

CITY OF EMMET, ARKANSAS



DECEMBER 31, 2023

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EMMET, ARKANSAS

TABLE OF CONTENTS
DECEMBER 31, 2023

	<u>PAGE NO.</u>
Independent Accountants' Report on Applying Agreed-Upon Procedures	1 - 2
Independent Accountants' Compilation Report	3
Statement of Cash Receipts and Disbursements For the Year Ended December 31, 2023	4
Supplemental Information	
SCHEDULE I Schedule of Other Information	5

INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES

City of Emmet, Arkansas
Emmet, AR

We have performed the procedures enumerated below on the financial records of the City of Emmet, Arkansas as of and for the year ended December 31, 2023. The City of Emmet, Arkansas' management is responsible for the financial records of the City of Emmet, Arkansas.

The City of Emmet, Arkansas has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of satisfying annual reporting requirements of the Arkansas Division of Legislative Audit. Additionally, the Arkansas Legislative Joint Auditing Committee has agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. Cash and Investments

Determine that the ending book balance is within 10% or \$1,000/\$500, whichever is greater, of the proof of cash ending book balance. (Use \$1,000 for first class cities and \$500 for all other entities.)

We found no exceptions as a result of the procedure.

2. Receipts

- a. Determine that total receipts per journal are within 10% or \$1,000/\$500, whichever is greater, of deposits per proof of cash. (Use \$1,000 for first class cities and \$500 for all other entities.)
- b. Determine state turn back, sales taxes, fire protection funds, and pension funds paid by the State of Arkansas were deposited in the proper fund.
- c. Add one month's receipts issued and determine that they are within 10% or \$250/\$100, whichever is greater, of deposits per bank accounts for all funds except the Bond and Fine, Court and Payroll Funds. (Use \$250 for first class cities and \$100 for all other entities.)

We found no exceptions as a result of the procedures.

3. Disbursements

- a. Determine that total disbursements per journal are within 10% or \$1,000/\$500, whichever is greater, of disbursements per proof of cash. (Use \$1,000 for first class cities and \$500 for all other entities.)
- b. For the General and Street Funds, determine that total disbursements did not exceed total appropriations by more than 20%.
- c. For 10% of disbursements (maximum of 30 for all funds, with at least one disbursement per fund except the Bond and Fine and Court Funds), determine that disbursements were documented and paid in accordance with any applicable code provisions. (Materiality level – 10% of the total dollars of selected disbursements or \$1,000/\$500, whichever is greater.) (Use \$1,000 for first class cities and \$500 for all other entities.)

We found no exceptions as a result of the procedures.

4. State Law Compliance

Evaluate the extent to which the City or Town complied with the following state laws as of and for the year ended December 31, 2023.

- a) Municipal Accounting Law (§14-59-101 et seq.)
- b) Restricted Street Funds (§27-70-207)
- c) Budgets (§14-58-201 to –203)
- d) Deposit of Public Funds (§19-8-101 to –107)
- e) Review of Report by Governing Body (§10-4-418)
- f) Report of Security Incident (§ 10-4-429)
- g) Improvement Contracts (§22-9-202 to–204)
- h) Investment of Public Funds (§19-1-501 et seq.)
- i) District/City Courts Accounting Law (§16-10-201 to –210)
- j) Arkansas Speed Trap Law (§12-8-401 to 12-8-403)
- k) Purchases and Payments of Claims, etc. (§14-58-301 et seq.)

We found no exceptions as a result of the procedures.

We were engaged by the City of Emmet, Arkansas to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City of Emmet, Arkansas and to meet other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City of Emmet, Arkansas and Legislative Joint Auditing Committee, and is not intended to be and should not be used by anyone other than those specified parties.

Turner, Rodgers, Manning & Plyler, PLLC
Arkadelphia, AR
January 21, 2025

INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To the Mayor and City Council
City of Emmet, Arkansas
Emmet, AR

Management is responsible for the accompanying statement of cash receipts and disbursements of the City of Emmet, Arkansas for the year ended December 31, 2023, in accordance with the cash basis of accounting, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statement nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on this financial statement.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in the financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the City of Emmet, Arkansas' cash receipts and disbursements. Accordingly, the financial statement is not for those who are not informed about such matters.

The supplemental information contained in Schedule I on page 5 is presented for purposes of additional analysis and is not a required part of the basic financial statement. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

Turner, Rodgers, Manning & Plyler, PLLC

Arkadelphia, Arkansas
January 21, 2025

CITY OF EMMET, ARKANSAS
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

	General Fund	Street Fund
CASH RECEIPTS:		
State Turnback	\$ 19,619	\$ 37,826
Property Taxes	-	3,383
Sales Taxes	55,306	-
Franchise Revenue	14,003	-
FEMA Funds	18,125	-
Rental Income	5,235	-
Grant Income	100,000	-
Interest Income	4,429	1,168
Miscellaneous Income	10,725	-
TOTAL CASH RECEIPTS	227,442	42,377
CASH DISBURSEMENTS:		
Salaries / Wages / Labor / Payroll Taxes	57,596	12,551
Capital Assets	83,448	-
Dues and Subscriptions	175	-
Insurance	6,520	933
Equipment Payment	8,151	-
Legal and Accounting	629	-
Office	2,338	-
Repairs and Maintenance	8,656	4,439
Retirement	2,360	-
Sanitation	3,319	-
Supplies and Materials	2,699	8,987
Taxes	487	-
Training	308	-
Utilities and Telephone	9,947	7,335
Miscellaneous	3,764	7,518
TOTAL CASH DISBURSEMENTS	190,397	41,763
NET CHANGE IN CASH AND CERTIFICATES OF DEPOSIT	37,045	614
Cash and Certificates of Deposit - January 1, 2023	191,922	84,196
Cash and Certificates of Deposit - December 31, 2023	\$ 228,967	\$ 84,810

See Independent Accountants' Compilation Report.

SUPPLEMENTARY INFORMATION

CITY OF EMMET, ARKANSAS
SCHEDULE OF OTHER INFORMATION
DECEMBER 31, 2023

The Municipality's capital assets records are summarized below:

Land	\$ 16,500
Buildings and Improvements	99,212
Vehicles, Machinery and Equipment	<u>180,920</u>
TOTAL	<u>\$ 296,632</u>