

TOWN OF KNOBEL WATER & SEWER DEPARTMENT

AGREED-UPON PROCEDURES AND COMPILATION REPORT

Year Ended December 31, 2022

Williams & Morris, Accounting & Tax Service, LLC

Sheila Williams, CPA

Jodi Morris

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Honorable Mayor and Town Council
Town of Knobel Water & Sewer Department
PO Box 387
Knobel, AR 72435

We have performed the procedures enumerated below, which were agreed to by the management of the Town of Knobel Water & Sewer Department, solely to assist you with respect to the accounting records of management as of and for the year ended December 31, 2022. The Town of Knobel Water & Sewer Department management is responsible for the company's accounting records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

Cash and Investments

1. A. Perform a proof of cash for the year and reconcile year-end bank balances to book balance.
- B. Determine the ending book balance is within 5% or \$500, whichever is greater, of the proof of cash.
- C. Confirm with depository institutions the cash on deposit and investments.

We found no exceptions as a result of the above procedures.

Receipts

2. A. Determine total receipts per journal are within 5% or \$500, whichever is greater, of deposits per proof of cash
- B. Agree ten (10) customer payments on the accounts receivable subledger to deposit and billing documents.
- C. For one deposit, agree the cash/check composition of the deposit with receipt information.

We found no exceptions as a result of the above procedures.

Accounts Receivable

3. A. Agree ten (10) customer billings to the accounts receivable subledger.
- B. Determine that five (5) customer adjustments were properly authorized.

We found no exceptions as a result of the above procedures.

Disbursements

4. A. Determine total disbursements per journal are within 5% or \$500, whichever is greater, of deposits per proof of cash.

- B. Analyze all property, plant, and equipment disbursements.
- C. Determine all disbursements paid to employees other than payroll and ten (10) other disbursements were adequately documented. (Materiality level – 5% of total dollars of selected disbursements or \$500, whichever is greater.)

We found no exceptions as a result of the above procedures.

Property, Plant, and Equipment

- 5. A. Determine that additions and disposals were properly accounted for in the records. (Materiality level - 5% of total equipment or \$500, whichever is greater.)

We found no exceptions as a result of the above procedures.

Long-Term Debt

- 6. A. Schedule long-term debt and verify changes in all balances for the year.
- B. Confirm loans, bonds, notes, and contracts payable with lender/trustee/contractor.
- C. Determine that the appropriate debt service accounts have been established and maintained.

We found the following exception as a result of the above procedure 6C

The debt service accounts did not include the amount required by the debt agreement.

General

- 7. A. Determine that any items of financial significance were approved and documented in the minutes of the governing body's meetings.

We found no exceptions as a result of the above procedures.

We were not engaged to, and did not conduct an audit, the objective of which would be the expression of an opinion on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Town of Knobel Water & Sewer Department, Arkansas Rural Development Services, Arkansas Natural Resources Commission, and the Division of Legislative Audit, and is not intended to be and should not be used by anyone other than those specified parties. However, pursuant to Arkansas Code Annotated §10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record and distribution is not limited.

Williams & Morris

Williams & Morris Accounting & Tax Service, LLC

March 28, 2024

TOWN OF KNOBEL WATER & SEWER DEPARTMENT

Statement of Net Position 2022

Assets

Current Assets

Cash and cash equivalents	\$ 51,448
Accounts receivable	9,319
Total Current Assets	<u>60,767</u>

Capital Assets, Net of Accumulated Depreciation	<u>640,729</u>
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Total Assets	<u><u>\$ 701,496</u></u>
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Liabilities and Net Position

Current Liabilities

Accounts Payable	\$ 9,388
Taxes Payable	6,420
Accrued Interest	953
Accrued Salaries	350
Current portion of notes payable	24,098
Customer Deposits	12,250
Total Current Liabilities	<u>53,459</u>

Notes Payable, Net of Current Portion	<u>489,202</u>
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Total Liabilities	<u>542,661</u>
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Net Position

Net invested in capital assets	127,429
Restricted	42,465
Unrestricted	(11,059)
Total Net Position	<u>158,835</u>

Total Liabilities and Net Position	<u><u>\$ 701,496</u></u>
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TOWN OF KNOBEL WATER & SEWER DEPARTMENT

Statement of Revenues, Expenses, and Changes in Net Position For Year Ended December 31, 2022

Operating Revenues

Water sales	\$ 34,421
Sewer sales	23,626
Connection Charge	700
Other Operating Income	
Penalties	1,658
Total Operating Revenues	<u>60,405</u>

Operating Expenses

Billing fees	3,732
Dues & Licenses	982
Depreciation expense	39,927
Engineering fees & auditing	2,000
Miscellaneous	4,352
Repairs & Maintenance	1,870
Supplies	120
Utilities	4,146
Utility line location	137
Water Testing & Permits	558
Water Purchased	4,709
Total Operating Expenses	<u>62,533</u>

Operating Income (Loss) (2,128)

Other Income

Interest Income	93
Interest Expense	(17,692)
Total Other Income	<u>(17,599)</u>

Change in Net Position (19,727)

Net Position, Beginning of Year 178,562

Net Position, End of Year \$ 158,835

TOWN OF KNOBEL WATER & SEWER DEPARTMENT

Statement of Cash Flows
For Year Ended December 31, 2022

CASH FLOWS FROM OPERATING ACTIVITIES

Change in Net Position	\$ (19,727)
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	39,927
Decrease (increase) in receivables	(1,024)
Increase (decrease) in payables	2,293
Net Cash Provided by Operating Activities	<u>21,469</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Capital asset expenditures	-
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CASH FLOWS FROM FINANCING ACTIVITIES

Repayment of long-term borrowings	<u>(23,095)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(1,626)
Cash and Cash Equivalents - Beginning of Year	<u>53,074</u>
Cash and Cash Equivalents - End of Year	<u><u>\$ 51,448</u></u>

SUPPLEMENTAL DISCLOSURES:

Interest paid:	<u><u>\$ 17,692</u></u>
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