TOWN OF BAUXITE ARKANSAS

AGREED-UPON PROCEDURES

FOR THE YEAR ENDED DECEMBER 31, 2020

Stephen P. Savage, CPA
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501-766-3606

Independent Accountant's Report On Applying Agreed-Upon Procedures

City Council of Bauxite, Arkansas

We have performed the procedures enumerated below which were agreed to by the City Council of the Town of Bauxite, Arkansas, solely to assist you with respect to compliance with Arkansas state statutes (as listed below) as of and for the year ended December 31, 2020. The town of Bauxite Arkansas's management is responsible for compliance with Arkansas state statutes. The sufficiency of these procedures is solely the responsibility of the City Council of the Town of Bauxite, Arkansas. Consequently, we make no representation regarding the sufficiency of the procedures described below whether for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings for the General, Special Revenue (Street and Courts Automation) and Capital Projects Fund are as follows:

Cash and Investments

1. We determined that the ending book balance is within 10% or $500, whichever is greater, of the proof of cash ending balance.

   We found that older reconciling items on the bank reconciliations should be investigated and written off to the proper account.

Receipts

2. a. We determined that total receipts per journal are within 10% or $500, whichever is greater, of deposits per proof of cash.
   b. We determined state turnback sales tax, fire protection funds, and pension funds paid by the State of Arkansas were deposited in the proper fund.
   c. We added one month's receipts issued and determined they are within 10% or $100, whichever is greater, of deposits per bank accounts for all funds.
   d. We added all receipts for the year and determined they are within 10% or $500, whichever is greater, of deposits per proof of cash for the bond and fine and court funds.

Receipts (Continued)

2. e. We determined that the entity contained an "affected highway" as defined in Ark. Code Ann. 12-8-402. We determined that revenues resulting from fines and costs for traffic offense citations, arrests made and moneys resulting from ancillary actions related to the enforcement of a traffic offense (including failure to appear and failure to pay if the traffic offense is a misdemeanor; violation of state law; or violation of a local ordinance for the municipality) by the municipality's law enforcement agency did not exceed 30% of the department expenditures, fiduciary fund expenditures, enterprise fund expenditures, and debt service expenditures).

   We found no exceptions as a result of the above procedures.

Disbursements

3. a. We determined total disbursements per the journal are within 10% or $500, whichever is greater, of disbursements per proof of cash.
   b. For the General and Street Funds, we determined that total disbursements did not exceed total appropriations by more than 20%.
   c. For 10% of disbursements (maximum of 30 for all funds, with at least one disbursement per fund), we determined that disbursements were documented in accordance with any applicable code provisions. (Materiality level – 10% of the total dollars of selected disbursements or $500, whichever is greater.)
   d. For one month we determine that court costs were remitted to the Department of Finance and Administration (DFA).

   We found that older reconciling items on the bank reconciliations should be investigated and written off to the proper account.

Uniform Traffic Tickets

4. a. We randomly selected ten uniform traffic tickets and traced them to the court docket and receipt for payment or to an outstanding warrant, the continued cases list, or dismissal of the case by the Judge.
   b. We determined that not more than 50% of speeding citations were issued for ten (10) per hour or less over the posted speed limit.

   We found no exceptions as a result of the above procedure.

State Law Compliance

5. We evaluated the extent to which the Town of Bauxite, Arkansas complied with the following state laws as of and for the year ended December 31, 2020.

   a. Municipal Accounting Law (14-59-101 et seq.)

   b. District/City Courts Accounting Law (16-10-201 to -210)

   c. Improvement Contracts (22-9-202 to -204)

   d. Budgets (14-58-201 to -203)

   e. Investment of Public Funds (19-1-501 et. Seq.

   f. Deposit of Public Funds (19-8-101 to -107)

   g. Review of Report by Governing Body (10-4-418)

   h. Arkansas Speed Trap Law (12-8-401 to -403)

   i. Purchases and Payments of Claims, etc. (14-58-301 et seq.)

We found no exceptions as a result of the above procedure.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accounts. We are not engaged to and did or conclusion, respectively, on compliance with Arkansas state statutes. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures. other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the City Council of the Town of Bauxite, Arkansas state executive and oversight management, and other parties as required by Arkansas Code, and is not intended to be and should not be used by anyone other than these specified parties. However, pursuant to Ark. Code Ann. Section 10-40417, all reports presented to the Legislative Joint Auditing Committee are matters of public record and distribution is not limited.

Stephen P. Savage, CPA
Date 1/10/24

TOWN OF BAUXITE, ARKANSAS

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

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Stephen P. Savage, CPA
Post Office Box 1556
Monticello, AR 71657
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The City Council of the
Town of Bauxite, Arkansas

Management is responsible for the accompanying schedule of cash receipts, disbursements and changes in cash basis fund balances, combining schedule of cash receipts, disbursements and changes in cash basis fund balances – special revenue funds, and selected information (the "Statements") of Town of Bauxite, Arkansas (the "City") as of December 31, 2020, in accordance with the cash basis of accounting and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statement nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statement.

Management has elected to omit substantially all the disclosures ordinarily included in the financial statements prepared under the cash basis of accounting. If the omitted disclosures were included with the Statements, they might influence the user's conclusions about the City's financial position, results of operations and cash flows. Accordingly, these Statements are not designed for those who are not informed about such matters.

Stephen P. Savage, CPA
Date 11/10/24

TOWN OF BAUXITE, ARKANSAS
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020
(UNAUDITED)

Schedule 1

		General Fund	Special Revenue Funds
Cash Balance, January 1, 2020		$ 12,626	$ 65,972
Receipts:			
	State Aid	$ 42,741	$ 61,948
	Property Taxes	7,660	12,629
	Franchise Fees	56,756	-
	Sales Taxes	197,271	29,189
	Fines, forfeitures, and cost	107,951	788
	interest	90	-
	Local permits and fees	37,596	-
	Contributions from Water department	-	-
	Contributions from county	-	-
	Sale of equipment	-	-
	Other	40,622	19,916
	Transfers in		43,702
Total Receipts		$ 490,687	$ 168,172
Disbursements:			
	General government	$ 243,424.00	
	Law enforcement	194,036	
	Highways and streets		92,979
	Public safety		95,119
	Recreation and culture		
	Contributions to water department		
	Debt service		
	Transfers out	54,779	4,575
Total Cash Disbursements		$ 492,239	$ 192,673
Cash Balance, December 31, 2020		$ 11,074	$ 41,471

Schedule 2

TOWN OF BAUXITE, ARKANSAS
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020
(UNAUDITED)

		Street	Fire Protection Act 833	Fire Department	Public Safety	Court Automation	Parks	Total
Cash Balance, January 1, 2020		20944	17923	13021	41	11887	2156	65972
Receipts:								
	State aid	36763	25185	0	0	0	0	61948
	Property taxes	12019	0	610	0	0	0	12629
	Sales taxes	0	0	29189	0	0	0	29189
	Fines, forfeitures, and costs	0	0	0	0	0	0	0
	Interest	732	0	56	0	0	0	788
	Contributions from county	0	0	0	0	0	0	0
	Sale of equipment	0	0	0	0	0	0	0
	Other	3914	2574	12755	673	0	0	19916
	Transfers in	43702		0	0	0	0	43702
Total Receipts		97130	27759	42610	673	0	0	168172
Disbursements:								
	Highways and streets	92979	0	0	0	0	0	92979
	Public safety	0	44314	50805	0	0	0	95119
	Recreation and culture	0	0	0	0	0	0	0
	Debt service	0	0	0	0	0	0	0
	Transfers out	672	776	971	0	0	2156	4575
					0			
Total Cash Disbursements		93651	45090	51776	0	0	2156	192673
Cash Balance, December 31, 2020		24423	592	3855	714	11887	0	41471

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020
(UNAUDITED)

1. Cash balances on the Financial Schedules include demand accounts.

2. The General Fund column on the Financial Schedules includes the following bank accounts:
General and Police Fund

3. Cash balances at year -end in the agency funds are as follows:

	December 31, 2020
District Court	$ 20,857

These balances represent fines, forefeitures, and costs and payroll taxes that have not been transferred to the appropriate entities.

4. The Municipality's fixed asset records are summarized below:

	December 31, 2020
Land	$ 89,000
Buildings	502,000
Equipement	785,225
Total	$ 1,376,225

5. The outstanding balance at year-end for long-term liabilities is as follows:

	December 31, 2020
Notes payable	None

6. On June 19, 2017, the Town of Bauxite passed a Resolution no. 2017-5, authorizing an agreement with the City of Bryant District Court to absorb the workload of the Bauxite District Court. The Town of Bauxite will pay $1,200 a month to the City of Bryant as payment for this agreement. The Bryant District Court Clerk is listed in the report as Town of Bauxite District Court Clerk.