

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND  
P.O. BOX 9  
COTTER, ARKANSAS 72626  
(870) 435-6325

AUDITED FINANCIAL STATEMENTS

DECEMBER 31, 2022

\*\*\*\*\*

BRIAN L. HAAS  
CERTIFIED PUBLIC ACCOUNTANT  
1616 HIGHWAY 62 WEST  
MOUNTAIN HOME, ARKANSAS 72653  
(870) 424-2181

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

TABLE OF CONTENTS

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	
Independent auditor's report	1 - 3
REQUIRED SUPPLEMENTAL INFORMATION	
Management's discussion and analysis	4 - 8
FINANCIAL STATEMENTS	
Statement of fund net position - proprietary fund	9 - 10
Statement of revenues, expenses, and changes in fund net position - proprietary fund	11 - 12
Statement of cash flows - proprietary fund	13 - 14
Notes to financial statements	15 - 24
SUPPLEMENTAL INFORMATION	
Required supplementary information	25 - 26
Water and wastewater rates	27
Users by class	28
Report on compliance and internal control over financial reporting based on an audit of financial statements performed in accordance with government auditing standards	29 - 30
Schedule of findings and responses	31 - 32

BRIAN L. HAAS, CPA

Certified Public Accountant  
1616 Highway 62 West  
Mountain Home, AR 72653

---

Phone: (870) 424-2181

Fax: (870) 425-1339

Arkansas License No. 4723R

## INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and City Council  
City of Cotter Municipal Water and Wastewater Fund  
P.O. Box 9  
Cotter, Arkansas 72626

### Report on Financial Statements

I have audited the accompanying financial statements of the City of Cotter Municipal Water and Wastewater Fund, as of and for the year ended December 31, 2022, and related notes to the financial statements, which collectively comprise the Fund's basic financial statements as listed in the table of contents.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit includes evaluating the appropriateness of accounting policies used and the

reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **Opinion**

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Cotter Municipal Water and Wastewater Fund as of December 31, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Emphasis of Matter**

As discussed in Note 1, the financial statements present only the Municipal Water and Sewer Fund and do not purport to and do not, present fairly the financial position of the City of Cotter, Arkansas as of December 31, 2022, the changes in its financial position, or where applicable, its cash flows for the year ended in accordance with accounting principles generally accepted in the United States of America. My opinion is not modified with respect to this matter.

### **Other Matters**

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide assurance of the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

#### **Supplemental Information**

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The water budget, sewer budget, budgetary comparison information, users by class and water rates are presented for the purpose of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting

and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects in relation to the financial statements as a whole.

#### **Other Reporting Required by *Government Auditing Standards***

In accordance with Government Auditing Standards, I have also issued my report dated December 15, 2022, on my consideration of the City of Cotter Municipal Water and Wastewater Fund's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Cotter Municipal Water and Wastewater Fund internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Cotter Municipal Water and Wastewater Fund's internal control over financial reporting and compliance.

A handwritten signature in cursive script, appearing to read "Brian Haas".

Brian Haas, CPA  
Mountain Home, AR 72653

December 1, 2023

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of Cotter Municipal Water and Wastewater Fund, we offer readers of the Municipal Water and Wastewater Fund's financial statements this narrative overview and analysis of the Municipal Water and Wastewater Fund's financial performance during the fiscal year ended December 31, 2021. Please read it in conjunction with the Municipal Water and Wastewater Fund's financial statements, which follow this section.

The City of Cotter Municipal Water and Wastewater Fund's financial statements consist of only one proprietary fund. The Board operates a water utility for customers (members) on a fee for services and related costs basis. The Board is a non-profit entity.

---

### FINANCIAL HIGHLIGHTS

---

As of December 31, 2021:

- The Municipal Water and Wastewater Fund's assets exceeded its liabilities by \$1,058,086 (net assets) for the fiscal year reported. This compares to the previous year when assets exceeded liabilities by \$1,126,854.
- Total net assets are comprised of the following:  
  
Capital assets, net of related debt of \$433,264, including property and equipment net of accumulated depreciation.
- Temporarily restricted assets of \$456,003 are reserved by constraints imposed by outside the Municipal Water and Wastewater Fund, such as debt covenants, grantors, laws or regulations.
- Unrestricted assets of \$168,820 represent portion available to maintain ongoing operations.

---

### OVERVIEW OF THE FINANCIAL STATEMENTS

---

- The Municipal Water and Wastewater Fund's annual audit report includes three major financial statements. These statements provide both long-term and short-term information about the Municipal Water and Wastewater Fund's overall status. Financial reporting at this level uses accrual basis accounting as in the private sector.
- The first of these statements is the Statement of Net Position - Proprietary Fund. This is the Municipal Water and Wastewater Fund's statement of financial position presenting information that includes all of the Municipal Water and Wastewater Fund's assets and liabilities with the difference reported as fund net position. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Municipal Water and Wastewater Fund as a whole is improving or deteriorating.

- The second statement is the Statement of Revenues, Expenses, and Changes in Fund Net Position - Proprietary Fund. This statement reports how the Municipal Water and Wastewater Fund's equity changed during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the design of the Statement of Revenues, Expenses, and Changes in Fund Net Position - Proprietary Fund is to show the effectiveness of Municipal Water and Wastewater Fund's rate structure and related revenues to adequately cover the operational costs of providing water services to the Municipal Water and Wastewater Fund's membership.
- The third major statement is the Statement of Cash Flows. This statement presents cash flows provided by operations, investing and financing on a net change basis.

---

## **REQUIRED FINANCIAL STATEMENTS**

---

- The financial statements of the Municipal Water and Wastewater Fund's report information of the Municipal Water and Wastewater Fund using accounting methods similar to those used by private sector companies. These statements offer short and long-term financial information about its activities. The Statement of Fund Net Position - Proprietary Fund includes all of the Municipal Water and Wastewater Fund's assets and liabilities and provides information about the nature and amounts of investments in resources (assets) and the obligations to Municipal Water and Wastewater Fund's creditors (liabilities). These also provide the basis for evaluating the capital structure of the Municipal Water and Wastewater Fund and assessing the liquidity and financial flexibility of the Municipal Water and Wastewater Fund's fund.
- All of the current year's revenues and expenses are accounted for in the Statement of Revenues, Expenses, and Changes in Fund Net Position - Proprietary Fund. This statement measures the success of the Municipal Water and Wastewater Fund's operations and can be used to determine whether the Municipal Water and Wastewater Fund has successfully recovered all its costs through its user fees and other charges, profitability and credit worthiness.
- The final required financial statement is the Statement of Cash Flows - Proprietary Fund. This statement reports cash receipts, cash payments, and net changes in cash resulting from operations, investing, and financing activities and provides answers to such questions as where did cash come from, what was cash used for, and what was the change in the cash balance during the reporting periods.

---

## **FINANCIAL ANALYSIS OF THE MUNICIPAL WATER AND WASTEWATER FUND**

---

- The Municipal Water and Wastewater Fund's net assets decreased due to an excess of operating expenses over revenue of \$122,880. However, a significant portion of this is the depreciation deduction. Total revenues were up from 2021 by \$8,455. Total operating expenses were up in 2022. In 2022, \$587,527 as compared to \$571,014 in 2021.



---

**NET POSITION**

---

- To begin our analysis, a summary of the Municipal Water and Wastewater Fund's Statement of Net Position - Proprietary Fund are presented in Table A-1.

Table A-1  
The Water and Sewer Fund 's Net Position  
December 31, 2022 and 2021

	<u>2022</u>	<u>2021</u>
Current and other assets	\$ 179,403	\$ 171,857
Capital and non-current assets	<u>910,041</u>	<u>989,973</u>
 Total assets	 1,089,445	 1,161,830
 Current liabilities	 10,584	 7,628
Long-term liabilities	<u>20,775</u>	<u>27,348</u>
 Total liabilities	 <u>31,359</u>	 <u>34,976</u>
 Fund net position	 <u>1,058,086</u>	 <u>1,126,853</u>
  Invested in capital assets net of related debt	  \$ 433,264	  \$ 541,980
Temporarily restricted assets	456,003	420,645
Unrestricted assets	<u>168,820</u>	<u>164,229</u>
 Total fund net position	 <u>\$1,058,086</u>	 <u>\$1,126,853</u>

The Municipal Water and Wastewater Fund's net position decreased by \$68,767 over 2021.

Additional information regarding capital assets is available in the Notes to the Basic Financial Statements.

A portion of the net assets is either temporarily restricted as to the purposes they can be used for or they are invested in capital assets. Unrestricted net assets may be used to fund the Municipal Water and Wastewater Fund's programs in the next fiscal year. However, this does not mean that the Municipal Water and Wastewater Fund has significant surplus resources available to pay its bills next year. Rather, it is the result of having long-term commitments that are less than currently available resources. The balance has remained similar to the prior years.



---

## BUDGETARY HIGHLIGHTS

---

For 2022, the Municipal Water and Wastewater Fund's revenues were higher than budgeted estimates by \$7,715. Expenses were lower than budget estimates. Total operating expenses were approximately \$54,620 under budget.

---

## CAPITAL ASSETS AND DEBT ADMINISTRATION

---

- Capital Assets

At the end of 2022, the Municipal Water and Wastewater Fund had invested \$3,625,485 in a broad range of assets, including land, water distribution system, equipment and vehicles.

This was only a slight increase over 2021. Additional information regarding Capital Assets is available in the Notes to the Basic Financial Statements.

Land and land rights	\$ 66,220
System and Improvements	3,136,172
Machinery & Equipment	316,365
Vehicles	<u>106,728</u>
Total property and equipment	3,625,485
Less accumulated depreciation	<u>(3,192,221)</u>
Property and equipment - net	\$ 433,264

---

## **ECONOMIC FACTORS NEXT YEAR'S BUDGET AND RATES**

---

Some of the notable accomplishments of the Municipal Water and Wastewater Fund for 2022 were as follows:

- The City of Cotter, in joint venture with the City of Gassville, was able to pay off the Ductile Iron Phase I project loan and a new truck loan in 2022.
- The City of Cotter paid off the ADFA Revenue Bond originally issued in 2005 for the expansion of the Water Treatment Facility. Due to excess city sales and use tax revenue, we were able to pay off this obligation three and a half years earlier than scheduled - saving interest and service fees.
- In preliminary planning for a new Ductile Iron Phase II project and future waterline projects, the City held a Special Election to levy a 1% City Sales and Use Tax which passed in May, 2022.
- The City continues to set aside depreciable funds for future water projects i.e.. Water tower maintenance and painting.

---

## **CONTACTING THE MUNICIPAL WATER AND WASTEWATER FUND'S FINANCIAL MANAGER**

---

- This financial report is designed to provide overview of the Municipal Water and Wastewater Fund's finances, comply with finance-related laws and regulations, and demonstrate the Municipal Water and Wastewater Fund's commitment to public accountability. If you have questions about this report or would like to request additional information, contact the bookkeeper:

Stefanie Wright  
115 McLean Avenue  
P.O. Box 9  
Cotter, Arkansas 72626

Phone number: (870) 435-6326

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

STATEMENT OF FUND NET POSITION - PROPRIETARY FUND

DECEMBER 31, 2022

ASSETS

CURRENT ASSETS:

Cash	\$ 116,479
Accounts receivable - consumers	36,185
Inventory - materials and supplies	<u>26,740</u>
Total current assets	179,403

RESTRICTED ASSETS:

Meter deposit fund	21,609
Waterline replacement	173,950
Capital improvements fund	118,717
Water improvement fund	130,211
Wastewater capital reserve fund	20,434
CSLC capital reserve fund	6,540
Ductile Iron reserve fund	<u>5,317</u>
Total restricted assets	476,778

PROPERTY, PLANT, AND EQUIPMENT

Property, plant and equipment	3,625,485
Accumulated depreciation	<u>(3,192,221)</u>
Property, plant and equipment - net	<u>433,264</u>
Total assets	<u><u>\$1,089,445</u></u>

The accompanying notes are an integral part of these statements.

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

STATEMENT OF FUND NET POSITION - PROPRIETARY FUND

DECEMBER 31, 2022

LIABILITIES AND NET POSITION

CURRENT LIABILITIES - PAYABLE FROM CURRENT ASSETS:

Accounts payable - trade	\$ 5,535
Accounts payable - sanitation	5,049
Sales tax payable	0
Current maturities long-term debt	0
	<hr/>

Total from current liabilities	10,584
--------------------------------	--------

CURRENT LIABILITIES - PAYABLE FROM  
RESTRICTED ASSETS:

Meter deposits	<hr/> 20,775
----------------	--------------

Total from restricted assets	20,775
------------------------------	--------

LONG-TERM LIABILITIES:

Note payable - equipment	0
Note payable - Ductile Iron	0
Less current maturities	0
	<hr/>

Total long-term liabilities - net	<hr/> 0
-----------------------------------	---------

Total liabilities	31,359
-------------------	--------

NET POSITION:

Invested in capital assets, net of related debt	433,264
Temporarily restricted	456,003
Unrestricted	<hr/> 168,820

Total net position	<hr/> 1,058,086
--------------------	-----------------

Total liabilities and net position	<hr/> <hr/> \$ 1,089,445
------------------------------------	--------------------------

The accompanying notes are an integral part of these statements.

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

STATEMENT OF REVENUES, EXPENSES, AND  
CHANGES IN FUND NET POSITION - PROPRIETARY FUND

DECEMBER 31, 2022

OPERATING REVENUES:

Water service	\$ 227,068
Wastewater service fees	139,688
Penalties and service fees	5,355
SDWA fees	2,134
Tap-on fees	4,025
Permits	7,963
Sanitation billing fees	59,924
Street fund transfer	0
Interdepartmental transfers	0
Sales tax	26,439
Miscellaneous income	<u>(7,378)</u>
Total operating revenues	465,218

OPERATING EXPENSES

Advertising	0
Bad debts	0
Bank fees	276
Reimbursements	(110)
Chemical expense	1,595
Contract Labor	0
Depreciation expense	131,188
Dues and licenses	964
Fuel and oil	3,594
Fire Hydrants	1,500
Insurance - general	1,689
Insurance - health	13,703
Lift station	269
Meeting and training	1,505
Miscellaneous	707
Office supplies and postage	5,127
Operating expense - WWTF	61,983
Operating expense - CSLC	41,737
Payroll taxes	8,972
Pension contribution	19,146
Equipment Purchases	0

The accompanying notes are an integral part of these statements.

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

STATEMENT OF REVENUES AND EXPENSES  
CHANGES IN FUND NET POSITION - PROPRIETARY FUND (Continued)

DECEMBER 31, 2022

Permits	0
Professional fees	6,500
Refunds	0
Repairs and maintenance	28,963
Salaries and wages	125,189
Sales taxes	26,829
Sanitation	59,634
SDWA	2,213
Supplies and materials	13,061
Water purchase	2,692
Work Comp	1,611
Unemployment	114
Small Equipment	0
Uniforms	1,101
Utilities	26,348

Total operating expenses	588,098
--------------------------	---------

Operating income (loss)	\$ (122,881)
-------------------------	--------------

NON-OPERATING REVENUE (EXPENSES):

Interest income	1,779
Interest expense	
Deposits	3,300
Transfer from general fund	47,598
Transfers	(7,714)
Gain on asset sale	9,150

Total non-operating revenue (expenses)	54,113
--	--------

Change in fund net position	(68,767)
-----------------------------	----------

Net position as of beginning of year	1,126,856
--------------------------------------	-----------

Net position as of end of year	\$ 1,058,089
--------------------------------	--------------

The accompanying notes are an integral part of the financial statements.

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

STATEMENT OF CASH FLOWS - PROPRIETARY FUND

DECEMBER 31, 2022

CASH FLOWS FROM OPERATING ACTIVITIES:

Cash received from customers	\$ 456,914
Cash payments to suppliers for goods and services	(322,074)
Cash payments for employees services and payroll taxes	<u>(134,161)</u>

Net cash provided (used) by operations	679
--	-----

CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES:

Net cash provided by capital financing activities	<u>0</u>
---	----------

CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:

Cash used by increase in restricted assets	(32,057)
Cash provided by general fund transfer	47,598
Joint Venture transfer	<u>(7,714)</u>

Net cash used by non-capital financing activities	7,827
---	-------

CASH FLOWS FROM INVESTING ACTIVITIES:

Interest income	1,779
Purchase of equipment	(22,472)
Gain on Sale of Asset	<u>9,150</u>

Net cash provided by (applied to) investing activities	<u>(11,543)</u>
--	-----------------

INCREASE (DECREASE) IN CASH	<u>(3,037)</u>
-----------------------------	----------------

CASH - BEGINNING OF YEAR	<u>119,516</u>
--------------------------	----------------

CASH - END OF YEAR	<u><u>\$ 116,479</u></u>
--------------------	--------------------------



CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

STATEMENT OF CASH FLOWS - PROPRIETARY FUND

(Continued)

For the year ended December 31, 2022

RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH  
PROVIDED (USED) BY OPERATING ACTIVITIES:

Operating income (loss)	\$ (122,881)
Depreciation expense	131,188
Changes in:	
Accounts receivable	(5,377)
Inventory	(5,207)
Accounts payable - trade	2,714
Accounts payable - sanitation	242

Net cash provided by operating activities	679
---	-----

NON-CASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES

	0
	\$ 679

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

REPORTING ENTITY:

The City of Cotter Municipal Water and Wastewater Fund is used to account for the operations of the water and wastewater enterprise fund. Enterprise funds are for operations which are financed and operated in a matter similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing services to the general public be financed or recovered primarily through user charges. The City's comprehensive financial report is prepared by state legislative auditors and does not include the Water and Wastewater Fund, which is separately reported herein.

Totals are presented for financial statement purposes only and do not represent the consolidated information for all of the City of Cotter's component units.

BASIS OF ACCOUNTING:

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. The Water and Wastewater Fund of the City of Cotter, Arkansas, operates on the accrual basis, recognizing revenues when earned and expenses in the period incurred.

BUDGETS AND BUDGETARY ACCOUNTING:

Enterprise Fund service delivery levels are determined by the extent of consumer demand. Because Enterprise Fund revenues and expenses fluctuate with the changing service delivery levels, generally accepted accounting principles do not require the financial statements to include budgetary comparisons. Accordingly, such comparisons are included in supplemental information.

The budget for operations is prepared on the cash and expenditures basis. Revenues are budgeted in the year receipt is expected; and expenditures are budgeted in the year that applicable purchases are expected to be made.

APPLICATION OF RESTRICTED ASSETS:

When expenditures are incurred for which both restricted and unrestricted net assets are available, the policy is to use restricted assets first and unrestricted assets only after restricted assets are depleted.

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

APPLICATION OF RESTRICTED ASSETS (continued):

The City does not have a formal minimum fund balance requirement. However, it has adopted reserve policy which targets various reserve amounts such as debt and depreciation reserves.

CASH AND CASH EQUIVALENTS:

Cash and cash equivalents include investments in highly liquid debt instruments with a maturity of three months or less, excluding amounts whose use is limited by Board designation or other payers.

Cash account and certificates of deposit are displayed separately on the balance sheet as "current" and "restricted" cash. The bank balances are categorized to give an indication of the level of risk assumed by the Water and Wastewater Fund of the City of Cotter as follows:

Current cash	\$ 116,479
Restricted cash	<u>476,778</u>
Total on deposit	593,256
Insured by the FDIC or collateralized by financial institution	<u>593,256</u>
Uninsured and uncollateralized	<u><u>\$ -</u></u>

ACCOUNTS RECEIVABLE:

Consumer accounts receivable reflects the balances due from the individuals and businesses using the water and wastewater services provided by the City. The individuals and businesses are residents of the City of Cotter and six subdivisions not within the city limits known as District 2.

The Water and Wastewater Fund uses the direct write-off method of accounting for bad debts. This method is not in accordance with generally accepted accounting principles. Management had determined that the direct write-off method is not materially different than using an allowance account which is generally accepted. No allowance for uncollectible accounts has been provided since historically such accounts have been minimal.

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

INVENTORIES:

Inventory held by the Water and Wastewater Fund is valued at the actual acquisition cost by the first-in-first-out (FIFO) method.

RESTRICTED ASSETS:

These assets consist of cash restricted by various bond ordinances and the Arkansas Soil and Water Commission for debt service and other specific uses.

PROPERTY, PLANT AND EQUIPMENT:

Property, plant and equipment assets include land, buildings, improvements, equipment and water and wastewater system infrastructure. Purchased property, plant and equipment assets are recorded at cost and are depreciated by the straight-line method over the estimated useful lives of the various assets. The lives can range from 5 years for tangible personal property up to 25 years on infrastructure assets. The capitalization policy is \$500 on equipment and \$2,000 on improvements and other assets.

The costs of assets retired from service are credited to the appropriate property, plant and equipment account and costs of removal are charged to operation in the year incurred.

Maintenance, repairs and minor renewals are charged against earnings when incurred. Additions and major renewals are capitalized.

ACCOUNTS PAYABLE:

Accounts payable consist of various trade accounts which are payable in thirty (30) days.

ESTIMATES:

The preparation of financial statements in conformity with generally accepted accounting principles requires the use of estimates based on management's knowledge and experience. Due to their prospective nature, actual results could differ from those estimates.

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

PROPERTY, PLANT AND EQUIPMENT (continued):

	Capital assets, depreciated				
	Land rights	System & improve.	Machinery & equipment	Vehicles	Total
Balance, December 31, 2021	\$ 66,220	\$ 3,119,981	\$ 310,084	\$ 106,728	\$ 3,603,013
Additions		16,191	6,281		22,472
Dispositions					-
Balance, December 31, 2022	66,220	3,136,172	316,365	106,728	3,625,485
Accumulated depreciation					
Balance, December 31, 2021	0	2,717,823	268,575	74,635	3,061,033
Increases		108,470	17,491	5,227	131,188
Decreases					-
Balance, December 31, 2022	0	2,826,293	286,066	79,862	3,192,221
Capital assets - net	\$ 66,220	\$ 309,879	\$ 30,299	\$ 26,866	\$ 433,264

Depreciation expense was \$131,188 for the twelve months ended December 31, 2022.

Infrastructure (GASB 34)

Under the transition provisions of GASB 34, the City is not required to retroactively report major general infrastructure assets. There were infrastructure additions to the water and wastewater system for the year ended December 31, 2022.

Intangible Assets

Intangible assets are amortized over the straight-line method over the estimated life of the asset. The loan costs are being amortized over the life of the loan which is 20 years.

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

CUSTODIAL CREDIT RISK:

Deposits are carried at cost plus accrued interest. The carrying amount of deposits is separately displayed on the balance sheet as "cash" and "assets whose use is limited". The Fund does not have a policy for custodial credit risk.

	<u>Carrying Amount</u>
Insured (FDIC) or collateralized	\$567,509
Uninsured	<u>-</u>
Total Deposits	<u><u>\$567,509</u></u>

CREDIT RISK:

The Fund has no formal policy on credit risk. The Fund has relied on the depository institutions to provide sufficient collateralization. The under insured amounts collateralized at December 31, 2022 were covered by bonds held by Arkansas Bankers Bank. The credit ratings on those bonds were MOODY Aa2 and AA+

NOTE 2: FUND REQUIREMENTS

Meter deposits are refundable customer deposits for which reserves in an amount sufficient to refund the deposits in total must be held. Meter deposits totaled \$20,960, with reserve funds of \$20,812 at December 31, 2022, a total of \$148 less than the requirement.

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

NOTE 3: LONG-TERM DEBT

<b>Business-type activities:</b>	<u>Balance at 12-31-2021</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance at 12-31-2022</u>	<u>Due within One Year</u>
<u>Bonds</u>					
ADFA bond bearing interest at 2.25%, with semi-annual payments of \$29,066, secured by plant expansion.	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Direct Borrowing</u>					
Note from direct borrowing, bearing interest at 3.47%, with monthly payments of \$1,237, secured by equipment.	-	-	-	-	-
Total business-type activities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total long-term debt	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Current maturities on long-term debt at December 31, 2022, are as follows:

Year Ending December 31,	Business-type Activities			
	Bonds		Notes from Direct Borrowing	
	Principal	Interest	Principal	Interest
2022	\$ -	\$ -	\$ -	\$ -
2022	-	-	-	-
2023	-	-	-	-
2024	-	-	-	-
2025	-	-	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

NOTE 4: JOINT VENTURE

The City of Cotter operates a wastewater treatment facility and a sewer line maintenance crew as a joint venture with the City of Gassville, Arkansas. Each city bears its share of operating revenues and debt expense in relation to its usage of the facility. These expenses are shown on the respective financial statements of each city. Each city also recognizes the assets and any liabilities on their respective financial statements. The books and records for operation are maintained at the City of Cotter office. Each City's financial statements have been adjusted to reflect total cost of the project as a capitalized asset has it's



CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

NOTE 4: JOINT VENTURE (CONTINUED)

own ADFA loan as long-term debt. The City's share of year end cash balances and capital reserve savings respectively are treatment plant \$5,456 and \$20,434, line crew \$3,015 and \$6,540.

Financial statements for the wastewater treatment facility and sewer line maintenance crew are maintained by the City of Gassville and available upon request and can be obtained at City administrative offices.

The City of Cotter is part of a joint venture with the City of Gassville. The Cities joined with each other to complete what is known as the Ductile Iron Project. This project accomplished a major repair to the sewer system operated jointly by both cities. The joint venture obtained a grant from the Arkansas Natural Resource Commission of \$123,600 and a loan of \$69,010 (Cotter \$24,153, Gassville \$44,857) to complete the renovation. Each city is repaying its share of the loan at 2.75% interest over 10 years. In addition each city is required to be setting aside 6% of sewer fees annually until a reserve of \$50,000 is acquired and held in an account. As of December 31, 2022 the Cotter portion of the joint reserve account had a balance of \$5,317.

NOTE 5: NET ASSETS RESERVATION

Net assets have been reserved to reflect the restricted nature of certain cash accounts, net of the liabilities payable from those accounts as follows:

Restricted cash account	\$ 476,778
Meter deposit liability	<u>(20,775)</u>
Net assets - reserved	<u><u>\$ 456,003</u></u>

NOTE 6: ARKANSAS PUBLIC EMPLOYEES RETIREMENT SYSTEM (APERS)  
A DEFINED BENEFIT PENSION PLAN

The Arkansas Public Employees Retirement System is a separate entity, which issues separate audited financial statements. A copy of the most current financial report, for the fiscal year ended June 30, 2019, is on file at the Cotter City Hall.

Plan description:

The Arkansas Public Employees Retirement System (APERS) is a cost-sharing, multiple employer, defined benefit pension plan established by authority of the Arkansas General Assembly with the passage of Act 177 of 1957, to provide retirement benefits for eligible employees and elected officials

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

NOTE 6: ARKANSAS PUBLIC EMPLOYEES RETIREMENT SYSTEM (APERS)  
A DEFINED BENEFIT PENSION PLAN (CONTINUED)

of state and local government entities in Arkansas. The laws governing operations of APERS are set forth in Arkansas Code Annotated as Amended, Title 24, Chapters 4, with related laws in Chapter 2 and Chapter 7. APERS covers all state employees who are not covered by another authorized plan, all county employees, municipal employees whose municipalities have elected coverage under the System, college and university employees, certain non-teaching school employees, and other public entities specifically identified by law.

APERS was established as a contributory plan. However, the passage of Act 793 of 1977 established a non-contributory plan and anyone joining the System after January 1, 1978 were automatically enrolled in the non-contributory plan. The City of Cotter joined the System after that date, therefore, their employees are enrolled in the non-contributory plan through June 30, 2005. Beginning July 1, 2005, any employee hired was enrolled in the contributory plan.

Benefits:

Benefit provisions are established by state law and may be amended only by the Arkansas General Assembly. Members are eligible for full benefits as follows:

1. At age sixty-five (65) with five (5) years of actual service,
2. At any age with twenty-eight (28) years of actual service, or
3. Under the non-contributory plan, at age fifty-five (55) with thirty-five (35) years of credited service.

The normal benefit amount, paid on a monthly basis is determined by the member's final average salary and the number of years of service, five (5) or at any age with twenty-eight (28) years of actual service. APERS also provided for disability and survivor benefits.

Funding policy:

Contribution provisions applicable to the State, County, Municipal, and School Divisions are established by state law and may be amended only by the Arkansas General Assembly. The employer contribution rate for the Municipal Division non-contributory plan, as established by an actuarially determined reserve requirement for benefit payments, is 15.32% of covered employees' payroll.

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

NOTE 6: ARKANSAS PUBLIC EMPLOYEES RETIREMENT SYSTEM (APERS)  
A DEFINED BENEFIT PENSION PLAN (CONTINUED)

The City of Cotter Municipal Water and Wastewater Fund's total required contribution for the year ended December 31, 2022, was \$19,146 and included an allowable purchase for the years of service prior to Cotter's enrollment in the System in 1995. The required contributions for the year have been made.

Funding status and progress (Continued):

Per the most current APERS audit report, the excess of the accrued liability of the System over the actuarial value of assets, as adjusted to fair value based on the Entry Age Normal Cost Method, was \$2.39 [dollars in billions] at June 30, 2019. Total actuarial accrued liabilities were \$11.13 [dollars in billions], and total applicable assets at smoothed market related value were \$8.74 [dollars in billions], at June 30, 2019. APERS does not conduct separate measurements for the separate divisions or employers of the System.

Significant assumptions used to compute the actuarial value of assets and accrued liabilities along with the schedule of funding status and progress, which presents the progress in accumulating sufficient assets to pay benefits when due, and other statistical data are also presented in the APERS annual financial report.

NOTE 7: CITY OFFICIALS

Certain regulatory agencies and creditors require that members of the governing board be presented. Members of the city council and officials and their terms follow:

McGeorge Caradine	Mayor	December 31, 2022
Andrea Kray	Recorder/Treasurer	December 31, 2022
Carolyn Gill	Ward 1-1	December 31, 2022
Mark Johnson	Ward 1-2	December 31, 2022
Charles Sugg	Ward 2-1	December 31, 2022
Linda McCarthy	Ward 2-2	December 31, 2022
Mertice Kray	Ward 3-1	December 31, 2022
Cameron Ross	Ward 3-2	December 31, 2022

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

NOTE 8: INSURANCE COVERAGE

Insurance coverage for the year ended December 31, 2022, is as follows:

<u>Facility</u>	<u>Insurer</u>	<u>Policy Date</u>	<u>Coverage</u>
Buildings and contents, tanks, and pumps	Arkansas Municipal League	11/4/2022 - 11/4/2022	\$410,069
Vehicles and backhoe	Arkansas Municipal League	11/4/2022 - 11/4/2022	\$104,493

Workers Compensation is provided in the statutory amounts by the Arkansas Municipal League.

NOTE 6: SUBSEQUENT EVENTS REVIEW

Subsequent events were evaluated by management through December 27, 2022. This is the first date the financial statements were available for issuance.

NOTE 7: SUMMARY OF ASSETS WHOSE USE IS LIMITED

The following accounts are restricted by board for future use, loan covenants, and board rule for customer deposits.

	<u>Cash</u>	<u>Certificates of deposits</u>	<u>TOTAL 2022</u>
Meter deposit fund	\$ 21,609	\$ -	\$ 21,609
Waterline replacement	173,950	-	173,950
Capital improvement fund	0	118,717	118,717
Water Improvements	0	130,211	130,211
CGJSC ductile iron construction fund	-	-	-
	<u>\$ 195,559</u>	<u>\$ 248,928</u>	<u>\$ 444,487</u>

## SUPPLEMENTARY INFORMATION

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

REQUIRED SUPPLEMENTARY INFORMATION

DECEMBER 31, 2022

WATER BUDGET

<u>ACCOUNT</u>					Variance over (under)	Original Budget
	<u>Actual</u>	<u>%</u>	<u>Final Budget</u>	<u>%</u>		
<u>Income</u>						
Water sales	\$ 227,068	47.87%	\$ 207,800	43.15%	\$ 19,268	\$ 207,800
Sewer fees	139,688	29.45%	133,180	27.66%	6,508	133,180
Service fees	680	0.14%	1,400	0.29%	(720)	1,400
SDWA fees	2,134	0.45%	2,237	0.46%	(103)	2,237
Sanitation fees	59,924	12.63%	57,690	11.98%	2,234	57,690
Sales tax	26,439	5.57%	26,104	5.42%	335	26,104
Sale of equipment	9,150	1.93%	9,150	1.90%	-	9,150
Reimbursements	-	0.00%	-	0.00%	-	-
Penalties/late fees	4,676	0.99%	5,650	1.17%	(974)	5,650
New meter taps	4,025	0.85%	2,250	0.47%	1,775	2,250
Interest	0	0.00%	220	0.05%	(220)	220
Fees & permits	7,963	1.68%	5,100	1.06%	2,863	5,100
Carryover	0	0.00%	30,752	6.39%	(30,752)	30,752
Miscellaneous income	(6,878)	-1.45%	-	0.00%	(6,878)	-
Donations	(500)	-0.11%	-	0.00%	(500)	-
Total income	<u>\$ 474,368</u>	<u>100.00%</u>	<u>\$ 481,533</u>	<u>100.00%</u>	<u>\$ (6,664)</u>	<u>\$ 481,533</u>
<u>Expenses</u>						
Act 474-Building permits	\$ -	0.00%	\$ 50	0.01%	\$ (50)	\$ 50
Advertising	-	0.00%	400	0.08%	(400)	400
Audit fees	6,500	1.09%	4,500	0.90%	2,000	4,500
Bad debts	-	0.00%	-	0.00%	-	-
Bank fees	276	0.05%	276	0.05%	-	276
Chemical expense	1,595	0.27%	1,200	0.24%	395	1,200
Clothing allowance	1,101	0.18%	1,350	0.27%	(249)	1,350
Miscellaneous	776	0.13%	-	0.00%	776	-
Dues, subscriptions & memberships	964	0.16%	6,007	1.20%	(5,043)	6,007
Reimbursement	(110)	-0.02%	-	0.00%	(110)	-
Fire hydrants	1,500	0.25%	4,500	0.90%	(3,000)	4,500
Fuel & Oil	3,594	0.60%	2,925	0.58%	669	2,925
Insurance-property & vehicle	1,689	0.28%	1,595	0.32%	94	1,595
Legal expense	-	0.00%	-	0.00%	-	-
Lift station	269	0.05%	1,200	0.24%	(931)	1,200

See note to Required Supplementary Information on page 28.

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

REQUIRED SUPPLEMENTARY INFORMATION

DECEMBER 31, 2022

WATER BUDGET (CONTINUED)

Meeting/training expense	1,505	0.25%	3,200	0.64%	(1,695)	3,200
Office supplies & postage	5,127	0.86%	4,100	0.82%	1,027	4,100
Powell tank washout & improv.	-	0.00%	-	0.00%	-	-
PM-Water meters	-	0.00%	-	0.00%	-	-
Refunds	-	0.00%	-	0.00%	-	-
Repair & maint-buildings	689	0.12%	4,360	0.87%	(3,671)	4,360
Repair & maint-equipment	24,851	4.17%	6,000	1.20%	18,851	6,000
Repair & maint-vehicles	1,435	0.24%	2,200	0.44%	(765)	2,200
Salaries	80,829	13.57%	76,731	15.29%	4,098	76,731
Salaries-officers	44,360	7.45%	44,537	8.87%	(177)	44,537
Benefits-APERS	19,146	3.22%	17,459	3.48%	1,687	17,459
Benefits-insurance	13,703	2.30%	13,197	2.63%	506	13,197
Payroll taxes-medicare	1,701	0.29%	1,758	0.35%	(57)	1,758
Payroll tax-social security	7,271	1.22%	7,518	1.50%	(247)	7,518
Benefits-unemployment	114	0.02%	91	0.02%	23	91
Benefits-worker's comp	1,611	0.27%	1,516	0.30%	95	1,516
Sanitation fees	59,634	10.01%	57,690	11.50%	1,944	57,690
SDWA	2,213	0.37%	2,237	0.45%	(24)	2,237
Sales tax	26,829	4.51%	25,582	5.10%	1,247	25,582
Street repairs	300	0.05%	800	0.16%	(500)	800
Supplies-inventory parts	11,363	1.91%	12,000	2.39%	(637)	12,000
Supplies-maintenance	515	0.09%	12,000	2.39%	(11,485)	12,000
Supplies-shop tools	1,183	0.20%	1,500	0.30%	(317)	1,500
Telephone/fax/internet	3,422	0.57%	3,930	0.78%	(508)	3,930
Utilities	22,926	3.85%	22,000	4.38%	926	22,000
Water purchased	2,692	0.45%	21,000	4.18%	(18,308)	21,000
Water well inspection	-	0.00%	-	0.00%	-	-
Water Meter Project	-	0.00%	21,926	4.37%	(21,926)	21,926
CSLC Acct #61531	41,737	7.01%	46,545	9.27%	(4,808)	46,545
CSLC-Ductile Iron Depr Fund	7,705	1.29%	7,991	1.59%	(286)	7,991
Transfers	1834	0.31%	-	0.00%	1833.76	-
WWTF Acct #12726	61,983	10.41%	71,979	14.34%	(9,996)	71,979
Depreciation	131,188	22.03%	-	0.00%	131,188	-
Total	<u>\$ 595,503</u>	100.00%	<u>\$ 501,850</u>	100.00%	<u>\$ (37,535)</u>	<u>\$ 501,850</u>

See note to Required Supplementary Information on page 28.



CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

WATER AND WASTEWATER RATES

DECMEBER 31, 2022

In 2009, the City of Cotter, Arkansas, passed ordinance 2009-10 & 2009-11. This ordinance revised the water rate structure as follows below. In 2019, the City of Cotter, Arkansas, passed ordinance 2019-02 which revised the wastewater rate structure as follows below. These rates were in effect at December 31, 2022.

The rate structure in use at December 31, 2022, is as follows:

Water Rate Schedule

<u>District 1</u>	<u>Flat rate and per thousand gallons</u>
1,000 gallons - minimum	\$ 16.07 flat rate
2,000 gallons	23.06 rate
4,000 gallons	37.04 rate
5,000 gallons	44.03 rate
10,000 gallons	78.98 M
15,000 gallons	113.93 M
20,000 gallons	148.88 M
30,000 gallons	218.78 M
40,000 gallons	288.68 M

Wastewater Rate Schedule

<u>Wastewater Customers</u>	<u>Rate per thousand gallons of water used</u>
1,000 gallons - minimum	\$ 6.48 flat rate
All over 1,000 gallons	6.48 for each additional thousand

Non-Water Customers

One person household - minimum	\$ 12.13 flat rate
--------------------------------	--------------------

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

USERS BY CLASS

DECEMBER 31, 2022

Customer category (usage in gallons)	Customer Count			Total
	Water Only	Wastewater Only	Water and Wastewater	
< 2,000	8	1	26	35
2,000 - 50,000	12	0	325	337
> 50,000	8	0	101	109
	<u>28</u>	<u>1</u>	<u>452</u>	<u>481</u>

ADDITIONAL INFORMATION

Water loss figures for the year ended December 31, 2022 are as follows:

	<u>2022</u>
Gallons of water billed	22,257,900
Gallons of water pumped	<u>34,252,000</u>
Gallons of water lost	11,994,100

Note: Required Supplementary Information - Budget Reconciliation

The difference between legally adopted expenditures for the Water and Wastewater budgets and generally accepted principles figures are as follows:  
(Capitalization of asset expenditures and nonrevenue treatment of loan proceeds.)

<u>Expenditures</u>	<u>Water</u>
Legal budget	\$ 465,637
Capital expense & Depreciation	<u>131,188</u>
GAAP	<u>\$ 596,825</u>

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and City Council  
City of Cotter  
Municipal Water and Wastewater Fund  
P.O. Box 9  
Cotter, Arkansas 72626

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of the City of Cotter Municipal Water and Wastewater Fund, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City of Cotter Municipal Water and Wastewater Fund's basic financial statements and have issued my report thereon dated December 15, 2022.

**Internal control over financial reporting**

In planning and performing my audit of the financial statements, I considered the City of Cotter Municipal Water and Wastewater Fund's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Cotter Municipal Water and Wastewater Fund's internal control. Accordingly, I do not express an opinion on the effectiveness of the City of Cotter Municipal Water and Wastewater Fund's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. I did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses that I consider to be significant deficiencies (Findings #1 and #2).

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Cotter Municipal Water and Wastewater Fund's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **City of Cotter Municipal Water and Wastewater Fund's Response to Findings**

City of Cotter Municipal Water and Wastewater Fund's response to the findings identified in my audit is described in the accompanying schedule of findings. The City of Cotter Municipal Water and Wastewater Fund's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

### **Prior year findings**

City of Cotter Municipal Water and Wastewater Fund's findings and response to the prior year findings are also presented in the schedule of findings. The response was not subject to the audit procedures applied in the audit of the financial statements, and accordingly, I express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of my testing of internal controls and compliance and for the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Brian Haas, CPA  
1616 Highway 62 West  
Mountain Home, Arkansas 72653

December 1, 2023

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

SCHEDULE OF FINDINGS AND RESPONSES

YEAR ENDED DECEMBER 31, 2022

**SUMMARY OF AUDIT RESULTS**

1. The auditor's report expresses an unqualified opinion on the financial statements of City of Cotter Municipal Water and Wastewater Fund.
2. Two significant deficiencies disclosed during the audit of the financial statements are reported in the report on compliance and internal control. The staff is not trained to draft financial statements and footnotes. The conditions reported are not a material weakness.

**FINDINGS - FINANCIAL STATEMENTS AUDIT**

**SIGNIFICANT DEFICIENCIES:**

**1. Segregation of duties:**

Criteria:	Duties should be segregated to provide reasonable assurance that transactions are handled properly.
Condition:	The City does not have a proper segregation of duties. This condition also existed in prior years.
Causes:	The staff is so small there are only a limited number of people for certain functions.
Effect:	Transactions could be mishandled, which could affect accuracy of the financial statement.
Recommendation:	Duties should be separated as much as possible and alternative controls used to compensate for lack of separation.
Response:	Management has determined that it is not economically feasible to have the necessary segregation of duties required to have a more adequate internal control system.

CITY OF COTTER  
MUNICIPAL WATER AND WASTEWATER FUND

SCHEDULE OF FINDINGS AND RESPONSES (CONTINUED)

YEAR ENDED DECEMBER 31, 2022

**2. Establish internal control over financial statement preparation and review:**

Criteria:	Management is responsible for establishing and maintaining control and for the fair presentation of the net assets, supplementary information, and disclosures in the financial statements, in conformity with generally accepted accounting standards.
Condition:	City of Cotter Municipal Water and Wastewater Fund does not have a system that would provide management with reasonable assurance that the financial statements and related disclosures are complete and presented in accordance with generally accepted accounting standards. As such, management requested me to compile and prepare a draft of the financial statements, including the related note disclosures. This condition also existed in prior years.
Cause:	There are limited personnel with proper training and skills to provide the necessary reporting skills for fair presentation of all the financial information.
Effect:	Financial statements and related footnote disclosures and supplementary information required by generally accepted accounting standards would not be complete.
Recommendation:	Use of an outside consultant to use as an aid to drafting the financial statements.
Response:	Management has determined that it is not economically feasible to acquire an employee capable of drafting the financial statements. These conditions have persisted from prior years into the current year which has not allowed the Fund to improve this aspect of controls.