

CITY OF HUGHES WATER AND SEWER DEPARTMENT  
HUGHES, ARKANSAS  
INDEPENDENT ACCOUNTANT'S REPORT ON  
APPLYING AGREED-UPON PROCEDURES  
FOR THE YEAR ENDED SEPTEMBER 30, 2022

MEYER AND WARD, P.A.  
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Members of the City Council  
City of Hughes Water and Sewer Department  
Hughes, Arkansas 72348

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON  
PROCEDURES

We have performed the procedures enumerated below on compliance with Ark. Code Ann. 14-234-119 to 122, of the City Hughes Water and Sewer Department as of September 30, 2022, and for the year then ended. The City of Hughes Water and Sewer Department's management is responsible for the Department's accounting records.

The City of Hughes Water and Sewer Department has agreed to and acknowledged that the procedures performed are appropriate to meet the intended compliance with Ark, Code Ann. 14-234-119 to 122. Additionally, the Mayor, City Council and management of the City of Hughes, Arkansas Water and Sewer Department have agreed to and acknowledged that the procedures performed are appropriate for its purpose. This report may not be suitable for other purposes. The procedures performed may not address all the items of interest of a user of this report and may not meet the needs of all users of the report, and as such, users are responsible for determining whether the procedures performed are appropriate for their purpose.

The procedures and associated findings are as follows:

**Cash and Investments**

1. We performed a proof of cash for the year and reconciled year end bank balances to book balances.
2. We obtained confirmation of the cash on deposit for the Hughes Water and Sewer Department:

Fidelity National Bank

Operation and Maintenance	\$ 14,335
Revenue	734
Revenue 3%	56,582
Regions	11,233
Certificates of Deposit	69,101
	<u>\$ 151,985</u>

3. We agreed the proof of cash ending balances to the book balances.

We found no exceptions as a result of these procedures.

### **Receipts**

1. Agreed the deposits per the proof of cash for the year with the deposits per the receipts journal.
2. Agreed 10 customer payments on the accounts receivable sub ledger to deposit and billing documents.

We found no exceptions as a result of these procedures.

### **Accounts Receivable**

1. Agreed 10 customer billings to the accounts receivable sub ledger.
2. Reviewed five customer adjustments for proper authorization.

As a result of these procedures, we noted that billings were properly posted and adjustments were properly documented as to review and authorization.

### **Cash Disbursements**

1. Agreed the disbursements per the proof of cash for the year with the disbursements per the journal within 5 %.
2. Analyzed all property, plant and equipment disbursements.
3. Selected 10 disbursements and determined that they were adequately documented.

We found no exceptions as a result of these procedures.

### **Property, Plant, and Equipment**

We determined that all additions and disposals were properly accounted for in the records.

We found no exceptions as a result of the procedures.

### **Long-Term Debt**

1. We scheduled long-term debt and verified changes in the balances for the year.
2. We confirmed the loan payables with the lenders.

3. We determined that appropriate debt service accounts have been established and maintained.

A summary of long-term debt activity is as follows:

	<u>9/30/2021</u>	<u>additions</u>	<u>reductions</u>	<u>9/30/2022</u>
5% N/P - USDA; \$147/mo thru 2030 pledge of future rev	\$ 11,879	\$ -	\$ 1,197	\$ 10,682
5% N/P - USDA; \$1,461/mo thru 2030 pledge of future rev	64,962		14,617	50,345
4.75% B/P - ANRC; \$16,316/ bi-annual thru 2040 future rev & PPE pledged	375,051		22,471	352,580
	<u>\$ 451,892</u>	<u></u>	<u>\$ 38,285</u>	<u>\$ 413,607</u>

We were engaged by the City of Hughes Water and Sewer Department to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively on the specified elements, accounts, or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City of Hughes Water and Sewer Department and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedure engagement.

Meyer & Ward

Meyer & Ward, P.A.  
Certified Public Accountants  
Wynne, AR

January 18, 2023

CITY OF HUGHES WATER AND SEWER DEPARTMENT  
FINANCIAL STATEMENTS – CASH BASIS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022  
AND  
INDEPENDENT ACCOUNTANT’S COMPILATION REPORT

MEYER AND WARD, P.A.  
CERTIFIED PUBLIC ACCOUNTANTS  
P.O. BOX 1045  
WYNNE, AR 72396

**CITY OF HUGHES WATER AND SEWER DEPARTMENT  
HUGHES, ARKANSAS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

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INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Members of the City Council  
City of Hughes Water and Sewer Department  
Hughes, Arkansas 72348

Management is responsible for the accompanying financial statements of Hughes Water and Sewer Department, which comprise the statement of assets, liabilities and net position – cash basis and September 30, 2022 and the related statement of receipts and disbursements- cash basis for the year then ended in accordance with the cash basis of accounting and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services, promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has omitted the management's discussion and analysis that the cash basis of accounting requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.

Management has elected to omit substantially all of the disclosures required by the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Department's financial position and results of operations. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Meyer & Ward

Meyer and Ward, CPAS  
Wynne, AR 72396  
January 18, 2023

**CITY OF HUGHES WATER AND SEWER DEPARTMENT  
STATEMENT OF ASSETS, LIABILITIES, AND NET POSITION- CASH BASIS  
SEPTEMBER 30, 2022**

**ASSETS**

**CURRENT ASSETS**

Cash	\$ 15,344
Certificates of Deposit	25,085
Total Current Assets	<u>40,429</u>

**RESTRICTED ASSETS**

Cash in Escrow	11,233
Cash - Depreciation Reserve	56,582
Certificates of deposit - debt service	44,016
Total Restricted Assets	<u>111,831</u>

**PROPERTY, PLANT AND EQUIPMENT**

Equipment	67,886
Water Tower	128,100
Water and Sewer Line Replacement	1,967,786
Utility Plant	1,474,830
Total	<u>3,638,602</u>
Less Accumulated Depreciation	<u>(2,215,665)</u>
Net Property, Plant and Equipment	<u>1,422,937</u>

<b>TOTAL ASSETS</b>	<b><u>\$ 1,575,197</u></b>
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**SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**



**CITY OF HUGHES WATER AND SEWER DEPARTMENT  
STATEMENT OF ASSETS, LIABILITIES, AND NET POSITION-CASH BASIS  
SEPTEMBER 30, 2022**

**LIABILITIES AND NET POSITION**

**CURRENT LIABILITIES**

Sales Tax and Withholdings Payable	\$ 162
Due to City General Fund	10,515
Due to other funds	19,452
Current Maturities of Long Term Debt	39,717
Total Current Liabilities	<u>69,846</u>

**PAYABLE FROM RESTRICTED ASSETS**

Customer Meter Deposits	<u>13,992</u>
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**LONG TERM LIABILITIES**

Notes payable, net of current portion	<u>373,890</u>
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<b>TOTAL LIABILITIES</b>	<u>457,728</u>
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**NET POSITION**

Net investment in capital assets	1,009,331
Restricted for debt service	44,016
Unrestricted	64,122
Total Net Position	<u>1,117,469</u>

<b>TOTAL LIABILITIES AND NET POSITION</b>	<u><u>\$ 1,575,197</u></u>
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**SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**

CITY OF HUGHES WATER AND SEWER DEPARTMENT  
STATEMENT OF RECEIPTS AND DISBURSEMENTS– CASH BASIS  
FOR THE YEAR ENDED SEPTEMBER 30, 2022

**OPERATING REVENUES:**

Water fees	\$ 60,910
Sewer fees	106,958
Other revenues	9,114
	<u>176,982</u>

**OPERATING EXPENSES:**

Salaries and Labor	10,814
Depreciation	73,774
Utilities and Telephone	24,651
Operating Maintenance and Supplies	11,453
Insurance	3,756
Maintenance and Repairs	13,303
Miscellaneous	301
Permits, Licenses and Dues	2,420
Postage	2,116
Fuel and Vehicle	10,257
Professional Services	28,486
Sales Tax	9,595
Lab Tests	2,536
	<u>193,462</u>

Operating Income (Loss)	<u>(16,480)</u>
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**Non-operating revenues (expenses)**

Transfers to City	(2,047)
Interest expense	(14,248)
Interest income	93

<b>EXCESS (DEFICIENCY) OF REVENUE</b>	<u>(16,202)</u>
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**OVER EXPENSE**

<u><u>\$ (32,682)</u></u>
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**SEE INDEPENDENT ACCOUNTANT'S COMPILATION REPORT**