARKANSAS**  
**STATEMENT OF CASH FLOWS**

For the Year Ended December 31, 2023

	<u>2023</u>
<u>Cash flows from operating activities</u>	
Cash received from customers	\$ 140,337
Payments for salaries and benefits	(45,188)
Payments for operating and administrative expenses	<u>(61,127)</u>
Net cash provided by (used for) operating activities	34,022
<u>Cash flows from investing activities</u>	
Purchase of property, plant and equipment	(636,461)
Interest income	<u>14</u>
Net cash provided by (used for) investing activities	<u>(636,447)</u>
<u>Cash flows from financing activities</u>	
Proceeds from grant revenue	631,901
Principal payments on debt	(11,416)
Interest payments	(12,619)
Change in customer deposits	<u>(42)</u>
Net cash provided by (used for) financing activities	<u>607,824</u>
<u>Change in cash and cash equivalents</u>	5,399
<u>Cash and cash equivalents, beginning of year</u>	<u>26,055</u>
<u>Cash and cash equivalents, end of year</u>	<u><u>\$ 31,454</u></u>

	<u>2023</u>
<u>Reconciliation of operating income to</u>	
<u>net cash from operating activities:</u>	
Operating income (loss)	\$ 991
Adjustments to reconcile operating income to	
net cash from operating activities:	
Depreciation	31,101
Changes in assets and liabilities:	
Accounts receivable	1,930
Accounts payable	<u>-</u>
Total adjustments	33,031
Net cash provided by (used for) operating activities	<u><u>\$ 34,022</u></u>

See Independent Accountant's Compilation Report.