

City of Gillett, Arkansas

Financial and Compliance Report

December 31, 2021

LEGISLATIVE JOINT AUDITING COMMITTEE



CITY OF GILLETT, ARKANSAS
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FOR THE YEAR ENDED DECEMBER 31, 2021

Financial and Compliance Report

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Roger A. Norman, JD, CPA, CFE, CFF
Legislative Auditor

LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

Financial and Compliance Report

City of Gillett, Arkansas Officials and Council Members
Legislative Joint Auditing Committee

A priority of Arkansas Legislative Audit is to assist local government officials by promoting sound financial management and accountability of government resources. The Legislative Auditor reports on the fiscal affairs of local governments, as well as compliance with relevant state laws and observance of good business practices to provide accountability for tax dollars expended to support government operations.

We have performed certain limited procedures with respect to cash basis financial information and compliance with certain state laws and accepted accounting practices for the City of Gillett, Arkansas, as of and for the year ended December 31, 2021, and have issued our report thereon dated June 26, 2023. These procedures were not performed for the Water and Sewer Fund. Management of the City is responsible for maintaining the financial records and complying with state laws and accepted accounting practices.

The commentary contained in this section relate to the following officials who held office during 2021:

Mayor: Randy Womack
Recorder/Treasurer: Jennifer Lowe
District Court Clerk: Jennifer Lowe
Police Chief/Marshal: Jim Tucker

We evaluated the City's compliance with certain state laws concerning general and district court accounting, budgeting, purchasing, and investing and depositing of public funds.

During our evaluation, nothing came to our attention that would warrant disclosure in this report.

This report is intended solely for the information and use of the Legislative Joint Auditing Committee, local City government, state executive and oversight management, and other parties as required by Arkansas Code, and is not intended to be and should not be used by anyone other than these specified parties. However, pursuant to Ark. Code Ann. § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record and distribution is not limited.

ARKANSAS LEGISLATIVE AUDIT

A handwritten signature in cursive script that reads "Roger A. Norman".

Roger A. Norman, JD, CPA, CFE, CFF
Legislative Auditor

Little Rock, Arkansas
June 26, 2023
LOM206321

CITY OF GILLETT, ARKANSAS
SCHEDULE OF FINANCIAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2021
(UNAUDITED)

Schedule 1

	General Fund	Special Revenue Funds
	<u> </u>	<u> </u>
Cash Balance, January 1, 2021	\$ 242,765	\$ 224,724
Receipts:		
State aid	10,873	66,115
Federal aid		70,442
Property taxes	28,917	8,679
Franchise fees	23,251	
Sales taxes	166,246	
Fines, forfeitures, and costs	30,135	658
Interest	761	109
Local permits and fees	350	
Sanitation fees	58,833	
Donation income	1,275	
Mosquito fees		14,148
Fish fry proceeds		11,627
Other	3,561	4,221
Transfers in		27,486
Unclassified	24,128	
Total Receipts	<u>348,330</u>	<u>203,485</u>
Disbursements:		
General government	62,968	
Law enforcement	82,909	
Highways and streets		45,383
Public safety	2,201	13,109
Sanitation	58,347	
Health		8,482
Recreation and culture	1,885	
Debt service	33,428	
Contribution to sewer	27,486	
Contribution to water	24,000	
Transfers out	27,486	
Unclassified	22,580	
Total Disbursements	<u>343,290</u>	<u>66,974</u>
Cash Balance, December 31, 2021	<u>\$ 247,805</u>	<u>\$ 361,235</u>

CITY OF GILLETT, ARKANSAS
 COMBINING SCHEDULE OF FINANCIAL INFORMATION - SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2021
 (UNAUDITED)

Schedule 2

	Street	Mosquito Control	Act 833	Court Automation	American Rescue Plan Act	Total
Cash Balance, January 1, 2020	\$ 106,620	\$ 48,546	\$ 63,179	\$ 6,379		\$ 224,724
Receipts:						
State aid	54,408		11,707			66,115
Federal aid					\$ 70,442	70,442
Property taxes	8,679					8,679
Fines, forfeitures, and costs				658		658
Interest	52	21	29	7		109
Mosquito fees		14,148				14,148
Fish fry proceeds			11,627			11,627
Other	1,475		2,746			4,221
Transfers in	27,486					27,486
Total Receipts	<u>92,100</u>	<u>14,169</u>	<u>26,109</u>	<u>665</u>	<u>70,442</u>	<u>203,485</u>
Disbursements:						
Highways and streets	45,383					45,383
Public safety			13,109			13,109
Health		8,482				8,482
Total Disbursements	<u>45,383</u>	<u>8,482</u>	<u>13,109</u>			<u>66,974</u>
Cash Balance, December 31, 2020	<u>\$ 153,337</u>	<u>\$ 54,233</u>	<u>\$ 76,179</u>	<u>\$ 7,044</u>	<u>\$ 70,442</u>	<u>\$ 361,235</u>

CITY OF GILLETT, ARKANSAS
 OTHER INFORMATION
 FOR THE YEAR ENDED DECEMBER 31, 2021
 (UNAUDITED)

Schedule 3

1. Cash balances on the Financial Schedules include demand and savings accounts and certificates of deposit.
2. Cash balance at year-end in the custodial fund is as follows:

	December 31, 2021
District Court	\$ 14,579

This balance represent fines, forfeitures, and costs that have not been transferred to the appropriate entities.

3. The Municipality's capital assets records are summarized below:

	December 31, 2021
Land and Buildings	\$ 943,165
Equipment	542,383
Total	\$ 1,485,548

4. The City received federal funding in the following amount related to COVID-19 relief:

	December 31, 2021
American Rescue Plan Act (ARPA)	\$ 70,442