

**CITY OF HUMNOKE WATER DEPARTMENT**  
**Humnoke, Arkansas**  
**For the Year Ended December 31, 2023**

**INDEPENDENT ACCOUNTANT'S REPORT ON**  
**APPLYING AGREED-UPON PROCEDURES**



American Institute of CPAs

Arkansas Society of CPAs

Texas Society of CPAs

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**The Mayor and Members of the City Council  
City of Humnoke Water Department  
Humnoke, Arkansas**

**INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES**

We have performed the procedures enumerated below on the procedures specified by the Legislative Joint Auditing Committee, in accordance with Ark. Code Ann. 14-234-119 of Humnoke Water Department for the year ended December 31, 2023. Humnoke Water Department's management is responsible for the procedures specified by the Legislative Joint Auditing Committee, in accordance with Ark. Code Ann. 14-234-119.

Humnoke Water Department has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of complying with Arkansas law and lender requirements. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

**Cash**

1. a. Perform a proof of cash for the year and reconcile year-end bank balances to book balance.
- b. Confirm with depository institutions the cash on deposit and investments.
- c. Agree the proof of cash ending balances to the book balances within 5% or \$500, whichever is greater.

***Findings:*** *We found no exceptions as a result of the procedures.*

**Receipts**

2. a. Agree the deposits per the proof of cash for the year with the deposits per the journal within 5% or \$500, whichever is greater.
- b. Agree ten customer payments on the accounts receivable subledger to deposit and billing documents.
- c. For ten deposits, agree the cash/check composition of the deposit with receipt information.

***Findings:*** *We found no exceptions as a result of the procedures.*

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**The Mayor and Members of the City Council  
City Of Humnoke Water Department**

Accounts Receivable

3. a. Agree ten customer billings to the accounts receivable sub ledger.
- b. Determine that five customer adjustments were properly authorized.

**Findings:** *We found the following exception as a result of the procedures: Customer adjustments were not properly authorized. We found no other exceptions as a result of the procedures.*

Disbursements

4. a. Agree the disbursements per the proof of cash for the year with the disbursements per the journal within 5% or \$500, whichever is greater.
- b. Analyze all property, plant, and equipment disbursements.
- c. Select all disbursements paid to employees other than payroll and ten other disbursements and determine if they were adequately documented.

**Findings:** *We found no exceptions as a result of the procedures.*

Property, Plant, & Equipment

5. a. Determine that additions and disposals were properly accounted for in the records.  
(Materiality level – 5% or total equipment or \$500, whichever is greater).

**Findings:** *We found no exceptions as a result of the procedures.*

Long-Term Debt

6. a. Schedule long-term debt and verify changes in all balances for the year.
- b. Confirm loans, bonds, notes and contracts payable with the lender/trustee/contractor.
- c. Determine that the appropriate debt service accounts have been established and maintained.

**Findings:** *We found no exceptions as a result of the procedures.*

General

7. a. Determine that any items of financial significance were approved and documented in the minutes of the governing body minutes

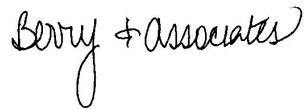
**Findings:** *We found no exceptions as a result of the procedures.*

We were engaged by Humnoke Water Department to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an audit or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the procedures specified by the Legislative Joint Auditing Committee, in accordance with Ark. Code Ann. 14-234-119. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

**The Mayor and Members of the City Council  
City Of Humnoke Water Department**

We are required to be independent of Humnoke Water Department and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Humnoke Water Department and the Legislative Joint Auditing Committee and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "Berry & Associates".

Berry & Associates, PA  
Little Rock, Arkansas  
December 17, 2024

**CITY OF HUMNOKE WATER DEPARTMENT  
FINANCIAL STATEMENTS  
For the Year Ended December 31, 2023  
and  
INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

**CITY OF HUMNOKE WATER DEPARTMENT**  
**Humnoke, Arkansas**  
**For the Year Ended December 31, 2023**

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**The Mayor and Members of the City Council  
City Of Humnoke Water Department  
Humnoke, Arkansas**

Management is responsible for the accompanying financial statements of City of Humnoke Water Department, which comprise the statement of assets, liabilities, and net position – modified cash basis as of December 31, 2023, and the related statement of cash receipts and cash disbursements for the year then ended, and for determining that the modified-cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements, nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Department's assets, liabilities, net position, cash receipts and cash disbursements. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Berry & Associates, P.A.  
Little Rock, Arkansas  
December 17, 2024

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**CITY OF HUMNOKE WATER DEPARTMENT**  
**STATEMENT OF ASSETS, LIABILITIES, AND NET POSITION-MODIFIED CASH BASIS**  
**December 31, 2023**

**ASSETS**

**CURRENT ASSETS**

Cash and cash equivalents	\$	60,790
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**RESTRICTED ASSETS**

Cash and cash equivalents		19,054
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**FIXED ASSETS - AT COST**

Building		80,000
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Water system		114,250
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		194,250
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Less: accumulated depreciation		(120,481)
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Net fixed assets		73,769
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<b>TOTAL ASSETS</b>	<b>\$</b>	<b>153,613</b>
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**LIABILITIES AND NET POSITION**

**PAYABLES FROM RESTRICTED ASSETS**

Customer water meter deposits	\$	13,692
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<b>TOTAL LIABILITIES</b>		<b>13,692</b>
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**NET POSITION**

Unrestricted		139,921
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<b>TOTAL NET POSITION</b>		<b>139,921</b>
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<b>TOTAL LIABILITIES AND NET POSITION</b>	<b>\$</b>	<b>153,613</b>
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**SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**



**CITY OF HUMNOKE WATER DEPARTMENT  
STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS  
For the Year Ended December 31, 2023**

**CASH RECEIPTS**

Water revenue	\$ 109,675
Meter deposits received	1,100
Other revenue	190
Total cash receipts	<u>110,965</u>

**CASH DISBURSEMENTS**

Contract labor	13,472
Dues and subscriptions	13,692
Professional fees	3,418
Insurance	736
Reconnect services	480
Transfers out	926
Sales tax expense	4,434
Sewer expense	37,515
Supplies	147
Utilities	3,211
Water purchased	14,720
Repairs and maintenance	9,469
Miscellaneous expense	139
Office expense	602
Meter deposit refunds	1,376
Total cash disbursements	<u>104,337</u>

**INCREASE IN CASH AND CASH EQUIVALENTS**

6,628

**BEGINNING CASH AND CASH EQUIVALENTS, AT JANUARY 1, 2023**73,216**ENDING CASH AND CASH EQUIVALENTS, AT DECEMBER 31, 2023**\$ 79,844

**SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**