SPARKMAN WATER AND SEWER SYSTEM

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SPARKMAN, ARKANSAS
DECEMBER 31, 2021

# SPARKMAN WATER AND SEWER SYSTEM SPARKMAN, ARKANSAS

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# **TURNER, RODGERS, MANNING & PLYLER, PLLC**

Certified Public Accountants

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# INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Mayor and City Council Sparkman, Arkansas

We have performed the procedures enumerated below on the accounting records of Sparkman Water and Sewer System as of and for the year ended December 31, 2021. Sparkman Water and Sewer System's management is responsible for the entity's accounting records.

Sparkman Water and Sewer System has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of satisfying annual reporting requirements of the Arkansas Division of Legislative Audit. Additionally, the Arkansas Legislative Joint Auditing Committee has agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

- 1. Cash and Investments
  - a. Perform a proof of cash for the year and reconcile year-end bank balances to book balances.
  - b. Confirm with depository institutions the cash on deposit and investments.
  - c. Agree the proof of cash ending balances to the book balances within 5% or \$500, whichever is greater.

We found no exceptions as a result of the procedures.

#### Receipts

- a. Agree the deposits per the proof of cash for the year with the deposits per the journal within 5% or \$500, whichever is greater.
- Agree ten customer payments on the accounts receivable sub ledger to deposit and billing documents.
- c. For one deposit, agree the cash/check composition of the deposit with the receipt information.

We found no exceptions as a result of the procedures.

- 3. Accounts Receivable
  - a. Agree ten customer billings to the accounts receivable sub ledger.
  - b. Determine that five customer adjustments were properly authorized.

We found no exceptions as a result of the procedures.

#### 4. Disbursements

- a. Agree the disbursements per the proof of cash for the year with the disbursements per the journal within 5% or \$500, whichever is greater.
- b. Analyze all property, plant and equipment disbursements.
- Select all disbursements paid to employees other than payroll and ten other disbursements and determine if they were adequately documented.

We found no exceptions as a result of the procedures.

#### 5. Property, Plant, and Equipment

a. Determine that additions and disposals were properly accounted for in the records. (Materiality level – 5% of total equipment or \$500, whichever is greater.)

We found no exceptions as a result of the procedures.

#### 6. Long-Term Debt

- a. Schedule long-term debt and verify changes in all balances for the year.
- b. Confirm loans, bonds, notes, and contracts payable with lender/trustee/contractor.
- c. Determine that the appropriate debt service accounts have been established and maintained.

We found no exceptions as a result of the procedures.

#### 7. General

 Determine that any items of financial significance were approved and documented in the minutes of the governing body's meetings.

We found no exceptions as a result of the procedures.

We were engaged by Sparkman Water and Sewer System to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records of Sparkman Water and Sewer System. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Sparkman Water and Sewer System and to meet other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of Sparkman Water and Sewer System and the Arkansas Legislative Joint Auditing Committee, and is not intended to be and should not be used by anyone other than those specified parties.

Turner, Rodgers, Manning & Plyler, PLLC Arkadelphia, Arkansas January 18, 2023

# **TURNER, RODGERS, MANNING & PLYLER, PLLC**

Certified Public Accountants

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To the Mayor and City Council Sparkman Water and Sewer System Sparkman, Arkansas

Management is responsible for the accompanying financial statements of Sparkman Water and Sewer System, which comprise the balance sheets as of December 31, 2021 and 2020, and related statements of revenues, expenses and changes in fund equity, and cash flows for the years then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements, nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedule on page 12 be presented to supplement the basic financial statements. Such information is presented for purposes of additional analysis and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. The required supplementary information was subject to our compilation engagement. We have not audited or reviewed the required supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.

As discussed in Note 1, the financial statements referred to above present only Sparkman Water and Sewer System, which is an enterprise fund of the City of Sparkman, and are not intended to present fairly the financial position of the City of Sparkman, and the results of its operations and the cash flows of its other funds in conformity with generally accepted accounting principles.

Turner, Rodgers, Manning & Plyler, PLLC Arkadelphia, Arkansas January 18, 2023

## SPARKMAN WATER AND SEWER SYSTEM STATEMENTS OF NET POSITION DECEMBER 31, 2021 AND 2020

**ASSETS** 

ASSETS		
CURRENT ASSETS:	2021	2020
Cash and Cash Equivalents		
Accounts Receivable	\$ 87,859	\$ 53,829
Unbilled Revenue	32,645	40,887
	8,197	8,430
Prepaid Insurance	5,327	4,670
TOTAL CURRENT ASSETS	134,028	107,816
RESTRICTED ASSETS:		
Restricted Cash and Cash Equivalents	78,366	145,812
PROPERTY, PLANT AND EQUIPMENT:		
Land	3,394	3,394
Water and Sewer System	4,333,913	4,333,913
Equipment	72,745	72,745
Vehicles	42,532	42,532
	4,452,584	4,452,584
Less: Accumulated Depreciation	(1,714,738)	
TOTAL PROPERTY, PLANT AND EQUIPMENT		(1,595,642)
	2,737,846	2,856,942
TOTAL ASSETS	\$ 2,950,240	\$ 3,110,570
LIABILITIES AND NET POSITION		
CURRENT LIABILITIES:		
Accounts Payable	\$ 8,343	\$ 11,131
Payroll Taxes Payable	2,300	2,355
Sales Tax Payable	1,945	2,166
Accrued Interest Payable	3,047	2,903
Current Maturities of Long-Term Debt	15,000	25,421
TOTAL CURRENT LIABILITIES	30,635	43,976
LIABILITIES PAYABLE FROM RESTRICTED ASSETS:		
Customer Meter Deposits	36,712	36,381
LONG-TERM DEBT:		
Notes Payable		54,461
Revenue Bonds Payable (Net of Unamortized Bond Issue Costs of \$48,557 and \$0)	846,443	
TOTAL LONG-TERM DEBT	846,443	859,505 913,966
TOTAL LIABILITIES	012.700	
	913,790	994,323
NET POSITION:		
Invested in Capital Assets, Net of Related Debt	1,876,403	1,917,555
Restricted	41,654	109,431
Unrestricted TOTAL NET POSITION	118,393	89,261
TOTAL NET POSITION	2,036,450	2,116,247
TOTAL LIABILITIES AND NET POSITION	\$ 2,950,240	\$ 3,110,570

# SPARKMAN WATER AND SEWER SYSTEM STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION FOR YEARS ENDED DECEMBER 31, 2021 AND 2020

OPERATING REVENUE:	2021	2020
Water Revenue		
Sewer Revenue	\$ 289,751	\$ 289,538
Penalties	51,116	49,634
Connection Fees	8,488	11,111
Other Revenues	3,000	3,075
TOTAL OPERATING REVENUE	2,476	2,456
TOTAL OF ENGTHIOR REVENUE	354,831	355,814
OPERATING EXPENSES:		
Salaries	89,666	80,664
Contract Labor	6,943	1,350
Employee Benefits	6,775	7,432
Taxes and Licenses	20,368	19,554
Insurance	10,507	7,693
Utilities and Telephone	9,997	11,099
Repairs and Maintenance	7,079	5,570
Depreciation	119,096	120,312
Supplies	22,611	16,286
Professional Fees	5,000	5,282
Office Expense	6,616	4,154
Water Purchases	77,974	67,880
Fuel and Oil	4,211	2,627
Miscellaneous	17,318	12,905
TOTAL OPERATING EXPENSES	404,161	362,808
OPERATING (LOSS)	(49,330)	(6,994)
OTHER INCOME (EXPENSES):		
Interest Revenue	698	678
Interest Expense	(31,165)	(42,809)
TOTAL OTHER INCOME (EXPENSES)	(30,467)	(42,131)
NET (LOSS)	(79,797)	(49,125)
NET POSITION, BEGINNING OF YEAR	2,116,247	2,165,372
NET POSITION, END OF YEAR	\$ 2,036,450	\$ 2,116,247

## SPARKMAN WATER AND SEWER SYSTEM STATEMENTS OF CASH FLOWS FOR YEARS ENDED DECEMBER 31, 2021 AND 2020

	2021	2020
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash Received from Customers	\$ 363,306	\$ 350,967
Cash Payments for Goods and Services	(199,120)	(160,041)
Cash Payments to Employees	(89,666)	(80,664)
NET CASH PROVIDED BY OPERATING ACTIVITIES	74,520	110,262
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Increase in Meter Deposits	331	1,829
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Principal Paid on Long-Term Debt	(939,387)	(33,869)
Issuance Costs on Long-Term Debt	(48,557)	
Proceeds from Long-Term Debt	910,000	
Interest Paid on Long-Term Debt	(31,021)	(42,077)
NET CASH USED FOR CAPITAL AND RELATED		
FINANCING ACTIVITIES	(108,965)	(75,946)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Interest Received on Investments	698	678
NET CHANGE IN CASH AND RESTRICTED CASH	(33,416)	36,823
CASH AND RESTRICTED CASH - BEGINNING OF YEAR	199,641	162,818
CASH AND RESTRICTED CASH - END OF YEAR	\$ 166,225	\$ 199,641

# SPARKMAN WATER AND SEWER SYSTEM STATEMENTS OF CASH FLOWS FOR YEARS ENDED DECEMBER 31, 2021 AND 2020

Reconciliation of operating income to net cash provided by operating activities:

		2021		2020	
OPERATING (LOSS)	\$	(49,330)	\$	(6,994)	
ADJUSTMENTS TO RECONCILE OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES:					
Depreciation		119,096		120,312	
Change in Assets and Liabilities:					
Accounts Receivable		8,475		(4,847)	
Prepaid Insurance		(657)		(799)	
Accounts Payable		(2,788)		2,793	
Accrued Liabilities		(276)		(203)	
TOTAL ADJUSTMENTS		123,850		117,256	
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$	74,520	\$	110,262	

SCHEDULE OF NONCASH INVESTING AND FINANCING ACTIVITIES:

None

### Note 1. Significant Accounting Policies:

The Sparkman Water and Sewer System is an Enterprise Fund of the City of Sparkman, Arkansas, and is governed by the City Council of the City of Sparkman, Arkansas. The accompanying financial statements and other information reflect the Sparkman Water and Sewer System only and do not include other funds of the City of Sparkman, Arkansas.

The financial statements are prepared using the accrual basis of accounting in accordance with generally accepted accounting principles. The System applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. The System applies Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements in which case, GASB prevails.

Bad debts, which are immaterial in amount after applying customers' meter deposits, are recognized based on the direct charge-off of individual accounts considered uncollectible.

Plant and equipment are stated at cost or customer cost of construction on contributed assets, and depreciation is calculated using the straight-line method over the estimated useful lives as follows:

Water Plant and Distribution 7 - 40 Years Sewer Plant and Collection System 7 - 40 Years Vehicles and Equipment 5 - 10 Years

The System requires every customer to pay a cash meter deposit before service is provided. Concentrations of credit risk with respect to trade receivables are limited because a large number of diverse customers make up the System's customer base, thus spreading the trade risk.

For purposes of the Statement of Cash Flows, the System considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Management submits to the City Council, for its approval, an executive budget for operation of the System. The approval by the City Council of the budget amounts to an appropriation of funds that are lawfully applicable to items therein.

Management has evaluated subsequent events through January 18, 2023, the date the financial statements were available for issuance.

#### Note 2. Restricted Assets:

Restricted accounts are segregated on the balance sheet in accordance with the requirements of bond obligation agreements and internally designed restrictions. Cash restricted for debt service requirements at December 31, 2021 and 2020 was \$4,500 and \$87,942, respectively.

The System maintains cash equal to customers' meter deposits in a certificate of deposit and a meter deposit checking account. These accounts are reflected as restricted assets and the corresponding liability as a liability payable from restricted assets. Cash restricted for meter deposits at December 31, 2021 and 2020 was \$36,712 and \$36,381, respectively.

The System maintains funds in depreciation accounts for water and sewer, restricted accounts, which totaled \$37,154 and \$21,489 at December 31, 2021 and 2020, respectively.

#### Note 3. Liabilities Payable from Restricted Assets:

Interest accrued but unpaid and a portion of the current maturity on the outstanding revenue bonds are reflected as liabilities to be liquidated with the revenue bond funds. The additional current maturities are reflected as a liability to be liquidated with current assets.

### Note 4. Property, Plant and Equipment:

Property, plant and equipment activity for the year ended December 31, 2021 was as follows:

	12/31/2020 BALANCE	IN	CREASES	DEC	REASES	12/31/2021 BALANCE
Property, Plant and Equipment:				-		
Land	\$ 3,394	\$		\$		\$ 3,394
Water and Sewer System	4,333,913					4,333,913
Equipment	72,745		-		-	72,745
Vehicles	42,532				-	42,532
	4,452,584				-	4,452,584
Less Accumulated Depreciation	(1,595,642)		(119,096)			(1,714,738)
NET	\$ 2,856,942	\$	(119,096)	\$	-	\$ 2,737,846

Property, plant and equipment activity for the year ended December 31, 2020 was as follows:

	2/31/2019 BALANCE	IN	CREASES	DEC	REASES	12/31/2020 BALANCE
Property, Plant and Equipment:						
Land	\$ 3,394	\$		\$		\$ 3,394
Water and Sewer System	4,333,913					4,333,913
Equipment	72,745		-			72,745
Vehicles	42,532					42,532
	4,452,584		-		-	4,452,584
Less Accumulated Depreciation	(1,475,330)		(120,312)		-	(1,595,642)
NET	\$ 2,977,254	\$	(120,312)	\$	-	\$ 2,856,942

## Note 5. Long-Term Debt:

Long-Term Debt as of December 31, 2021 and 2020 consisted of the following:

	12	2/31/2021	12	2/31/2020
Note payable to Arkansas Natural Resources Commission; original amount \$36,050;				
due in annual installments of \$1,052, including interest at 5.0%; secured by the				
Department's revenue; current portion is \$586, maturing June 2032.	\$		\$	9,328
Note payable to Arkansas Natural Resources Commission; original amount \$16,480;				
due in annual installments of \$1,202, including interest at 3.90%; secured by the				
Department's revenue; current portion is \$704, maturing December 2034.				12,780
Bond payable to USDA Rural Development; original amount \$308,000; due in monthly				
installments of \$1,414, including interest at 4.5%; secured by the Department's revenue;				
current portion is \$6,412, maturing in February 2043.		-		237,480
Bond payable to USDA Rural Development; original amount \$812,400; due in monthly				
installments of \$3,664, including interest at 4.375%; secured by the Department's				
revenue; current portion is \$16,090, maturing June 2044.		-		644,527
Bond payable to Malvern National Bank/Riverside Bank; original amount \$910,000;				
due in annual installments beginning June 2022 (interest due semi-annually), interest at				
2.35%, secured by the System's revenue, current portion is \$13,352, maturing in June				
2044.		810,000		
Bond payable to Riverside Bank; original amount \$100,000; due in annual installments				
beginning June 2022 (interest due semi-annually), interest at 2.35%, secured by the				
System's revenue, current portion is \$1,648, maturing in June 2044.		100,000		
Note payable to Arkansas Natural Resources Commission; original amount \$41,200;				
due in annual installments of \$3,005, including interest at 3.90%; secured by the				
Department's revenue; current portion is \$1,629, maturing June 2036.				35,272
		910,000		939,387
Less portion considered current		(15,000)		(25,421)
Total long-term debt	S	895,000	\$	913,966

Aggregate maturities of long-term debt as of December 31, 2021 are as follows:

Princip		rincipal	al Interest			Total		
2022	\$	15,000	\$	22,516	\$	37,516		
2023		30,000		20,680		50,680		
2024		30,000		19,975		49,975		
2025		30,000		19,270		49,270		
2026		35,000		18,506		53,506		
Thereafter		770,000		165,675		935,675		
Total	\$	910,000	\$	266,622	\$1	,176,622		

### Note 6. Contributed Capital:

The balance in this account represents the value of System additions paid for by customers, other outside sources, and grants received to assist in financing construction of new additions to the System.

#### Note 7. Public Fund Deposits and Investments:

State law generally requires that City funds be deposited in federally insured banks located within the State of Arkansas. The deposits may be in the form of checking accounts, savings accounts, and/or time deposits.

Public funds may also be invested in direct obligations of the United States of America and obligations where the principal and interest are fully guaranteed by the United States of America. All cash funds of the System, except bonds funds held by the trustees of prior bond issues, are deposited in accounts in the name of the Sparkman Water and Sewer System in financial institutions permitted by law.

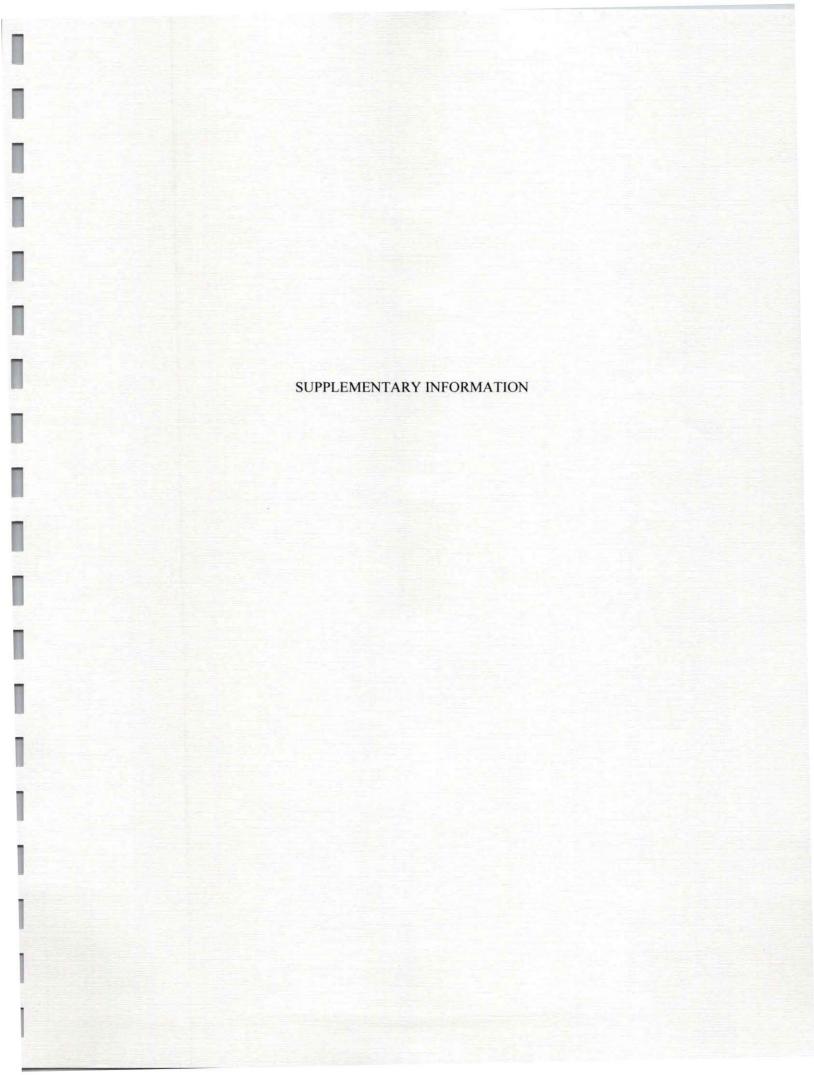
At December 31, 2021, the carrying value of the System's accounts, deposits and investments was \$166,225. The bank balances before reduction of outstanding items were \$167,504. Federal Deposit Insurance Corporation coverage allows for \$250,000 of coverage on all accounts deposited within each financial institution participating in the FDIC program. We were unable to determine the amount of FDIC coverage for Sparkman Water and Sewer System's accounts and investments. FDIC coverage is provided on an entity level to be shared jointly by all City of Sparkman accounts and investments at a financial institution.

### Note 8. Major Supplier:

The Sparkman Water and Sewer System purchases 100% of its water from the River Valley Water System. Water purchases for the years ending December 31, 2021 and 2020 totaled \$77,974 and \$67,880, respectively. Accounts payable to River Valley Water System at December 31, 2021 and 2020 was \$6,857 and \$8,866, respectively.

#### Note 9. Risk Management:

The Sparkman Water and Sewer System is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The System maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the System. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.



# SPARKMAN WATER AND SEWER SYSTEM BUDGETARY COMPARISON SCHEDULE FOR YEAR ENDED DECEMBER 31, 2021

ODER ATTING REVIEW IS	Budget	Actual	Variance	
OPERATING REVENUES:				
Sales and Services	\$ 253,833	\$ 340,867	\$ 87,034	
Penalties		8,488	8,488	
Tie on Fees	2,500	3,000	500	
Other Revenues	3,700	2,476	(1,224)	
TOTAL OPERATING REVENUES	260,033	354,831	94,798	
OPERATING EXPENSES:				
Salaries	67,480	89,666	(22,186)	
Contract Labor	8,500	6,943	1,557	
Employee Benefits	6,300	6,775	(475)	
Taxes and Licenses	27,500	20,368	7,132	
Insurance	7,000	10,507	(3,507)	
Utilities and Telephone	9,500	9,997	(497)	
Repairs and Maintenance	19,692	7,079	12,613	
Depreciation	4,500	119,096	(114,596)	
Supplies	14,500	22,611	(8,111)	
Professional Fees	5,000	5,000		
Office Expense	6,200	6,616	(416)	
Water Purchases	57,000	77,974	(20,974)	
Fuel and Oil	3,100	4,211	(1,111)	
Miscellaneous	15,900	17,318	(1,418)	
TOTAL OPERATING EXPENSES	252,172	404,161	(151,989)	
OPERATING INCOME (LOSS)	7,861	(49,330)	(57,191)	
OTHER INCOME (EXPENSES):				
Interest Revenue	200	698	498	
Interest Expense	(83,019) *	(31,165)	51,854	
TOTAL OTHER INCOME (EXPENSES)	(82,819)	(30,467)	52,352	
NET INCOME (LOSS)	\$ (74,958)	\$ (79,797)	\$ (4,839)	

See Independent Auditors' Report.

<sup>\*</sup> Budgeted amount includes total principal and interest payments.