

GRANNIS WATER DEPARTMENT



GRANNIS, ARKANSAS

DECEMBER 31, 2022

GRANNIS WATER DEPARTMENT  
GRANNIS, ARKANSAS

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INDEPENDENT ACCOUNTANTS' REPORT  
ON APPLYING AGREED-UPON PROCEDURES

To the Mayor and City Council  
Grannis, Arkansas

We have performed the procedures enumerated below on the accounting records of Grannis Water Department as of and for the year ended December 31, 2022. Grannis Water Department's management is responsible for the entity's accounting records.

Grannis Water Department has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of satisfying annual reporting requirements of the Arkansas Division of Legislative Audit. Additionally, the Arkansas Legislative Joint Auditing Committee has agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. Cash and Investments

- a. Perform a proof of cash for the year and reconcile year-end bank balances to book balances.
- b. Confirm with depository institutions the cash on deposit and investments.
- c. Agree the proof of cash ending balances to the book balances within 5% or \$500, whichever is greater.

We found no exceptions as a result of the procedures.

2. Receipts

- a. Agree the deposits per the proof of cash for the year with the deposits per the journal within 5% or \$500, whichever is greater.
- b. Agree ten customer payments on the accounts receivable sub ledger to deposit and billing documents.
- c. For ten deposits, agree the cash/check composition of the deposit with receipt information.

We found no exceptions as a result of the procedures.

3. Accounts Receivable

- a. Agree ten customer billings to the accounts receivable sub ledger.
- b. Determine that five customer adjustments were properly authorized.

We found no exceptions as a result of the procedures.

4. Disbursements

- a. Agree the disbursements per the proof of cash for the year with the disbursements per the journal within 5% or \$500, whichever is greater.
- b. Analyze all property, plant and equipment disbursements.
- c. Select all disbursements paid to employees other than payroll and ten other disbursements and determine if they were adequately documented.

We found no exceptions as a result of the procedures.

5. Property, Plant, and Equipment

- a. Determine that additions and disposals were properly accounted for in the records. (Materiality level – 5% of total equipment or \$500, whichever is greater.)

We found no exceptions as a result of the procedure.

6. Long-Term Debt

- a. Schedule long-term debt and verify changes in all balances for the year.
- b. Confirm loans, bonds, notes, and contracts payable with lender/trustee/contractor.
- c. Determine that the appropriate debt service accounts have been established and maintained.

We found no exceptions as a result of the procedures.

7. General

- a. Determine that any items of financial significance were approved and documented in the minutes of the governing body's meetings.

We found no exceptions as a result of the procedure.

We were engaged by Grannis Water Department to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records of Grannis Water Department. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Grannis Water Department and to meet other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of Grannis Water Department and the Arkansas Legislative Joint Auditing Committee, and is not intended to be and should not be used by anyone other than those specified parties.

*Turner, Rodgers, Manning & Plyler, PLLC*

Arkadelphia, Arkansas

October 23, 2023

INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To the City of Grannis, Arkansas Water Department  
Grannis, AR

Management is responsible for the accompanying financial statements of Grannis Water Department, which comprise the statement of assets, liabilities, and net position – cash basis as of December 31, 2022, and the related statement of cash receipts and cash disbursements for the year then ended, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statement, nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in the financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about Grannis Water Department's cash position, and results of operations – cash basis. Accordingly, these financial statements are not for those who are not informed about such matters.

Management has omitted the management's discussion and analysis and budgetary comparison schedule that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.

*Turner, Rodgers, Manning & Plyler, PLLC*  
Arkadelphia, Arkansas  
October 23, 2023

GRANNIS WATER DEPARTMENT  
STATEMENT OF ASSETS, LIABILITIES  
AND NET POSITION - CASH BASIS  
DECEMBER 31, 2022

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ASSETS

CURRENT ASSETS:

Cash on Hand	\$ 15
Cash - Water Revenue	250
Cash - Operating and Maintenance	93,240
Certificate of Deposit	20,000
TOTAL CURRENT ASSETS	<u>113,505</u>

RESTRICTED ASSETS:

Restricted Cash - Meter Deposits	15,636
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TOTAL ASSETS

\$ 129,141

LIABILITIES AND NET POSITION

CURRENT LIABILITIES:

None	\$ -
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LIABILITIES PAYABLE FROM RESTRICTED ASSETS:

Meter Deposits Payable	15,636
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LONG-TERM LIABILITIES:

None	-
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TOTAL LIABILITIES

15,636

NET POSITION:

Restricted	-
Unrestricted	113,505
TOTAL NET POSITION	<u>113,505</u>

TOTAL LIABILITIES AND NET POSITION

\$ 129,141

See Independent Accountants' Compilation Report.

GRANNIS WATER DEPARTMENT  
STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS  
FOR YEAR ENDED DECEMBER 31, 2022

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CASH RECEIPTS:

Water Revenue - City	\$ 180,144
Water Revenue - Tyson	687,467
Sewer Revenue	45,936
Trash Collections	30,602
Hook-up and Service Income	670
Civic Center Rent Income	450
Meter Deposits Received	2,750
Transfers from General Fund	125,922
Interest Income	338
TOTAL CASH RECEIPTS	<u>1,074,279</u>

CASH DISBURSEMENTS:

Water Purchases - City	92,628
Water Purchases - Tyson	604,349
Capital Asset Purchases	65,860
Sales Tax	67,758
Trash Collection	27,239
Sewer Collection	45,511
Salaries and Wages	57,360
Professional Services	4,600
Insurance	881
Repairs and Maintenance	5,160
Materials and Supplies	5,063
Travel	1,767
Software and Computer	1,989
Membership Dues	625
Payroll Taxes	4,601
Utilities	1,596
Meter Deposits Refunded	1,830
Miscellaneous	4,918
TOTAL CASH DISBURSEMENTS	<u>993,735</u>

NET CHANGE IN CASH	<u>80,544</u>
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CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	28,597
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CASH AND CASH EQUIVALENTS - END OF YEAR	<u><u>\$ 109,141</u></u>
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See Independent Accountants' Compilation Report.