

**GILLHAM REGIONAL  
WASTEWATERDISTRICT**

**AGREED-UPON PROCEDURES REPORT AND  
COMPILED FINANCIAL STATEMENTS**

**DECEMBER 31, 2023**



# GILLHAM REGIONAL WASTEWATER DISTRICT

DECEMBER 31, 2023

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## **Independent Accountant's Report on Applying Agreed-Upon Procedures**

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To the Board of Directors  
Gillham Regional Wastewater District  
Wickes, Arkansas

We have performed the procedures enumerated below on the financial and billing records of Gillham Regional Wastewater District (the District) as of and for the year ended December 31, 2023. Gillham Regional Wastewater District's management is responsible for the financial and billing records.

Gillham Regional Wastewater District has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose which is to comply with Arkansas Code Annotated 14-234-119 through 14-234-122 and *Guidelines for Conducting Agreed-Upon Procedures for Water and Sewer Service providers* as prepared by Arkansas Legislative Audit. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such users are responsible for determining whether the procedures performed are appropriate for their purpose.

The procedures and associated findings are as follows:

(1) Cash and Investments

- A. Perform a proof of cash for the year and reconcile year-end bank balances to book balance. We concluded this procedure with no findings.
- B. Confirm with depository institutions the cash on deposit and investments. We concluded this procedure with no findings.
- C. Agree the proof of cash ending balances to the book balances within 5% or \$500, whichever is greater. The ending balances for all accounts were within these parameters.

(2) Receipts

- A. Agree the deposits per the proof of cash for the year with the deposits per the journal within 5% or \$500, whichever is greater. We concluded this procedure and found the deposits were within the parameters.

- B. Agree ten customer payments on the accounts receivable sub ledger to deposit, billing documents. We concluded this procedure with no findings.
- C. For ten deposits, agree the cash/check composition of the deposit with receipt information. We concluded this procedure with no findings.

(3) Accounts Receivable

- A. Agree ten customer billings to the accounts receivable sub ledger. We concluded this procedure with no findings.
- B. Determine that five customer adjustments were properly authorized. We concluded this procedure with no findings.

(4) Disbursements

- A. Agree the disbursements per the proof of cash for the year with the disbursements per the journal within 5% or \$500, whichever is greater. We concluded this procedure and found the disbursements to be within the parameters.
- B. Analyze all property, plant and equipment disbursements. We concluded this procedure with no findings.
- C. Select all disbursements to employees other than payroll and ten other disbursements and determine if they were adequately documented. We concluded this procedure with no findings.

(5) Property, plant and equipment

- A. Determine that additions and disposals were properly accounted for in the records. We concluded this procedure with no findings.

(6) Long-term debt

- A. Schedule long-term debt and verify changes in all balances for the year. We concluded this procedure with no findings.
- B. Confirm loans, bonds, notes and contracts payable with lender/trustee/contractor. We concluded this procedure with no findings.
- C. Determine that the appropriate debt service accounts have been established and maintained. This procedure was not applicable

(7) General

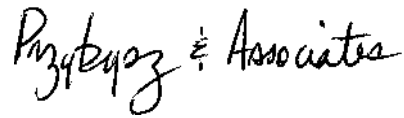
- A. Determine that any items of financial significance were approved and documented in the minutes of the Board of Director meetings. The minutes were provided to us and were read. We found all financially significant items to be documented.

We were engaged by Gillham Regional Wastewater District to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the financial and billing records.

Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Gillham Regional Wastewater District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of Gillham Regional Wastewater District and Legislative Joint Auditing Committee and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Przybysz & Associates". The signature is written in a cursive, flowing style.

**Przybysz & Associates, CPAs, P.C.**  
**Fort Smith, Arkansas**  
**October 24, 2024**



To the Board of Directors  
Gillham Regional Wastewater District  
Wickes, Arkansas

Management is responsible for the accompanying financial statements of Gillham Regional Wastewater District, which comprise the statement of net position as of December 31, 2023, and the related statement of revenues, expenses and changes in net position for the year then ended in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the District's financial position, results of operations, and cash flows. Accordingly, these financial statements are not for those who are not informed about such matters.

**Przybysz & Associates, CPAs, P.C.**  
**Fort Smith, Arkansas**  
**October 24, 2024**

## ***FINANCIAL STATEMENTS***

# GILLHAM REGIONAL WASTEWATER DISTRICT

## STATEMENT OF NET POSITION

AS OF DECEMBER 31, 2023

### Assets

#### Current Assets

Cash and cash equivalents	\$	66,267
Accounts receivable		18,171
<b>Total Current Assets</b>		<b>84,438</b>

#### Noncurrent Assets

##### Capital Assets

Vehicles		8,703
Plant and equipment		4,305,550
<b>Total Capital Assets</b>		<b>4,314,253</b>
Less accumulated depreciation		2,823,953
<b>Net Capital Assets</b>		<b>1,490,300</b>

#### Other Assets

Loan administrative fees, net of accumulative amortization of \$2,890		177
<b>Total Other Assets</b>		<b>177</b>
<b>Total Assets</b>	\$	<b>1,574,915</b>

### Liabilities and Net Position

#### Current Liabilities

Accounts payable	\$	4,061
Payroll tax payable		520
Accrued interest		438
Current portion of long-term debt		12,315
<b>Total Current Liabilities</b>		<b>17,334</b>
<b>Long-Term Debt</b>		<b>58,374</b>
<b>Total Liabilities</b>		<b>75,708</b>

#### Net Position

Net investment in capital assets		1,419,611
Unrestricted		79,596
<b>Total Net Position</b>		<b>1,499,207</b>
<b>Total Liabilities and Net Position</b>	\$	<b>1,574,915</b>

See accountant's compilation report.



# GILLHAM REGIONAL WASTEWATER DISTRICT

## STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

### FOR THE YEAR ENDED DECEMBER 31, 2023

**Operating Revenue**

Sales	\$	198,035
Other revenue		138
<b>Total Operating Revenue</b>		<b>198,173</b>

**Operating Expense**

Chemicals		4,880
Wages		42,050
Insurance		16,590
Professional fees		3,000
Lab fees		6,471
Licenses and permits		1,977
Repairs and maintenance		34,726
Vehicle expense		5,546
Utilities and telephone		37,708
Office expense		218
Payroll taxes		3,243
Depreciation and amortization		128,919
<b>Total Operating Expenses</b>		<b>285,328</b>
<b>Net Loss From Operations</b>		<b>(87,155)</b>

**Other Revenue (Expenses)**

Interest income		34
Interest expense		(3,953)
<b>Total Net Other Revenue (Expenses)</b>		<b>(3,919)</b>
<b>Change in Net Position</b>		<b>(91,074)</b>
<b>Net Position at Beginning of Year</b>		<b>1,590,281</b>
<b>Net Position at End of Year</b>	\$	<b>1,499,207</b>

See accountant's compilation report.