# City of Dover, Arkansas

Regulatory Basis Financial Statements and Other Reports

December 31, 2022



LEGISLATIVE JOINT AUDITING COMMITTEE

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Sen. David Wallace Senate Chair Sen. John Payton Senate Vice Chair



Rep. Jimmy Gazaway House Chair Rep. Richard Womack House Vice Chair

Roger A. Norman, JD, CPA, CFE, CFF Legislative Auditor

# LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

Independent Auditor's Report

City of Dover, Arkansas Officials and Council Members Legislative Joint Auditing Committee

#### Report on the Audit of the Financial Statements

#### Opinions

We have audited the regulatory basis financial statements of the City of Dover, Arkansas (City), which are comprised of the Balance Sheet – Regulatory Basis for the general fund, street fund, and other funds in the aggregate as of December 31, 2022, and the related Statements of Revenues, Expenses, and Changes in Fund Balances and Budget and Actual – General and Street Funds – Regulatory Basis for the year then ended, and the related notes to the financial statements.

#### Unmodified Opinions on Regulatory Basis of Accounting

In our opinion, the accompanying regulatory basis financial statements referred to above present fairly, in all material respects, the regulatory basis financial position of the general fund, street fund, and other funds in the aggregate of the City of Dover, Arkansas as of December 31, 2022; the regulatory basis revenues, expenditures, and changes in net position; and the budgetary comparisons for the general fund and street fund for the year then ended, in accordance with the financial reporting provisions of Ark. Code Ann. § 10-4-412 described in Note 1.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles section of our report, the accompanying regulatory basis financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the general fund, street fund, and other funds in the aggregate of the City of Dover, Arkansas, as of December 31, 2022, or the revenues, expenditures, and changes in net position and, where applicable, cash flows thereof for the year then ended.

## **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Regulatory Basis Financial Statements section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by the City on the basis of the financial reporting provisions of Ark. Code Ann. § 10-4-412, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements permitted by the State of Arkansas.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

#### Emphasis of Matter

As discussed in Note 1 to the financial statements, the City would have included some funds under accounting principles generally accepted in the United States of America (GAAP) as established by the Governmental Accounting Standards Board. However, under the regulatory basis, these funds are not required to be included as part of the reporting entity. Our opinions are not modified with respect to this matter.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of Ark. Code Ann. § 10-4-412, as described in Note 1, to meet the requirements permitted by the State of Arkansas; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risk of material misstatements of the financial statements, whether due to fraud or error, and design
  and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence
  regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### Supplementary Information

Our audit was conducted for the purpose of forming opinions on the regulatory basis financial statements as a whole. The accompanying supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the regulatory basis financial statements. The information has been subjected to the auditing procedures applied in the audit of the regulatory basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory basis financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information listed in the table of contents is fairly stated in all material respects, in relation to the regulatory basis financial statements as a whole on the basis of accounting described in Note 1.

#### Other Information

Management is responsible for the other information included in the report. The other information is comprised of the schedules listed in the table of contents but does not include the regulatory basis financial statements, supplemental information, and our auditor's reports thereon. Our opinions on the regulatory basis financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the regulatory basis financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 5, 2023, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of the testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. The report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

ARKANSAS LEGISLATIVE AUDIT

Kozuk Norman

Roger A. Norman, JD, CPA, CFE, CFF Legislative Auditor

Little Rock, Arkansas June 5, 2023 LOM204722



Sen. David Wallace Senate Chair Sen. John Payton Senate Vice Chair

Rep. Jimmy Gazaway House Chair Rep. Richard Womack House Vice Chair

Roger A. Norman, JD, CPA, CFE, CFF Legislative Auditor

# LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS* 

#### Independent Auditor's Report

City of Dover, Arkansas Officials and Council Members Legislative Joint Auditing Committee

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory basis financial statements of the general fund, street fund, and other funds in the aggregate of City of Dover, Arkansas (City), as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City's regulatory basis financial statements, and have issued our report thereon dated June 5, 2023. We issued an adverse opinion because the financial statements are prepared by the City on the basis of the financial reporting provisions of Ark. Code Ann. § 10-4-412, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material. However, with respect to the regulatory basis of accounting described in Note 1, our opinions on the general fund, street fund, and other funds in the aggregate were unmodified.

## **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulation, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We also reported to management of the City in a separate letter dated June 5, 2023.

## **Purpose of This Report**

The purpose of this report is solely to described the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, pursuant to Ark. Code Ann. § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record, and distribution is not limited.

ARKANSAS LEGISLATIVE AUDIT

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Timothy R. Jones, CPA, CFF Deputy Legislative Auditor

Little Rock, Arkansas June 5, 2023 Arkansas

Sen. David Wallace Senate Chair Sen. John Payton Senate Vice Chair



Rep. Jimmy Gazaway House Chair Rep. Richard Womack House Vice Chair

Roger A. Norman, JD, CPA, CFE, CFF Legislative Auditor

# LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

## MANAGEMENT LETTER

City of Dover, Arkansas Officials and Council Members Legislative Joint Auditing Committee

The commentary contained in this letter relates to the following officials who held office during 2022:

Mayor: Roger Lee Recorder/Treasurer: Regina Kilgore District Court Clerk: Vonna Marpel Police Chief/Marshal: David Dalrymple

We would like to communicate the following item that came to our attention during this audit. The purpose of such comments is to provide constructive feedback and guidance, in an effort to assist management in maintaining a satisfactory level of compliance with the state constitution, laws and regulations, and to improve internal control. This matter was discussed previously with City officials during the course of our audit fieldwork and at the exit conference.

#### Mayor

The City did not solicit competitive bids for the purchase of two police vehicles costing \$80,350 and street department equipment costing \$66,533, in noncompliance with Ark. Code Ann. § 14-58-303. A similar finding was noted in the prior report.

This letter is intended solely for the information and use of the Legislative Joint Auditing Committee, the City Council (or local governing body) and City management, and other parties as required by Arkansas Code and is not intended to be and should not be used by anyone other than these specified parties. However, pursuant to Ark. Code Ann. § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record, and distribution is not limited.

ARKANSAS LEGISLATIVE AUDIT

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Timothy R. Jones, CPA, CFF Deputy Legislative Auditor

Little Rock, Arkansas June 5, 2023

## CITY OF DOVER, ARKANSAS BALANCE SHEET - REGULATORY BASIS DECEMBER 31, 2022

	General		Street			ner Funds in the ggregate
ASSETS						33 3
Cash and cash equivalents	\$	553,626	\$	256,922	\$	135,729
Accounts receivable		67,410		1,547		25,782
Interfund receivables		22,067		· .		· · · · · · · · · · · · · · · · · · ·
TOTAL ASSETS	\$	643,103	\$	258,469	\$	161,511
LIABILITIES AND FUND BALANCES						
Liabilities:	•		•			
Accounts payable	\$	28,802	\$	2,324	•	~~~~
Interfund payables					\$	22,067
Settlements pending						7,254
Total Liabilities		28,802		2,324		29,321
Fund Balances:						
Restricted		28,504		254,978		132,190
Assigned		194,770		1,167		
Unassigned		391,027				
Total Fund Balances		614,301		256,145		132,190
TOTAL LIABILITIES AND FUND BALANCES	\$	643,103	\$	258,469	\$	161,511

The accompanying notes are an integral part of these financial statements.

## CITY OF DOVER, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -REGULATORY BASIS FOR THE YEAR ENDED DECEMBER 31, 2022

	General		Street	ner Funds in the ggregate
REVENUES				
State aid	\$	52,241	\$ 115,432	\$ 23,085
Federal aid				149,169
Property taxes			19,243	
Franchise fees		72,348		
Sales taxes		854,351		65,198
Fines, forfeitures, and costs		35,609		3,685
Interest		96		1,481
Local permits and fees		3,540		
Other		7,063	 176	 860
TOTAL REVENUES		1,025,248	 134,851	243,478
EXPENDITURES				
Current:				
General government		544,469		86
Law enforcement		351,443		115,450
Highways and streets			105,520	
Public safety		45,351		
Health		4,442		
Recreation and culture		4,631		
Total Current		950,336	 105,520	 115,536
Debt Service:				
Bond principal				235,000
Bond interest and other charges				 31,280
TOTAL EXPENDITURES		950,336	 105,520	 381,816
EXCESS OF REVENUES OVER (UNDER)				
EXPENDITURES		74,912	 29,331	 (138,338)

Exhibit B

## CITY OF DOVER, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -REGULATORY BASIS FOR THE YEAR ENDED DECEMBER 31, 2022

	General	Street	 her Funds in the
OTHER FINANCING SOURCES (USES)	 General	 Slieel	 ggregate
Transfers in Transfers out	\$ 184,642	\$ (30,000)	\$ 30,000 (184,642)
Contribution to water department Contribution from water department	 (130,000)	 	 208,521
TOTAL OTHER FINANCING SOURCES (USES)	 54,642	 (30,000)	 53,879
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	129,554	(669)	(84,459)
FUND BALANCES - JANUARY 1	 484,747	 256,814	 216,649
FUND BALANCES - DECEMBER 31	\$ 614,301	\$ 256,145	\$ 132,190

The accompanying notes are an integral part of these financial statements.

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#### Exhibit C

## CITY OF DOVER, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -BUDGET AND ACTUAL - GENERAL AND STREET FUNDS - REGULATORY BASIS FOR THE YEAR ENDED DECEMBER 31, 2022

	General				Street							
		Budget		Actual	F	Variance <sup>-</sup> avorable nfavorable)		Budget		Actual	Fa	ariance vorable avorable)
REVENUES State aid	\$	22,000	\$	52,241	\$	30,241	\$	120,000	\$	115,432	\$	(4,568)
Property taxes	Ŷ	22,000	Ψ	02,211	Ψ	00,211	Ψ	20,000	Ψ	19,243	Ψ	(757)
Franchise fees		70,000		72,348		2,348						. ,
Sales taxes		900,000		854,351		(45,649)						
Fines, forfeitures, and costs		71,100		35,609		(35,491)						
Interest Local permits and fees		4 000		96 3,540		96 (460)						
Other		4,000 102,445		3,540 7,063		(460) (95,382)		700		176		(524)
		102,440		7,000		(55,562)		700		170		(024)
TOTAL REVENUES		1,169,545		1,025,248		(144,297)		140,700		134,851		(5,849)
EXPENDITURES												
Current:												
General government		900,796		544,469		356,327						
Law enforcement Highways and streets		586,155		351,443		234,712		243,436		105,520		137,916
Public safety		63,980		45,351		18,629		243,430		103,520		157,510
Health		,		4,442		(4,442)						
Recreation and culture		11,000		4,631		6,369				<u> </u>	1	
TOTAL EXPENDITURES		1,561,931		950,336		611,595		243,436		105,520		137,916
EXCESS OF REVENUES OVER (UNDER)												
EXPENDITURES		(392,386)		74,912		467,298		(102,736)		29,331	1	132,067
OTHER FINANCING SOURCES (USES) Transfers in				184,642		184,642						
Transfers out				104,042		104,042				(30,000)		(30,000)
Contribution to water department				(130,000)		(130,000)				(,,		(,,
TOTAL OTHER FINANCING SOURCES (USES)				54,642		54,642				(30,000)		(30,000)
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		(392,386)		129,554		521,940		(102,736)		(669)		102,067
FUND BALANCES - JANUARY 1		737,528		484,747		(252,781)		359,658		256,814		(102,844)
FUND BALANCES - DECEMBER 31	\$	345,142	\$	614,301	\$	269,159	\$	256,922	\$	256,145	\$	(777)

The accompanying notes are an integral part of these financial statements.

#### NOTE 1: Summary of Significant Accounting Policies

#### A. Financial Reporting Entity

The City of Dover was incorporated under the laws of the State of Arkansas and operates under an elected Mayor-Council form of government. The reporting entity includes all funds of the City. Under accounting principles generally accepted in the United States of America (GAAP) as established by the *Government Accounting Standards Board*, the following funds of the City would have been included in the reporting entity: Water and Sewer. However, under Arkansas's regulatory basis described below, inclusion of these funds is not required and these funds are not included in this report.

#### B. Basis of Presentation – Regulatory

The financial statements are presented in accordance with the regulatory basis of presentation as prescribed or permitted by Ark. Code Ann. § 10-4-412. The law requires that the financial statements be presented on a fund basis with, as a minimum, the general fund and street fund presented separately with all other funds included in the financial statements presented in the aggregate. This law also stipulates that the financial statements consist of a balance sheet; a statement of revenues, expenditures, and changes in fund balances; a comparison of the final adopted budget to the actual expenditures for the general and street funds; notes to financial statements; and a supplemental schedule of capital assets.

The regulatory basis of presentation is not in accordance with generally accepted accounting principles (GAAP). GAAP require that basic financial statements present government-wide and fund financial statements. Additionally, GAAP require the following major concepts: Management's Discussion and Analysis, separate financial statements for fiduciary fund types and other requirements for fiduciary fund types, specific procedures for the identification of major governmental funds, and applicable note disclosures. The regulatory basis of presentation does not require government-wide financial statements or the previously identified concepts.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with related liabilities and residual balances, and changes therein, which are segregated for purposes of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The following types of funds are recognized in the accompanying regulatory basis financial statements.

<u>General Fund</u> - The General Fund is used to account for and report all financial resources not accounted for and reported in another fund.

**<u>Street Fund</u>** - The Street Fund (Special Revenue Fund) is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Street Fund accounts for and reports the proceeds of state highway turnback and property taxes that are restricted or committed for maintaining and constructing highways and streets.

Other Funds in the Aggregate - Other Funds in the Aggregate consist of all funds included in the financial statements except for the General and Street Funds. The following types of funds are included in this column as follows:

<u>Special Revenue Funds</u> - Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. See Schedules 1 and 2 for Special Revenue Funds as reported with other funds in the aggregate.

<u>Debt Service Funds</u> - Debt Service Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. See Schedules 1 and 2 for the Debt Service Fund reported with other funds in the aggregate.

<u>Custodial Funds</u> - Custodial Funds are used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). See Schedule 1 for the Custodial Fund reported with other funds in the aggregate.

#### NOTE 1: Summary of Significant Accounting Policies (Continued)

#### C. Basis of Accounting - Regulatory

The financial statements are prepared on the regulatory basis of accounting as prescribed or permitted by Ark. Code Ann. § 10-4-412. This regulatory basis differs from accounting principles generally accepted in the United States of America. Revenues generally are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current period. However, most state aid received from the State Treasury is by state law revenue of the year in which it was received by the government. Expenditures generally are recorded when a liability is incurred. Liabilities incurred by the government on or before the end of the current period, are considered to be expenditures of the current period. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. As a result of the use of this regulatory basis of accounting, capital assets and long-term debt are not recorded in these financial statements. Pension trust funds are reported in a separate column as a part of supplementary information in order to provide users a better understanding of the entity as a whole.

The regulatory basis of accounting is not in accordance with generally accepted accounting principles (GAAP). GAAP require the following major concepts: Accrual basis of accounting for government-wide financial statements, including depreciation expense, modified accrual basis of accounting for fund financial statements, separate identification of special and extraordinary items, inclusion of capital assets and debt in the financial statements, inclusion of the net pension liability in the financial statements, and applicable note disclosures. The regulatory basis of accounting does not require the previously identified concepts.

In 2022, the City implemented Governmental Accounting Standards Board Statement No. 87, Leases. The significant/material effect on the Regulatory Basis of Accounting in the current period is that certain items included in debt service in the previous period are included in the expenditure/function code of the applicable opinion unit.

#### D. Assets, Liabilities, and Fund Balances

#### Cash and Cash Equivalents

For the purpose of financial reporting, "cash and cash equivalents" includes all demand and money market accounts.

#### Settlements Pending

Settlements pending are considered fines, forfeitures, and costs that have not been transferred to the appropriate entities.

#### Fund Balance Classifications

- 1. Restricted fund balance amounts that are restricted when constraints placed on the use of resources are either (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
- 2. Assigned fund balance amounts that are constrained by the City Council's intent to be used for specific purposes, but are neither restricted nor committed.
- 3. Unassigned fund balance amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the general fund. This classification may also include negative amounts in other governmental funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes.

### E. Property Taxes

A lien attaches to the real property in January and on personal property in June of each year. Property taxes are collectible beginning the first business day of March of the subsequent year, but are not considered delinquent until after October 15. Property taxes reflected as revenues on the financial statements include the property tax relief distribution made by the State of Arkansas. The purpose of this distribution is to reimburse the municipality for property tax credits in accordance with Arkansas Code.

#### NOTE 1: Summary of Significant Accounting Policies (Continued)

#### F. Budget Law

State law requires that these procedures be followed in establishing the budgetary data:

- a. Prior to December 1, the Mayor submits to the City Council a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
- b. The proposed budget is discussed at a City Council meeting prior to adoption.
- c. Prior to February 1, the budget is legally enacted by ordinance or resolution of the City Council.
- d. Appropriations lapse at the end of each year.
- e. Under certain conditions, the budget may be amended subsequent to the year-end.

The budgeted revenues and expenditures represent the formal operating budget adopted by the City Council, as amended by the Council during the year.

#### **Basis of Accounting**

The City prepared an annual budget on the regulatory basis for the General Fund, Street Fund, and the other operating funds.

#### G. Fund Balance Classification Policies and Procedures

The Municipality's highest level of decision-making authority is its City Council. The establishment of amounts classified as committed fund balances and any subsequent modifications to such balances are the result of formal action taken by the City Council through passage of an ordinance. The City Council is authorized to assign amounts to a specific purpose, although a formal policy has not been established.

The Municipality does not have a policy addressing whether it considers restricted or unrestricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted amounts are available. For classification of fund balance amounts, restricted resources are considered spent before unrestricted. The Municipality does not have a policy addressing which resources to use within the unrestricted fund balance when committed, assigned, or unassigned fund balances are available. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, committed amounts are reduced first, followed by assigned amounts, and then unassigned amounts.

There were no committed fund balances at year-end.

#### NOTE 2: Cash Deposits with Financial Institutions

Cash deposits are carried at cost (carrying value). A comparison of the bank balance and carrying value is as follows:

	Carrying Amount	I	Bank Balance
Insured (FDIC) Collateralized:	\$ 308,654	\$	308,654
Collateral held by the City's agent, pledging bank			
or pledging bank's trust department or agent in the			
City's name	 637,473		658,372
Total Deposits	\$ 946,127	\$	967,026

The above total deposits do not include cash on hand of \$150.

#### NOTE 3: Legal or Contractual Provisions for Deposits and Investments

State law generally requires that municipal funds be deposited in federally insured banks located in the State of Arkansas. The municipal deposits may be in the form of checking accounts, savings accounts, and time deposits. Public funds may be invested in eligible investment securities having a maturity of not longer than 5 years from the date of acquisition unless, as documented at the time of acquisition, the investment is to fund or support a specific purpose and there are no expectations that the investment will be sold before maturity; an Arkansas bank certificate of deposit; an account established by a local government joint investment trust; or an Arkansas financial institution repurchase agreement for eligible investment securities in which the seller agrees to repurchase the investment at a price including interest earned during the holding period as determined by the repurchase agreement.

### NOTE 4: Accounts Receivable

The accounts receivable balance at December 31, 2022, is composed of the following:

Description	General Fund		General Fund		Stre	et Fund	 r Funds in Aggregate
Property taxes			\$	1,547			
Franchise fees	\$	13,961					
Sales taxes		49,976			\$ 25,589		
Fines, forfeitures, and costs		1,368			193		
Other		2,105			 		
Totals	\$	67,410	\$	1,547	\$ 25,782		

## NOTE 5: Accounts Payable

The accounts payable balance at December 31, 2022, is composed of the following:

Description	Ger	neral Fund	Stre	eet Fund
Vendor payables Payroll taxes payable	\$	20,690 8,112	\$	1,650 674
Totals	\$	28,802	\$	2,324

## NOTE 6: Interfund Balances

Individual fund interfund receivable and payable balances are as follows:

	December 31, 2022					
	Int	erfund	In	terfund		
	Receivables		Pa	ayables		
General Fund	\$	22,067				
Other Funds in the Aggregate:						
Debt Service Funds:						
2013 Sales and Use Tax Refunding Bonds			\$	22,067		
Totals	\$	22,067	\$	22,067		

Interfund receivables and payables consist of excess sales tax transfers from the 2013 Sales and Use Tax Refunding Bond Fund to the General Fund in accordance with the bond issue agreement.

#### NOTE 7: Details of Fund Balance Classifications

Fund balance classifications at December 31, 2022, are composed of the following:

Description		General Fund		Street Fund		er Funds in Aggregate
Fund Balances:						
Restricted for:						
General government	\$	4,265				
Law enforcement		24,239			\$	3,061
Highw ays and streets			\$	254,978		30,008
Public safety						36,945
Debt service						62,176
Total Restricted		28,504		254,978		132,190
Assigned to:						
General government		194,770				
Highw ays and streets				1,167		
Total Assigned		194,770		1,167		
Unassigned		391,027				
Totals	\$	614,301	\$	256,145	\$	132,190
	-					)

### NOTE 8: Legal Debt Limit

A. Property Tax Secured Bonded Debt

The City is subject to a constitutional limitation for bonded indebtedness equal to 20% of the total assessed value for tax purposes of real and personal property as determined by the last tax assessment. At December 31, 2022, the legal debt limit for the bonded debt was \$3,173,908. There were no property tax secured bond issues.

B. Short-term Financing Obligations

The City is subject to a constitutional limitation for short-term financing obligations equal to 5% of the assessed value of taxable property within the City as determined by the last tax assessment. At December 31, 2022, the legal debt limit for short-term financing obligations was \$821,130. There were no short-term financing obligations.

#### NOTE 9: Commitments

Total commitments consist of the following at December 31, 2022:

December 31, 2022							
\$	575,000						

Long-term liabilities

### NOTE 9: Commitments (Continued)

#### Long-term liabilities

Long-term liabilities at December 31, 2022, are comprised of the following:

		ember 31, 2022
Bonds Sales and Use Tax Refunding Bonds, Series 2013, in the amount of \$1,190,000 for capital improvements, dated June 18, 2013; due in annual installments of \$20,000 - \$75,000, plus interest, through December 31, 2035; interest rates from 1.125% to 4%. Payments are to be made from the 2013 Sales and Use Tax Refunding Bonds Fund.	\$	575,000
	Ψ	575,000

Due to the City's regulatory basis of accounting, these liabilities are not recorded in the financial statements.

The City's outstanding bonds payable of \$575,000 contain a provision that in an event of default, the Trustee may, and upon written request of the owners of not less than 10% in principal amount of the bonds then outstanding shall, by proper suit compel the performance of the duties of the officials of the City and officials of the State to take any action or obtain any proper relief in law or equity available under the Constitution and laws of the State.

#### Compensated Absences

Compensated absences do vest or accumulate. The amount of compensated absences was not determined.

## Long-Term Debt Issued and Outstanding

Date of Issue	Date of Final Maturity	Rate of Interest	Amount Authorized and Issued		Debt utstanding nber 31, 2022	Maturities to December 31, 2022		
<u>Bonds</u> 6/18/13	12/1/35	1.125 - 4%	\$	1,190,000	\$ 575,000	\$	615,000	

## Changes in Long-Term Debt

		Balance	la a	. a d	Dating d		Balance	
	Janua	ary 01, 2022	Issued		 Retired	December 31, 2022		
Bonds payable	\$	810,000	\$	0	\$ 235,000	* \$	575,000	

\* Includes \$205,000 early retirement of debt - See Note 10.

#### NOTE 9: Commitments (Continued)

#### Debt Service Requirements to Maturity

The City is obligated for the following amounts at December 31, 2022:

Years Ending		Bonds									
December 31,	F	Principal		nterest	Total						
2023	\$	35,000	\$	19,835	\$	54,835					
2024		40,000		18,820		58,820					
2025		40,000		17,660		57,660					
2026		40,000		16,500		56,500					
2027		45,000		15,200		60,200					
2028 through 2032		220,000		54,263		274,263					
2033 through 2035		155,000		12,450		167,450					
Totals	\$	575,000	\$	154,728	\$	729,728					

#### NOTE 10: Debt Defeased

On December 1, 2022, the City defeased bonds in the amount of \$205,000.

#### NOTE 11: Interfund Transfers

The American Rescue Plan Act Fund transferred \$184,642 to the General Fund to reimburse police expenditures, and the Street Fund transferred \$30,000 to the USDA Grant Street Truck Fund to open an account for matching grant funds.

#### NOTE 12: Pledged Revenues

The City pledged future one percent sales and use taxes to repay \$1,190,000 in bonds that were issued in 2013 to refund bonds issued in 2006 for capital improvements. Total principal and interest remaining on the bonds are \$575,000 and \$154,728, respectively, payable through December 1, 2035. For 2022, principal and interest paid were \$235,000 and \$27,597, respectively.

The Debt Service Fund received \$65,198 in sales taxes in 2022. Any sales taxes collected in excess of debt service payments on these bonds is permitted to be used for general municipal purposes.

#### NOTE 13: Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties and participation in a public entity risk pool. The amount of settlements, if any, has not exceeded the insurance coverage for each of the past three years. There were no significant reductions in insurance coverage in the major categories of risk from coverage in the prior year.

The City participates in the Arkansas Municipal League Program (public entity risk pools) for coverage in the following areas:

Workers' Compensation - This program provides statutory benefits for losses incurred by municipal officials, employees, and volunteer fire fighters while performing work for the municipality. Rates for municipalities participating in this program are revised by class code on an annual basis by the Arkansas Workers' Compensation Commission.

#### NOTE 13: Risk Management (Continued)

#### Municipal Vehicle Program

- A. Liability This program may pay all sums the municipality legally must pay as damages because of bodily injury, death or property damage to which this agreement applies involving a covered municipal vehicle and for which the municipality is liable. The limit of payment by the program is as follows: \$25,000 because of bodily injury to or death of one person in any one accident; \$50,000 because of bodily injury to or death of two or more persons in any one accident; and \$25,000 because of injury to or destruction of property of others in any one accident. The City shall pay into the program each year a charge established annually by the program administrator for covered municipal vehicles and self-propelled mobile equipment owned or leased by the City.
- B. Physical Damage This program covers motor vehicles and permanently attached equipment which are the property of the participating municipality. Property is valued at the full cost to repair or replace the property after deduction for depreciation. Loss amounts payable will be reduced by the deductible amount of \$1,000 per occurrence. The City agrees to pay into the program each year a service charge established annually by the program administrator for covered property.

Municipal Property Program - This program covers insurable property and equipment, exclusive of motor vehicles and water vessels, which belong to or are in the care, custody, or control of a participating municipality. Property is valued at the full cost to repair or replace the property after deduction of depreciation or as agreed to by the participating municipality and program. Loss amounts payable will be reduced by the deductible amount of \$5,000, or in the case of flood or earthquake, \$100,000. The municipality agrees to pay into the program each year a service charge established annually by the program administrator for property for which the municipality desires coverage.

Municipal Legal Defense Program - The program shall, at the sole discretion of the program administrators, provide extraordinary legal defense and extraordinary expenses in suits against municipal officials and employees and civil rights suits against the municipal government of a participating municipality and pay extraordinary judgments (for actual damages – not punitive damages) imposed on municipal officials and employees and the municipal government. The program shall never be liable to reimburse the municipal government, municipal officials, and employees because of judgment in any one lawsuit for more than 25% of the program's available funds at time the lawsuit was filed or the judgment becomes final, or \$1 million, whichever is less. The City agrees to pay into the program each year a charge established by the steering committee. Each city also agrees to pay the first \$3,000 of the aggregate cost for all expenses on each lawsuit. This cost deposit is not refundable.

The City also participates in the Self-Insured Fidelity Bond Program administered by the Governmental Bonding Board. This program covers actual losses sustained by the participating entity through any fraudulent or dishonest act or acts committed by any of the officials or employees, acting alone or in collusion with others, during the bond period to an amount not exceeding the lesser of \$300,000 or the amount of the bond. Premiums for coverage are determined by the State Risk Manager and approved by the Board. These premiums are paid by the State Treasurer from funds withheld from the Municipal Aid Fund. There is a \$2,500 deductible per occurrence.

#### NOTE 14: Local Police and Fire Retirement System (LOPFI) (A Defined Benefit Pension Plan)

#### Plan Description

The City contributes to the Local Police and Fire Retirement System (LOPFI), an agent multiple employer retirement system that acts as a common investment and administrative agent for cities and towns in Arkansas. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and can be amended only by the Arkansas General Assembly. The Arkansas Local Police and Fire Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for LOPFI. That report may be obtained by writing to Arkansas Local Police and Fire Retirement System. 620 W. 3<sup>rd</sup>, Suite 200, Little Rock, Arkansas 72201, by calling 1-866-859-1745, or on their website <u>www.lopfi-prb.com</u>.

#### Funding Policy

The employee contribution rate depends on the type of service being rendered and whether or not the service is also covered by Social Security. The different employee contribution rates required by state law are:

#### NOTE 14: Local Police and Fire Retirement System (LOPFI) (A Defined Benefit Pension Plan) (Continued)

- A. Paid service not covered by Social Security: 8.5% of gross pay
- B. Paid service also covered by Social Security: 2.5% of gross pay
- C. Volunteer fire service: no employee contribution

The City is required to contribute at an actuarially determined rate. The contribution requirements of plan members are established and may be amended by State law. The contribution requirements of the City are established and may be amended by the LOPFI Board of Trustees. The plan is also funded with state insurance tax. The City's contribution to the plan was \$32,395 and the amount of insurance tax paid by the state to the plan for the benefit of the City was \$30,541 for the year ended December 31, 2022.

#### Net Pension Liability

The requirements of Governmental Accounting Standards Board Statement no. 68, under the regulatory basis of accounting, are limited to disclosure of the City's share of the collective net pension liability. The City's proportionate share of the collective net pension liability at December 31, 2022, (actuarial valuation date and measurement date) was \$740,845.

#### NOTE 15: Arkansas Public Employees Retirement System

#### **Plan Description**

The City contributes to the Arkansas Public Employees Retirement System (APERS), a cost-sharing multiple-employer defined benefit pension plan that covers municipal employees whose municipalities have elected coverage under this System. APERS, administered by a Board of Trustees, provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and can be amended only by the Arkansas General Assembly. The Arkansas Public Employees Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for APERS. That report may be obtained by writing to Arkansas Public Employees Retirement System, 124 W. Capitol, Suite 400, Little Rock, Arkansas 72201, by calling 1-800-682-7377, or on their website www.apers.org.

#### **Funding Policy**

APERS has contributory and non-contributory plans. Contributory members are required by State law to contribute 5.25% of their salary. Each participating employer is required by State law to contribute at a rate established by the Board of Trustees of the system, based on the annual actuarial valuation. The City's contribution to the plan was \$46,506 for the year ended June 30, 2022.

#### Net Pension Liability

The requirements of Governmental Accounting Standards Board Statement no. 68, under the regulatory basis of accounting, are limited to disclosure of the City's share of the collective net pension liability. The City's proportionate share of the collective net pension liability at June 30, 2022, (actuarial valuation date and measurement date) was \$391,586.

#### NOTE 16: Corona Virus (COVID-19)

On March 11, 2020, the Governor of Arkansas issued Executive Order 20-03 declaring an emergency and ordered Arkansas Department of Health to take action to prevent the spread of coronavirus disease 2019 (COVID-19). In 2022, the City was awarded \$149,169 in federal aid from the Local Assistance and Tribal Consistency Fund, which was a part of the American Rescue Plan Act of 2021, and as of the report date,\$149,169 of this amount has been received. The extent of the impact of COVID-19 on financial statements for future reporting periods remains uncertain.

#### CITY OF DOVER, ARKANSAS COMBINING BALANCE SHEET - OTHER FUNDS IN THE AGGREGATE -REGULATORY BASIS DECEMBER 31, 2022

		SPE	EVENUE FL		DEBT SERVICE FUND		CUSTODIAL FUND					
100570	De	Fire Department		District Court Automation		USDA Grant Street Truck		2013 Sales and Use Tax Refunding Bonds		District Court		Totals
ASSETS Cash and cash equivalents Accounts receivable	\$	36,945	\$	2,868 193	\$	30,008	\$	58,654 25,589	\$	7,254	\$	135,729 25,782
TOTAL ASSETS	\$	36,945	\$	3,061	\$	30,008	\$	84,243	\$	7,254	\$	161,511
LIABILITIES AND FUND BALANCES Liabilities:							•	00.007			¢	00.007
Interfund payables Settlements pending Total Liabilities							\$	22,067 22,067	\$	7,254 7,254	\$	22,067 7,254 29,321
Fund Balances: Restricted	\$	36,945	\$	3,061	\$	30,008		62,176				132,190

3,061 \$

30,008 \$

84,243 \$

7,254 \$ 161,511

36,945 \$

\$

TOTAL LIABILITIES AND FUND BALANCES

Schedule 1

#### CITY OF DOVER, ARKANSAS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - OTHER FUNDS IN THE AGGREGATE -REGULATORY BASIS FOR THE YEAR ENDED DECEMBER 31, 2022

Schedule 2

			SF	PECIAL REV	ENUE	FUNDS			DEBT SERVICE FUND			
	De	Fire Department		District Court Automation		american scue Plan Act	USDA Grant Street Truck		2013 Sales and Use Tax Refunding Bonds			Totals
REVENUES State aid Federal aid Sales taxes Fines, forfeitures, and costs Interest Other	\$	23,085 17 850	\$	3,685	\$	149,169 44 10	\$	8	\$	65,198 1,412	\$	23,085 149,169 65,198 3,685 1,481 860
TOTAL REVENUES		23,952		3,685		149,223		8		66,610		243,478
EXPENDITURES Current: General government Law enforcement Total Current				1,752 1,752		86 113,698 113,784						86 115,450 115,536
Debt Service: Bond principal Bond interest and other charges										235,000 31,280		235,000 31,280
TOTAL EXPENDITURES				1,752		113,784				266,280		381,816
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		23,952		1,933		35,439		8		(199,670)		(138,338)
OTHER FINANCING SOURCES (USES) Transfers in Transfers out Contribution from water department						(184,642)		30,000		208,521		30,000 (184,642) 208,521
TOTAL OTHER FINANCING SOURCES (USES)						(184,642)		30,000		208,521		53,879
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		23,952		1,933		(149,203)		30,008		8,851		(84,459)
FUND BALANCES - JANUARY 1		12,993		1,128		149,203				53,325		216,649
FUND BALANCES - DECEMBER 31	\$	36,945	\$	3,061	\$	0	\$	30,008	\$	62,176	\$	132,190

# CITY OF DOVER, ARKANSAS NOTES TO SCHEDULES 1 AND 2 DECEMBER 31, 2022

The following funds and descriptions represent all funds reported as other funds in the aggregate.

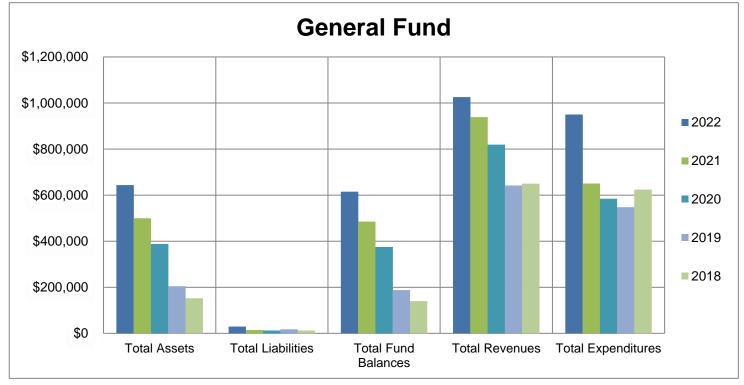
Fund Name	Fund Description
Fire Department	Dover Resolution no. 2011-06 (December 6, 2011) established fund to accumulate Act 833, Act 884, and any and all other grant monies received by the Dover Fire Department.
District Court Automation	Ark. Code Ann. § 16-13-704 established fund to receive district court installment fees of 1/2 of \$5 per month on each person to be used for court-related technology.
American Rescue Plan Act	Established to receive and disburse Coronavirus State and Local Fiscal Recovery Funds (SLRF), a part of the American Rescue Plan Act (ARPA) of 2021, to support response to and recovery from the COVID-19 public health emergency.
USDA Grant Street Truck	Established to receive USDA grant funds for purchase of a street department truck.
2013 Sales and Use Tax Refunding Bonds	Dover Ordinance no. 2013-05 (May 7, 2013) established fund to accumulate resources for the payment of interest and principal on 2013 Sales and Use Tax Refunding Bonds as required by the bond issue.
District Court	Ark. Code Ann. § 16-10-204 established account to receive fines, forfeitures, and costs collected by the district court.

# CITY OF DOVER, ARKANSAS OTHER INFORMATION SCHEDULE OF CAPITAL ASSETS DECEMBER 31, 2022 (Unaudited)

	December 31, 2022					
Land Buildings and improvements Equipment	\$	349,000 568,415 875,976				
Total	\$	1,793,391				

## CITY OF DOVER, ARKANSAS SCHEDULE OF SELECTED INFORMATION FOR THE LAST FIVE YEARS - GENERAL FUND - REGULATORY BASIS DECEMBER 31, 2022 (Unaudited)

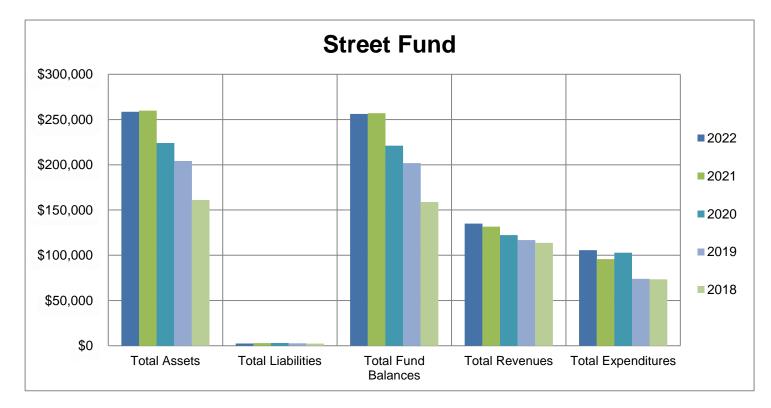
General	2022	2021	2020	2019	2018
Total Assets	\$ 643,103	\$ 498,960	\$ 387,335	\$ 204,109	\$ 151,999
Total Liabilities	28,802	14,213	12,223	16,741	12,542
Total Fund Balances	614,301	484,747	375,112	187,368	139,457
Total Revenues	1,025,248	938,077	818,658	641,815	648,942
Total Expenditures	950,336	650,079	583,604	547,004	623,839
Total Other Financing Sources/Uses	54,642	(178,363)	(47,310)	(46,900)	



Schedule 4-1

## CITY OF DOVER, ARKANSAS SCHEDULE OF SELECTED INFORMATION FOR THE LAST FIVE YEARS - STREET FUND - REGULATORY BASIS DECEMBER 31, 2022 (Unaudited)

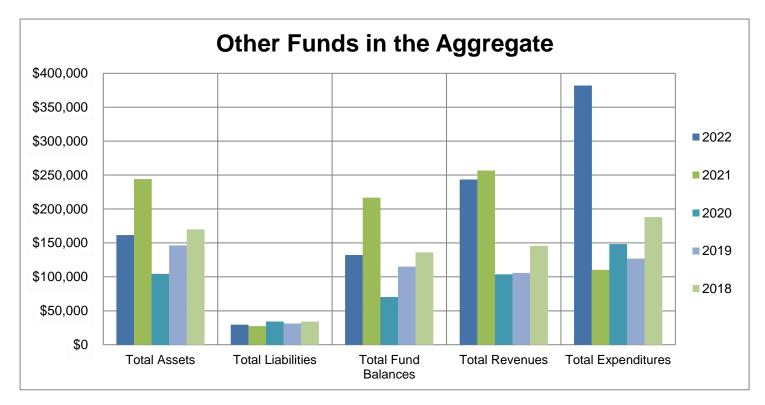
Street	2022		2021		2020	2019		2018
Total Assets	\$ 258	,469 \$	\$ 259,630	\$	223,917	\$ 204,2	203	\$ 161,030
Total Liabilities	:	,324	2,816		2,916	2,5	577	2,283
Total Fund Balances	250	6,145	256,814		221,001	201,6	526	158,747
Total Revenues	134	,851	131,448		122,074	116,6	335	113,556
Total Expenditures	10	,520	95,635		102,699	73,7	'56	73,268
Total Other Financing Sources/Uses	(30	,000)						



Schedule 4-2

## CITY OF DOVER, ARKANSAS SCHEDULE OF SELECTED INFORMATION FOR THE LAST FIVE YEARS - OTHER FUNDS IN THE AGGREGATE - REGULATORY BASIS DECEMBER 31, 2022 (Unaudited)

Other Funds in the Aggregate	 2022	2021		 2020		2019		2018
Total Assets	\$ 161,511	\$	243,882	\$ 104,420	\$	146,216	\$	169,934
Total Liabilities	29,321		27,233	34,179		31,264		33,907
Total Fund Balances	132,190		216,649	70,241		114,952		136,027
Total Revenues	243,478		256,720	103,564		105,681		145,677
Total Expenditures	381,816		110,312	148,275		126,756		187,957
Total Other Financing Sources/Uses	53,879							



Schedule 4-3