

**City of Norfolk, Arkansas**

**Financial and Compliance Report**

**December 31, 2023 and 2022**

LEGISLATIVE JOINT AUDITING COMMITTEE

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CITY OF NORFORK, ARKANSAS  
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# Arkansas



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Senate Chair  
**Sen. John Payton**  
Senate Vice Chair

**Rep. Jimmy Gazaway**  
House Chair  
**Rep. Richard Womack**  
House Vice Chair

**Kevin William White, CPA, JD**  
Legislative Auditor

## LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

### Financial and Compliance Report

City of Norfolk, Arkansas Officials and Council Members  
Legislative Joint Auditing Committee

A priority of Arkansas Legislative Audit is to assist local government officials by promoting sound financial management and accountability of government resources. The Legislative Auditor reports on the fiscal affairs of local governments, as well as compliance with relevant state laws and observance of good business practices to provide accountability for tax dollars expended to support government operations.

We have performed certain limited procedures with respect to cash basis financial information and compliance with certain state laws and accepted accounting practices for the City of Norfolk, Arkansas, as of and for the years ended December 31, 2023 and 2022, and have issued our report thereon dated December 10, 2024. These procedures were not performed for the Water and Sewer Fund. Management of the City is responsible for maintaining the financial records and complying with state laws and accepted accounting practices.

The commentary contained in this section relates to the following officials who held office during 2023 and 2022:

Mayor: Lisa Harrison  
Recorder/Treasurer: Hannah Martin (March 21, 2023 – December 31, 2023)  
Denise Coker (August 16, 2022 – March 21, 2023)  
Chrissy Cook (July 12, 2022 – August 16, 2022)  
Christi Dobson (January 1, 2022 – July 5, 2022)  
District Court Clerk: Cara Foster (March 14, 2023 – December 31, 2023)  
Chrissy Cook (January 1, 2022 – March 14, 2023)  
Police Chief: Dempsey Thompson

We evaluated the City's compliance with certain state laws concerning general and district court accounting, budgeting, purchasing, and investing and depositing of public funds.

During our evaluation, nothing came to our attention that would warrant disclosure in this report.

This report is intended solely for the information and use of the Legislative Joint Auditing Committee, local City government, state executive and oversight management, and other parties as required by Arkansas Code, and is not intended to be and should not be used by anyone other than these specified parties. However, pursuant to Ark. Code Ann. § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record and distribution is not limited.

ARKANSAS LEGISLATIVE AUDIT

A handwritten signature in black ink, appearing to read "Kevin White".

Kevin William White, CPA, JD  
Legislative Auditor

Little Rock, Arkansas  
December 10, 2024  
LOM214023

CITY OF NORFORK, ARKANSAS  
 SCHEDULE OF FINANCIAL INFORMATION  
 FOR THE YEAR ENDED DECEMBER 31, 2023  
 (UNAUDITED)

Schedule 1

|                                 | General<br>Fund | Special<br>Revenue<br>Funds |
|---------------------------------|-----------------|-----------------------------|
| Cash Balance, January 1, 2023   | \$ 189,722      | \$ 352,824                  |
| Receipts:                       |                 |                             |
| State aid                       | 7,070           | 39,226                      |
| Property taxes                  | 62,631          | 38,062                      |
| Franchise fees                  | 32,789          |                             |
| Sales taxes                     | 226,464         |                             |
| Fines, forfeitures, and costs   | 10,809          |                             |
| Interest                        |                 | 444                         |
| Local permits and fees          | 3,998           |                             |
| Other                           | 11,487          | 462                         |
| Total Receipts                  | 355,248         | 78,194                      |
| Disbursements:                  |                 |                             |
| General government              | 270,578         |                             |
| Law enforcement                 | 22,630          |                             |
| Highways and streets            |                 | 45,726                      |
| Recreation and culture          | 11,954          |                             |
| Total Disbursements             | 305,162         | 45,726                      |
| Cash Balance, December 31, 2023 | \$ 239,808      | \$ 385,292                  |

CITY OF NORFORK, ARKANSAS  
 COMBINING SCHEDULE OF FINANCIAL INFORMATION - SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED DECEMBER 31, 2023  
 (UNAUDITED)

Schedule 2

|                                 | <u>Street</u>     | <u>Horace Mann</u> | <u>American<br/>Rescue Plan Act<br/>(ARPA)</u> | <u>Total</u>      |
|---------------------------------|-------------------|--------------------|--|-------------------|
| Cash Balance, January 1, 2023   | \$ 235,880        | \$ 5,895           | \$ 111,049                                     | \$ 352,824        |
| Receipts:                       |                   |                    |  |                   |
| State aid                       | 39,226            |                    |  | 39,226            |
| Property taxes                  | 38,062            |                    |  | 38,062            |
| Interest                        | 444               |                    |  | 444               |
| Other                           |                   | 462                |  | 462               |
| Total Receipts                  | <u>77,732</u>     | <u>462</u>         |  | <u>78,194</u>     |
| Disbursements:                  |                   |                    |  |                   |
| Highways and streets            | <u>45,726</u>     |                    |  | <u>45,726</u>     |
| Cash Balance, December 31, 2023 | <u>\$ 267,886</u> | <u>\$ 6,357</u>    | <u>\$ 111,049</u>                              | <u>\$ 385,292</u> |

CITY OF NORFORK, ARKANSAS  
 SCHEDULE OF FINANCIAL INFORMATION  
 FOR THE YEAR ENDED DECEMBER 31, 2022  
 (UNAUDITED)

Schedule 3

|                                 | General<br>Fund   | Special<br>Revenue<br>Funds |
|---------------------------------|-------------------|-----------------------------|
|                                 | <u>          </u> | <u>          </u>           |
| Cash Balance, January 1, 2022   | \$ 128,358        | \$ 275,160                  |
| Receipts:                       |                   |                             |
| State aid                       | 6,937             | 40,147                      |
| Federal aid                     |                   | 55,524                      |
| Property taxes                  | 57,984            | 35,800                      |
| Franchise fees                  | 40,580            |                             |
| Sales taxes                     | 215,600           |                             |
| Fines, forfeitures, and costs   | 17,460            |                             |
| Interest                        |                   | 249                         |
| Local permits and fees          | 2,338             |                             |
| Other                           | 13,499            | 3,377                       |
| Total Receipts                  | <u>354,398</u>    | <u>135,097</u>              |
| Disbursements:                  |                   |                             |
| General government              | 258,480           |                             |
| Law enforcement                 | 24,558            |                             |
| Highways and streets            |                   | 57,433                      |
| Recreation and culture          | 9,996             |                             |
| Total Disbursements             | <u>293,034</u>    | <u>57,433</u>               |
| Cash Balance, December 31, 2022 | <u>\$ 189,722</u> | <u>\$ 352,824</u>           |

CITY OF NORFORK, ARKANSAS  
 COMBINING SCHEDULE OF FINANCIAL INFORMATION - SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED DECEMBER 31, 2022  
 (UNAUDITED)

Schedule 4

|                                 | <u>Street</u>     | <u>Horace Mann</u> | <u>American<br/>Rescue Plan Act<br/>(ARPA)</u> | <u>Total</u>      |
|---------------------------------|-------------------|--------------------|--|-------------------|
| Cash Balance, January 1, 2022   | \$ 214,107        | \$ 5,528           | \$ 55,525                                      | \$ 275,160        |
| Receipts:                       |                   |                    |  |                   |
| State aid                       | 40,147            |                    |  | 40,147            |
| Federal aid                     |                   |                    | 55,524   | 55,524            |
| Property taxes                  | 35,800            |                    |  | 35,800            |
| Interest                        | 249               |                    |  | 249               |
| Other                           | 3,010             | 367                |  | 3,377             |
| Total Receipts                  | <u>79,206</u>     | <u>367</u>         | <u>55,524</u>                                  | <u>135,097</u>    |
| Disbursements:                  |                   |                    |  |                   |
| Highways and streets            | <u>57,433</u>     |                    |  | <u>57,433</u>     |
| Cash Balance, December 31, 2022 | <u>\$ 235,880</u> | <u>\$ 5,895</u>    | <u>\$ 111,049</u>                              | <u>\$ 352,824</u> |

CITY OF NORFORK, ARKANSAS  
 OTHER INFORMATION  
 FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022  
 (UNAUDITED)

Schedule 5

1. Cash balances on the Financial Schedules include demand accounts and certificates of deposit.

2. Cash balances at year-end in the custodial funds are as follows:

|                | December 31,<br>2023 | December 31,<br>2022 |
|----------------|----------------------|----------------------|
| District Court | \$ 630               | \$ 1,716             |

These balances represent fines, forfeitures, and costs that have not been transferred to the appropriate entities.

3. The Municipality's capital assets records are summarized below:

|                    | December 31,<br>2023 | December 31,<br>2022 |
|--------------------|----------------------|----------------------|
| Land and Buildings | \$ 865,000           | \$ 865,000           |
| Equipment          | 272,061              | 272,061              |
| Totals             | \$ 1,137,061         | \$ 1,137,061         |

4. The City received federal funding in the following amount related to COVID-19 relief:

|                                 | December 31,<br>2022 |
|---------------------------------|----------------------|
| American Rescue Plan Act (ARPA) | \$ 55,524            |