

Town of Jacksonport, Arkansas

Financial and Compliance Report

December 31, 2021 and 2020

LEGISLATIVE JOINT AUDITING COMMITTEE



TOWN OF JACKSONPORT, ARKANSAS
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FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020

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Arkansas

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Senate Chair
Sen. Gary Stubblefield
Senate Vice Chair



Rep. Richard Womack
House Chair
Rep. Nelda Speaks
House Vice Chair

Roger A. Norman, JD, CPA, CFE, CFF
Legislative Auditor

LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

Financial and Compliance Report

Town of Jacksonport, Arkansas Officials and Council Members
Legislative Joint Auditing Committee

A priority of Arkansas Legislative Audit is to assist local government officials by promoting sound financial management and accountability of government resources. The Legislative Auditor reports on the fiscal affairs of local governments, as well as compliance with relevant state laws and observance of good business practices to provide accountability for tax dollars expended to support government operations.

We have performed certain limited procedures with respect to cash basis financial information and compliance with certain state laws and accepted accounting practices for the Town of Jacksonport, Arkansas, as of and for the years ended December 31, 2021 and 2020, and have issued our report thereon dated September 27, 2022. These procedures were not performed for the Water and Sewer Department. Management of the Town is responsible for maintaining the financial records and complying with state laws and accepted accounting practices.

The findings contained in this section relate to the following officials who held office during 2021 and 2020:

Mayor: Marcus Dodson
Recorder/Treasurer: Deanna Dodson

We evaluated the Town's compliance with certain state laws concerning general accounting, budgeting, purchasing, and investing and depositing of public funds.

Noncompliance with state law and accepted accounting practices was noted in the offices of **Mayor** and **Recorder/Treasurer**.

Mayor

1. The minutes of the governing body did not document the review of the findings and recommendations and the action taken by the governing body for the prior report, as required by Ark. Code Ann. § 10-4-418.
2. The 2021 and 2020 budgets were not adopted by ordinance or resolution, in noncompliance with Ark. Code Ann. § 14-58-202.

Recorder/Treasurer

1. Prenumbered receipts were not issued for all funds received, in noncompliance with Ark. Code Ann. § 14-59-109. A similar finding was issued in previous reports dating back to 2010.
2. Cash receipts and disbursements journals were not properly classified and did not have yearly totals for each fund, as required by Ark. Code Ann. §§ 14-59-110, -111. A similar finding was noted in previous reports dating back to 2011.
3. Bank accounts were not properly reconciled, as required by Ark. Code Ann. § 14-59-108. A similar finding was issued in previous reports dating back to 2008.

This report is intended solely for the information and use of the Legislative Joint Auditing Committee, local Town government, state executive and oversight management, and other parties as required by Arkansas Code, and is not intended to be and should not be used by anyone other than these specified parties. However, pursuant to Ark. Code Ann. § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record and distribution is not limited.

ARKANSAS LEGISLATIVE AUDIT

A handwritten signature in cursive script that reads "Roger A. Norman".

Roger A. Norman, JD, CPA, CFE, CFF
Legislative Auditor

Little Rock, Arkansas
September 27, 2022
LOM308821

TOWN OF JACKSONPORT, ARKANSAS
SCHEDULE OF FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2021
(UNAUDITED)

Schedule 1

	General Fund	Special Revenue Funds
	<u> </u>	<u> </u>
Cash Balance, January 1, 2021	\$ 102,989	\$ 177,498
Receipts:		
State aid	3,269	16,559
Federal aid		20,615
Franchise fees	5,919	
Sales taxes	27,489	
Interest	1,068	1,106
Local permits and fees		4,700
Sanitation	9,444	
Contribution from water department		100
Donations	20	12,155
Insurance proceeds	18,639	2,825
Other	2,750	
Transfers in		1,412
Unclassified	7,395	1,595
Total Receipts	<u>75,993</u>	<u>61,067</u>
Disbursements:		
General government	49,472	
Highways and streets		8,415
Public safety	16,000	19,685
Sanitation	10,115	
Transfers out	1,412	
Total Disbursements	<u>76,999</u>	<u>28,100</u>
Cash Balance, December 31, 2021	<u>\$ 101,983</u>	<u>\$ 210,465</u>

TOWN OF JACKSONPORT, ARKANSAS
 COMBINING SCHEDULE OF FINANCIAL INFORMATION - SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2021
 (UNAUDITED)

Schedule 2

	Street	Fire	Fire Equipment and Training	Pump Station	American Rescue Plan Act	Total
Cash Balance, January 1, 2021	\$ 145,590	\$ 14,877	\$ 2,526	\$ 14,505		\$ 177,498
Receipts:						
State aid	16,230	329				16,559
Federal aid					\$ 20,615	20,615
Interest	1,096	9	1			1,106
Local permits and fees				4,700		4,700
Contribution from water department	100					100
Donations		12,155				12,155
Insurance proceeds		2,825				2,825
Transfers in		1,412				1,412
Unclassified	1,595					1,595
Total Receipts	19,021	16,730	1	4,700	20,615	61,067
Disbursements:						
Highways and streets	8,415					8,415
Public safety		17,284	2,137	264		19,685
Total Disbursements	8,415	17,284	2,137	264		28,100
Cash Balance, December 31, 2021	\$ 156,196	\$ 14,323	\$ 390	\$ 18,941	\$ 20,615	\$ 210,465

TOWN OF JACKSONPORT, ARKANSAS
SCHEDULE OF FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2020
(UNAUDITED)

Schedule 3

	General Fund	Special Revenue Funds
	<u> </u>	<u> </u>
Cash Balance, January 1, 2020	\$ 114,331	\$ 179,348
Receipts:		
State aid	3,145	19,379
Sales taxes	27,182	
Interest	962	1,120
Local permits and fees		2,348
Sanitation	10,260	
Contribution from water department	710	531
Donations		5,752
Insurance proceeds		5,677
Other		1,161
Transfers in		6,069
Unclassified	16,368	1,516
Total Receipts	<u>58,627</u>	<u>43,553</u>
Disbursements:		
General government	35,204	
Highways and streets		12,570
Public safety		32,833
Sanitation	19,696	
Transfers out	6,069	
Contribution to sewer department	9,000	
Total Disbursements	<u>69,969</u>	<u>45,403</u>
Cash Balance, December 31, 2020	<u>\$ 102,989</u>	<u>\$ 177,498</u>

TOWN OF JACKSONPORT, ARKANSAS
 COMBINING SCHEDULE OF FINANCIAL INFORMATION - SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2020
 (UNAUDITED)

Schedule 4

	Street	Fire	Fire Equipment and Training	Pump Station	Total
Cash Balance, January 1, 2020	\$ 138,653	\$ 12,526	\$ 3,245	\$ 24,924	\$ 179,348
Receipts:					
State aid	16,004	559	2,816		19,379
Interest	1,101	16	3		1,120
Local permits and fees				2,348	2,348
Contribution from water department	531				531
Donations		5,402		350	5,752
Insurance proceeds				5,677	5,677
Other		1,140		21	1,161
Transfers in	355	5,714			6,069
Unclassified	1,516				1,516
Total Receipts	19,507	12,831	2,819	8,396	43,553
Disbursements:					
Highways and streets	12,570				12,570
Public safety		10,480	3,538	18,815	32,833
Total Disbursements	12,570	10,480	3,538	18,815	45,403
Cash Balance, December 31, 2020	\$ 145,590	\$ 14,877	\$ 2,526	\$ 14,505	\$ 177,498

TOWN OF JACKSONPORT, ARKANSAS
OTHER INFORMATION
FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020
(UNAUDITED)

Schedule 5

1. Cash balances on the Financial Schedules include demand and savings accounts and certificates of deposit.

2. The General Fund column on the Financial Schedules includes the following bank accounts:
General and Sanitation

3. The Municipality's capital assets records are summarized below:

	December 31, 2021	December 31, 2020
	<u> </u>	<u> </u>
Land	\$ 9,600	\$ 9,600
Buildings	177,000	177,000
Equipment	<u>475,255</u>	<u>475,255</u>
Total	<u><u>\$ 661,855</u></u>	<u><u>\$ 661,855</u></u>

4. The Town received federal funding in the following amount related to COVID-19 relief:

	December 31, 2021
	<u> </u>
American Rescue Plan Act (ARPA)	<u><u>\$ 20,615</u></u>