## City of Green Forest, Arkansas

# Regulatory Basis Financial Statements and Other Reports

**December 31, 2021** 



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Sen. Ronald Caldwell
Senate Chair
Sen. Gary Stubblefield
Senate Vice Chair



Rep. Richard Womack House Chair Rep. Nelda Speaks House Vice Chair

Roger A. Norman, JD, CPA, CFE, CFF Legislative Auditor

## LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

Independent Auditor's Report

City of Green Forest, Arkansas Officials and Council Members Legislative Joint Auditing Committee

#### Report on the Audit of the Financial Statements

#### **Opinions**

We have audited the regulatory basis financial statements of the City of Green Forest, Arkansas (City), which are comprised of the Balance Sheet – Regulatory Basis for the general fund, street fund, and other funds in the aggregate as of December 31, 2021, and the related Statements of Revenues, Expenses, and Changes in Fund Balances and Budget and Actual – General and Street Funds – Regulatory Basis for the year then ended, and the related notes to the financial statements.

#### Unmodified Opinions on Regulatory Basis of Accounting

In our opinion, the accompanying regulatory basis financial statements referred to above present fairly, in all material respects, the regulatory basis financial position of the general fund, street fund, and other funds in the aggregate of the City of Green Forest, Arkansas as of December 31, 2021; the regulatory basis revenues, expenditures, and changes in net position; and the budgetary comparisons for the general fund and street fund for the year then ended, in accordance with the financial reporting provisions of Ark. Code Ann. § 10-4-412 described in Note 1.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles section of our report, the accompanying regulatory basis financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the general fund, street fund, and other funds in the aggregate of the City of Green Forest, Arkansas, as of December 31, 2021, or the revenues, expenditures, and changes in net position and, where applicable, cash flows thereof for the year then ended.

#### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Regulatory Basis Financial Statements section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by the City on the basis of the financial reporting provisions of Ark. Code Ann. § 10-4-412, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements permitted by the State of Arkansas.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive

#### Emphasis of Matter

As discussed in Note 1 to the financial statements, the City would have included another fund under accounting principles generally accepted in the United States of America (GAAP) as established by the Governmental Accounting Standards Board. However, under the regulatory basis, this fund is not required to be included as part of the reporting entity. Our opinions are not modified with respect to this matter.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of Ark. Code Ann. § 10-4-412, as described in Note 1, to meet the requirements permitted by the State of Arkansas; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### Auditor's Responsibilities for the Audit of the Regulatory Basis Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risk of material misstatements of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### Supplementary Information

Our audit was conducted for the purpose of forming opinions on the regulatory basis financial statements. The accompanying supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the regulatory basis financial statements. The information has been subjected to the auditing procedures applied in the audit of the regulatory basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory basis financial statements or to the regulatory basis financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information listed in the table of contents is fairly stated in all material respects, in relation to the regulatory basis financial statements as a whole on the basis of accounting described in Note 1.

#### Other Information

Management is responsible for the other information included in the report. The other information is comprised of the schedules listed in the table of contents but does not include the regulatory basis financial statements, supplemental information, and our auditor's reports thereon. Our opinions on the regulatory basis financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the regulatory basis financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 12, 2022, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of the testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. The report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

ARKANSAS LEGISLATIVE AUDIT

Kozuk Norman, JD, CPA, CFE, CFF

Legislative Auditor

Little Rock, Arkansas September 12, 2022 LOM111221



Sen. Ronald Caldwell Senate Chair Sen. Gary Stubblefield Senate Vice Chair



Rep. Richard Womack House Chair Rep. Nelda Speaks House Vice Chair

Roger A. Norman, JD, CPA, CFE, CFF Legislative Auditor

## LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Independent Auditor's Report

City of Green Forest, Arkansas Officials and Council Members Legislative Joint Auditing Committee

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory basis financial statements of the general fund, street fund, and other funds in the aggregate of City of Green Forest, Arkansas (City), as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the City's regulatory basis financial statements, and have issued our report thereon dated September 12, 2022. We issued an adverse opinion because the financial statements are prepared by the City on the basis of the financial reporting provisions of Ark. Code Ann. § 10-4-412, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material. However, with respect to the regulatory basis of accounting described in Note 1, our opinions on the general fund, street fund, and other funds in the aggregate were unmodified.

#### Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulation, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We also reported to management of the City in a separate letter dated September 12, 2022.

### **Purpose of This Report**

The purpose of this report is solely to described the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, pursuant to Ark. Code Ann. § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record, and distribution is not limited.

ARKANSAS LEGISLATIVE AUDIT

Timothy R. Jones, CPA Deputy Legislative Auditor

Little Rock, Arkansas September 12, 2022



Sen. Ronald Caldwell Senate Chair Sen. Gary Stubblefield Senate Vice Chair



Rep. Richard Womack House Chair Rep. Nelda Speaks House Vice Chair

Roger A. Norman, JD, CPA, CFE, CFF Legislative Auditor

## LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

#### MANAGEMENT LETTER

City of Green Forest, Arkansas Officials and Council Members Legislative Joint Auditing Committee

The commentary contained in this letter relates to the following officials who held office during 2021:

Mayor: Jerry Carlton

City Clerk: Morgan Gonzalez

District Court Clerk: Ashley Gastineau

Police Chief: John Bailey

No issues came to our attention that we considered necessary to report to management.

This letter is intended solely for the information and use of the Legislative Joint Auditing Committee, the City Council (or local governing body) and City management, and other parties as required by Arkansas Code and is not intended to be and should not be used by anyone other than these specified parties. However, pursuant to Ark. Code Ann. § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record, and distribution is not limited.

ARKANSAS LEGISLATIVE AUDIT

Timothy R. Jones, CPA Deputy Legislative Auditor

Little Rock, Arkansas September 12, 2022

#### CITY OF GREEN FOREST, ARKANSAS BALANCE SHEET - REGULATORY BASIS DECEMBER 31, 2021

					ner Funds in the
ACCETO	 General	-	Street	Aggregate	
ASSETS Cash and cash equivalents Accounts receivable	\$ 807,474 166,556	\$	436,799 12,225	\$	488,794 395
TOTAL ASSETS	\$ 974,030	\$	449,024	\$	489,189
LIABILITIES AND FUND BALANCES Liabilities:					
Accounts payable	\$ 5,269	\$	2,745		
Settlements pending				\$	27,224
Total Liabilities	5,269		2,745		27,224
Fund Balances:					
Restricted	137,451		446,279		461,965
Assigned	30,629				
Unassigned	800,681				
Total Fund Balances	968,761		446,279		461,965
TOTAL LIABILITIES AND FUND BALANCES	\$ 974,030	\$	449,024	\$	489,189

The accompanying notes are an integral part of these financial statements.

#### Exhibit B

# CITY OF GREEN FOREST, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES REGULATORY BASIS FOR THE YEAR ENDED DECEMBER 31, 2021

	General		Street	Other Funds in the Aggregate	
REVENUES	0.704	•	004.000		
State aid	\$ 66,731	\$	231,823	Φ.	004.770
Federal aid	10.005		40.700	\$	284,772
Property taxes	10,985		42,722		000 000
Franchise fees	193,087				202,628
Sales taxes	1,556,912				
Fines, forfeitures, and costs	127,435				11,189
Interest	237		198		159
Local permits and fees	53,413				
Sanitation fees	283,632				
Other	183,057		44,088		
TOTAL REVENUES	2,475,489		318,831		498,748
EXPENDITURES					
Current:					
General government	350,214				39,095
Law enforcement	1,028,480				5,550
Highways and streets			259,985		3,815
Public safety	229,834				78,805
Sanitation	282,932				
Recreation and culture	288,031				
Wastewater	·				32,963
Total Current	2,179,491		259,985		160,228
Debt Service:					
Bond principal					135,000
Bond interest and other charges					52,038
TOTAL EXPENDITURES	2,179,491		259,985		347,266

#### Exhibit B

# CITY OF GREEN FOREST, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES REGULATORY BASIS FOR THE YEAR ENDED DECEMBER 31, 2021

	 General	Street	her Funds in the ggregate
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ 295,998	\$ 58,846	\$ 151,482
OTHER FINANCING SOURCES (USES) Transfers in Transfers out	 (80,000)		80,000
TOTAL OTHER FINANCING SOURCES (USES)	 (80,000)		 80,000
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	215,998	58,846	231,482
FUND BALANCES - JANUARY 1	 752,763	387,433	230,483
FUND BALANCES - DECEMBER 31	\$ 968,761	\$ 446,279	\$ 461,965

The accompanying notes are an integral part of these financial statements.

# CITY OF GREEN FOREST, ARKANSAS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL - GENERAL AND STREET FUNDS - REGULATORY BASIS FOR THE YEAR ENDED DECEMBER 31, 2021

	General					Street						
		Budget		Actual	F	/ariance avorable nfavorable)		Budget		Actual	Fa	ariance avorable favorable)
REVENUES	<u> </u>										,	
State aid	\$	349,550	\$	66,731	\$	(282,819)	\$	235,000	\$	231,823	\$	(3,177)
Property taxes		10,000		10,985		985		50,000		42,722		(7,278)
Franchise fees		426,000		193,087		(232,913)						
Sales taxes		1,250,000		1,556,912		306,912						
Fines, forfeitures, and costs		110,000		127,435		17,435						
Interest		500		237		(263)		500		198		(302)
Local permits and fees		25,000		53,413		28,413						
Sanitation fees		265,000		283,632		18,632						
Other		124,500		183,057		58,557		30,106		44,088		13,982
TOTAL REVENUES		2,560,550		2,475,489		(85,061)		315,606		318,831		3,225
EXPENDITURES												
Current:												
General government		1,086,223		350,214		736,009						
Law enforcement		1,007,054		1,028,480		(21,426)						
Highways and streets								392,775		259,985		132,790
Public safety		154,172		229,834		(75,662)						
Sanitation		275,000		282,932		(7,932)						
Recreation and culture		745,795		288,031		457,764						
TOTAL EXPENDITURES		3,268,244		2,179,491		1,088,753		392,775		259,985		132,790
EXCESS OF REVENUES OVER (UNDER)												
EXPENDITURES		(707,694)		295,998		1,003,692		(77,169)		58,846		136,015
OTHER FINANCING SOURCES (USES)												
Transfers out		(80,000)		(80,000)		0						
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		(787,694)		215,998		1,003,692		(77,169)		58,846		136,015
FUND BALANCES - JANUARY 1				752,763		752,763				387,433		387,433
FUND BALANCES - DECEMBER 31	\$	(787,694)	\$	968,761	\$	1,756,455	\$	(77,169)	\$	446,279	\$	523,448
		(101,004)	¥	000,701	Ψ	.,,,,,,,,,,		(77,100)	<u> </u>	110,210	<u> </u>	020,110

The accompanying notes are an integral part of these financial statements.

#### NOTE 1: Summary of Significant Accounting Policies

#### A. Financial Reporting Entity

The City of Green Forest was incorporated under the laws of the State of Arkansas and operates under an elected Mayor-Council form of government. The reporting entity includes all funds of the City. Under accounting principles generally accepted in the United States of America (GAAP) as established by the *Government Accounting Standards Board*, the following fund of the City would have been included in the reporting entity: Water and Sewer. However, under Arkansas's regulatory basis described below, inclusion of this fund is not required and this fund is not included in this report.

#### B. Basis of Presentation - Regulatory

The financial statements are presented in accordance with the regulatory basis of presentation as prescribed or permitted by Ark. Code Ann. § 10-4-412. The law requires that the financial statements be presented on a fund basis with, as a minimum, the general fund and street fund presented separately with all other funds included in the financial statements presented in the aggregate. This law also stipulates that the financial statements consist of a balance sheet; a statement of revenues, expenditures, and changes in fund balances; a comparison of the final adopted budget to the actual expenditures for the general and street funds; notes to financial statements; and a supplemental schedule of capital assets.

The regulatory basis of presentation is not in accordance with generally accepted accounting principles (GAAP). GAAP require that basic financial statements present government-wide and fund financial statements. Additionally, GAAP require the following major concepts: Management's Discussion and Analysis, separate financial statements for fiduciary fund types and other requirements for fiduciary fund types, specific procedures for the identification of major governmental funds, and applicable note disclosures. The regulatory basis of presentation does not require government-wide financial statements or the previously identified concepts.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with related liabilities and residual balances, and changes therein, which are segregated for purposes of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The following types of funds are recognized in the accompanying regulatory basis financial statements.

<u>General Fund</u> - The General Fund is used to account for and report all financial resources not accounted for and reported in another fund.

<u>Street Fund</u> - The Street Fund (Special Revenue Fund) is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Street Fund accounts for and reports the proceeds of state highway turnback and property taxes that are restricted or committed for maintaining and constructing highways and streets.

Other Funds in the Aggregate - Other Funds in the Aggregate consist of all funds included in the financial statements except for the General and Street Funds. The following types of funds are included in this column as follows:

<u>Special Revenue Funds</u> - Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. See Schedules 1 and 2 for Special Revenue Funds as reported with other funds in the aggregate.

<u>Debt Service Funds</u> - Debt Service Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. See Schedules 1 and 2 for the Debt Service Fund reported with other funds in the aggregate.

#### NOTE 1: Summary of Significant Accounting Policies (Continued)

#### B. Basis of Presentation - Regulatory (Continued)

#### Other Funds in the Aggregate (Continued)

<u>Custodial Funds</u> - Custodial Funds are used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). See Schedule 1 for the Custodial Fund reported with other funds in the aggregate.

#### C. Basis of Accounting - Regulatory

The financial statements are prepared on the regulatory basis of accounting as prescribed or permitted by Ark. Code Ann. § 10-4-412. This regulatory basis differs from accounting principles generally accepted in the United States of America. Revenues generally are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current period. However, most state aid received from the State Treasury is by state law revenue of the year in which it was received by the government. Expenditures generally are recorded when a liability is incurred. Liabilities incurred by the government on or before the end of the current period that are paid within 60 days of the end of the current period, are considered to be expenditures of the current period. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. As a result of the use of this regulatory basis of accounting, capital assets and long-term debt are not recorded in these financial statements. Pension trust funds are reported in a separate column as a part of supplementary information in order to provide users a better understanding of the entity as a whole.

The regulatory basis of accounting is not in accordance with generally accepted accounting principles (GAAP). GAAP require the following major concepts: Accrual basis of accounting for government-wide financial statements, including depreciation expense, modified accrual basis of accounting for fund financial statements, separate identification of special and extraordinary items, inclusion of capital assets and debt in the financial statements, inclusion of the net pension liability in the financial statements, and applicable note disclosures. The regulatory basis of accounting does not require the previously identified concepts.

#### D. Assets, Liabilities, and Fund Balances

#### Cash and Cash Equivalents

For the purpose of financial reporting, "cash and cash equivalents" includes all demand, savings, and money market accounts.

#### Settlements Pending

Settlements pending are considered fines, forfeitures, costs, that have not been transferred to the appropriate entities.

#### Fund Balance Classifications

- Restricted fund balance amounts that are restricted when constraints placed on the use of resources
  are either (a) externally imposed by creditors (such as through debt covenants), grantors, contributors,
  or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or
  enabling legislation.
- Assigned fund balance amounts that are constrained by the City Council's intent to be used for specific purposes, but are neither restricted nor committed.

#### NOTE 1: Summary of Significant Accounting Policies (Continued)

#### D. Assets, Liabilities, and Fund Balances (Continued)

Fund Balance Classifications (Continued)

3. Unassigned fund balance – amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the general fund. This classification may also include negative amounts in other governmental funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes.

#### E. Property Taxes

A lien attaches to the real property in January and on personal property in June of each year. Property taxes are collectible beginning the first business day of March of the subsequent year, but are not considered delinquent until after October 15. Property taxes reflected as revenues on the financial statements include the property tax relief distribution made by the State of Arkansas. The purpose of this distribution is to reimburse the municipality for property tax credits in accordance with Arkansas Code.

#### F. Budget Law

State law requires that these procedures be followed in establishing the budgetary data:

- a. Prior to December 1, the Mayor submits to the City Council a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
- b. The proposed budget is discussed at a City Council meeting prior to adoption.
- c. Prior to February 1, the budget is legally enacted by ordinance or resolution of the City Council.
- d. Appropriations lapse at the end of each year.
- e. Under certain conditions, the budget may be amended subsequent to the year-end.

The budgeted revenues and expenditures represent the formal operating budget adopted by the City Council, as amended by the Council during the year.

#### **Basis of Accounting**

The City prepared an annual budget on the regulatory basis for the General Fund, Street Fund, and the other operating funds .

#### G. Fund Balance Classification Policies and Procedures

The Municipality's highest level of decision-making authority is its City Council. The establishment of amounts classified as committed fund balances and any subsequent modifications to such balances are the result of formal action taken by the City Council through passage of an ordinance. The City Council is authorized to assign amounts to a specific purpose, although a formal policy has not been established.

The Municipality does not have a policy addressing whether it considers restricted or unrestricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted amounts are available. For classification of fund balance amounts, restricted resources are considered spent before unrestricted. The Municipality does not have a policy addressing which resources to use within the unrestricted fund balance when committed, assigned, or unassigned fund balances are available. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, committed amounts are reduced first, followed by assigned amounts, and then unassigned amounts.

There were no committed fund balances at year-end.

#### NOTE 2: Cash Deposits with Financial Institutions

Cash deposits are carried at cost (carrying value). A comparison of the bank balance and carrying value is as follows:

	Carrying Amount		Bank Balance		
Insured (FDIC)	\$	250,000	\$	250,000	
Collateralized:					
Collateral held by the City's agent, pledging bank or					
pledging bank's trust department or agent in the					
City's name		1,268,345		1,336,493	
Uncollateralized		214,697		214,697	
Total Deposits	\$	1,733,042	\$	1,801,190	

The above total deposits do not include cash on hand of \$25.

Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. The City does not have a deposit policy for custodial risk. As of December 31, 2021, \$214,697 of the City's bank balances were exposed to custodial credit risk. The balances exposed to custodial credit risk were deposited in money market accounts consisting of Federated Treasury Obligations, which are not insured or collateralized.

#### NOTE 3: Legal or Contractual Provisions for Deposits and Investments

State law generally requires that municipal funds be deposited in federally insured banks located in the State of Arkansas. The municipal deposits may be in the form of checking accounts, savings accounts, and time deposits. Public funds may be invested in eligible investment securities having a maturity of not longer than 5 years from the date of acquisition unless, as documented at the time of acquisition, the investment is to fund or support a specific purpose and there are no expectations that the investment will be sold before maturity; an Arkansas bank certificate of deposit; an account established by a local government joint investment trust; or an Arkansas financial institution repurchase agreement for eligible investment securities in which the seller agrees to repurchase the investment at a price including interest earned during the holding period as determined by the repurchase agreement.

#### NOTE 4: Accounts Receivable

The accounts receivable balance at December 31, 2021, is composed of the following:

Description	Ger	neral Fund	Str	eet Fund	Other Funds in the Aggregate		
Property taxes			\$	12,225			
Franchise fees	\$	30,435					
Sales taxes		119,364					
Fines, forfeitures, and costs		12,195			\$	395	
Other		4,562					
Totals	\$	166,556	\$	12,225	\$	395	

#### NOTE 5: Accounts Payable

The accounts payable balance at December 31, 2021, is composed of the following:

Description Gener	ral Fund	Stre	Street Fund		
Vendor payables \$	5.269	Φ.	2.745		

#### NOTE 6: Details of Fund Balance Classifications

Fund balance classifications at December 31, 2021, are composed of the following:

Description	 General Fund			 er Funds in Aggregate
Fund Balances:				
Restricted for:				
General government				\$ 208,951
Law enforcement				19,913
Highways and streets		\$	446,279	
Public safety	\$ 137,451			18,403
Debt service				214,698
Total Restricted	137,451		446,279	461,965
Assigned to:				
General government	 30,629			
Unassigned	 800,681			
Totals	\$ 968,761	\$	446,279	\$ 461,965

#### NOTE 7: Legal Debt Limit

#### A. Property Tax Secured Bonded Debt

The City is subject to a constitutional limitation for bonded indebtedness equal to 20% of the total assessed value for tax purposes of real and personal property as determined by the last tax assessment. At December 31, 2021, the legal debt limit for the bonded debt was \$6,082,078. There were no property tax secured bond issues.

#### B. Short-term Financing Obligations

The City is subject to a constitutional limitation for short-term financing obligations equal to 5% of the assessed value of taxable property within the City as determined by the last tax assessment. At December 31, 2021, the legal debt limit for short-term financing obligations was \$1,590,117. There were no short-term financing obligations.

#### NOTE 8: Commitments

Total commitments consist of the following at December 31, 2021:

Dec	December 31,								
	2021								
\$	1.757.000								

### Long-term liabilities

Long-term liabilities

Long-term liabilities at December 31, 2021, are comprised of the following:

	De	cember 31, 2021
Bonds		
Franchise Fee Bonds, Series 2018, dated January 4, 2018, in the amount of \$2,279,000, for the construction and equipping of a new city hall and administrative facilities building, due in semi-annual installments of \$62,000 to \$92,000 plus interest through December 1, 2032; interest of 2.8%. Payments are to be made from the Franchise Fee Bond Series 2018 Debt Service Fund.	\$	1,757,000

Due to the City's regulatory basis of accounting, these liabilities are not recorded in the financial statements.

The City's outstanding bonds payable of \$1,757,000 contain a provision that in an event of default, the Trustee may, and upon written request of the owners of not less than 10% in principal amount of the bonds then outstanding shall, by proper suit compel the performance of the duties of the officials of the City and officials of the State to take any action or obtain any proper relief in law or equity available under the Constitution and laws of the State.

#### **Compensated Absences**

Compensated absences do vest or accumulate. The amount of compensated absences was not determined.

#### Long-Term Debt Issued and Outstanding

Date of Issue	Date of Final Maturity	Rate of Interest	Amou Authoriz and Issi	zed	Debt Outstanding December 31, 2021			Maturities to ember 31, 2021
<u>Bonds</u>								
1/4/18	1/21/32	2.80%	\$ 2,279	9,000	\$	1,757,000	\$	522,000
Changes in Lo	ong-Term Debt							
		В	alance				Е	Balance
		Janua	ry 01, 2021	01, 2021 Issued		Retired	Decem	ber 31, 2021
Bonds pa	ayable	\$	1,892,000	\$	0	\$ 135,000	\$	1,757,000

#### NOTE 8: Commitments (Continued)

#### Debt Service Requirements to Maturity

The City is obligated for the following amounts at December 31, 2021:

Years Ending	Bonds								
December 31,	Principal		Interest	Total					
2022	\$ 139,000	\$	48,230	\$	187,230				
2023	142,000		44,310		186,310				
2024	147,000		40,306		187,306				
2025	151,000		36,162		187,162				
2026	155,000		31,906		186,906				
2027 through 2031	840,000		91,630		931,630				
2032	 183,000		3,850		186,850				
	 	·							
Totals	\$ 1,757,000	\$	296,394	\$	2,053,394				

#### NOTE 9: Interfund Transfers

The General Fund transferred \$80,000 to the Other Funds in the Aggregate (Local Police and Fire Retirement) to supplement operations.

#### NOTE 10: Pledged Revenues

The City pledged future franchise fees to repay \$2,279,000 in bonds that were issued in 2018 to provide funding for construction and equipping of a new city hall and administrative facilities building. Total principal and interest remaining on the bonds are \$1,757,000 and \$296,394, respectively, payable through December 1, 2032. For 2021, principal and interest paid were \$135,000 and \$52,038, respectively.

The Debt Service Fund received \$202,628 in franchise fees in 2021. Any franchise fees collected in excess of debt service payments on these bonds is permitted to be used for other city expenditures.

#### NOTE 11: Joint Venture

#### Carroll County Solid Waste District

The Cities of Eureka Springs, Berryville, and Green Forest and Carroll County entered into an agreement pursuant to Ark. Code Ann. §§ 14-233-101 - 14-233-121, creating the Carroll County Solid Waste Authority (CCSWA). On October 28, 2019, the Arkansas Pollution and Ecology Commission approved CCSWA to become a single county Regional Solid Waste Management District. On September 10, 2020, CCSWA board approved changing its name to Carroll County Solid Waste District (CCSWD). The CCSWD was established in an effort to adequately, reliably, and economically dispose of the Cities' and County's solid waste. The City paid \$6,391 to the CCSWD during 2021. Separate financial statements of the CCSWD are available at CCSWD, 3190 East Van Buren, Eureka Springs, AR 72632.

#### NOTE 12: Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties and participation in a public entity risk pool. The amount of settlements, if any, has not exceeded the insurance coverage for each of the past three years. There were no significant reductions in insurance coverage in the major categories of risk from coverage in the prior year.

#### NOTE 12: Risk Management (Continued)

The City participates in the Arkansas Municipal League Program (public entity risk pools) for coverage in the following areas:

Workers' Compensation - This program provides statutory benefits for losses incurred by municipal officials, employees, and volunteer fire fighters while performing work for the municipality. Rates for municipalities participating in this program are revised by class code on an annual basis by the Arkansas Workers' Compensation Commission.

#### Municipal Vehicle Program

- A. Liability This program may pay all sums the municipality legally must pay as damages because of bodily injury, death or property damage to which this agreement applies involving a covered municipal vehicle and for which the municipality is liable. The limit of payment by the program is as follows: \$25,000 because of bodily injury to or death of one person in any one accident; \$50,000 because of bodily injury to or death of two or more persons in any one accident; and \$25,000 because of injury to or destruction of property of others in any one accident. The City shall pay into the program each year a charge established annually by the program administrator for covered municipal vehicles and self-propelled mobile equipment owned or leased by the City.
- B. Physical Damage This program covers motor vehicles and permanently attached equipment which are the property of the participating municipality. Property is valued at the full cost to repair or replace the property after deduction for depreciation. Loss amounts payable will be reduced by the deductible amount of \$1,000 per occurrence. The City agrees to pay into the program each year a service charge established annually by the program administrator for covered property.

Municipal Property Program - This program covers insurable property and equipment, exclusive of motor vehicles and water vessels, which belong to or are in the care, custody, or control of a participating municipality. Property is valued at the full cost to repair or replace the property after deduction of depreciation or as agreed to by the participating municipality and program. Loss amounts payable will be reduced by the deductible amount of \$5,000, or in the case of flood or earthquake, \$100,000. The municipality agrees to pay into the program each year a service charge established annually by the program administrator for property for which the municipality desires coverage.

Municipal Legal Defense Program - The program shall, at the sole discretion of the program administrators, provide extraordinary legal defense and extraordinary expenses in suits against municipal officials and employees and civil rights suits against the municipal government of a participating municipality and pay extraordinary judgments (for actual damages – not punitive damages) imposed on municipal officials and employees and the municipal government. The program shall never be liable to reimburse the municipal government, municipal officials, and employees because of judgment in any one lawsuit for more than 25% of the program's available funds at time the lawsuit was filed or the judgment becomes final, or \$1 million, whichever is less. The City agrees to pay into the program each year a charge established by the steering committee. Each city also agrees to pay the first \$3,000 of the aggregate cost for all expenses on each lawsuit. This cost deposit is not refundable.

The City also participates in the Self-Insured Fidelity Bond Program administered by the Governmental Bonding Board. This program covers actual losses sustained by the participating entity through any fraudulent or dishonest act or acts committed by any of the officials or employees, acting alone or in collusion with others, during the bond period to an amount not exceeding the lesser of \$300,000 or the amount of the bond. Premiums for coverage are determined by the State Risk Manager and approved by the Board. These premiums are paid by the State Treasurer from funds withheld from the Municipal Aid Fund. There is a \$2,500 deductible per occurrence.

## NOTE 13: Local Police and Fire Retirement System (LOPFI) (A Defined Benefit Pension Plan)

Plan Description

The City contributes to the Local Police and Fire Retirement System (LOPFI), an agent multiple employer retirement system that acts as a common investment and administrative agent for cities and towns in Arkansas. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and can be amended only by the Arkansas General Assembly. The Arkansas Local Police and Fire Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for LOPFI. That report may be obtained by writing to Arkansas Local Police and Fire Retirement System, 620 W. 3<sup>rd</sup>, Suite 200, Little Rock, Arkansas 72201, by calling 1-866-859-1745, or on their website <a href="https://www.lopfi-prb.com">www.lopfi-prb.com</a>.

On October 30, 2013, administration of the City of Green Forest Firemen's Pension and Relief Fund was transferred to LOPFI. The benefit structure of these plans was not changed.

#### **Funding Policy**

The employee contribution rate depends on the type of service being rendered and whether or not the service is also covered by Social Security. The different employee contribution rates required by state law are:

- A. Paid service not covered by Social Security: 8.5% of gross pay
- B. Paid service also covered by Social Security: 2.5% of gross pay
- C. Volunteer fire service: no employee contribution

The City is required to contribute at an actuarially determined rate. The contribution requirements of plan members are established and may be amended by State law. The contribution requirements of the City are established and may be amended by the LOPFI Board of Trustees. The plan is also funded with state insurance tax. The City's contribution to the plan was \$78,305 and the amount of insurance tax paid by the state to the plan for the benefit of the City was \$69,796 for the year ended December 31, 2021.

#### Net Pension Liability

The requirements of Governmental Accounting Standards Board Statement no. 68, under the regulatory basis of accounting, are limited to disclosure of the City's share of the collective net pension liability. The City's proportionate share of the collective net pension liability at December 31, 2021 (actuarial valuation date and measurement date) was \$789,524.

#### NOTE 14: Arkansas Public Employees Retirement System

#### Plan Description

The City contributes to the Arkansas Public Employees Retirement System (APERS), a cost-sharing multiple-employer defined benefit pension plan that covers municipal employees whose municipalities have elected coverage under this System. APERS, administered by a Board of Trustees, provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and can be amended only by the Arkansas General Assembly. The Arkansas Public Employees Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for APERS. That report may be obtained by writing to Arkansas Public Employees Retirement System, 124 W. Capitol, Suite 400, Little Rock, Arkansas 72201, by calling 1-800-682-7377, or on their website www.apers.org.

#### NOTE 14: Arkansas Public Employees Retirement System (Continued)

**Funding Policy** 

APERS has contributory and non-contributory plans. Contributory members are required by State law to contribute 5% of their salary. Each participating employer is required by State law to contribute at a rate established by the Board of Trustees of the system, based on the annual actuarial valuation. The City's contribution to the plan was \$173,914 for the year ended June 30, 2021.

**Net Pension Liability** 

The requirements of Governmental Accounting Standards Board Statement no. 68, under the regulatory basis of accounting, are limited to disclosure of the City's share of the collective net pension liability. The City's proportionate share of the collective net pension liability at June 30, 2021 (actuarial valuation date and measurement date) was \$437,074.

#### NOTE 15: Corona Virus (COVID-19)

On March 11, 2020, the Governor of Arkansas issued Executive Order 20-03 declaring an emergency and ordered Arkansas Department of Health to take action to prevent the spread of coronavirus disease 2019 (COVID-19). The City was awarded \$569,540 in federal aid from the American Rescue Plan Act of 2021, and as of report date, \$569,540 of this amount had been received. The extent of the impact of COVID-19 on financial statements for future reporting periods remains uncertain.

# CITY OF GREEN FOREST, ARKANSAS COMBINING BALANCE SHEET - OTHER FUNDS IN THE AGGREGATE REGULATORY BASIS DECEMBER 31, 2021

		SPECIAL REVENUE FUNDS								DEBT SERVICE FUND		CUSTODIAL FUND		
	Di	rug Buy		LOPFI	Coui	rt Automation		rican Rescue Act (ARPA)	Fra Bo	eries 2018 anchise Fee ond - Debt Service	Dis	trict Court		Totals
ASSETS														
Cash and cash equivalents Accounts receivable	\$	7,501	\$	18,403	\$	12,017 395	\$	208,951	\$	214,698	\$	27,224	\$	488,794 395
TOTAL ASSETS	\$	7,501	\$	18,403	\$	12,412	\$	208,951	\$	214,698	\$	27,224	\$	489,189
LIABILITIES AND FUND BALANCES Liabilities:														
Settlements pending											\$	27,224	\$	27,224
Fund Balances:														
Restricted	\$	7,501	\$	18,403	\$	12,412	\$	208,951	\$	214,698				461,965
TOTAL LIABILITIES AND FUND BALANCES	\$	7,501	\$	18,403	\$	12,412	\$	208,951	\$	214,698	\$	27,224	\$	489,189

#### CITY OF GREEN FOREST, ARKANSAS

## COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - OTHER FUNDS IN THE AGGREGATE - REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2021

	SPECIAL REVENUE FUNDS									DEBT SERVICE FUND		
	Dru	ıg Buy	LOPFI	LOPFI		Court Automation		American Rescue Plan Act (ARPA)		eries 2018 Inchise Fee Ind - Debt Service		Totals
REVENUES Federal aid							\$	284,772			\$	284,772
Franchise fees							Ψ	201,112	\$	202,628	Ψ	202,628
Fines, forfeitures, and costs	\$	3,009			\$	8,180						11,189
Interest			\$ 8	34				52		23		159
TOTAL REVENUES		3,009	8	34_		8,180		284,824		202,651		498,748
EXPENDITURES												
Current:												
General government								39,095				39,095
Law enforcement		1,617				3,933						5,550
Highways and streets			70.00					3,815				3,815
Public safety Wastewater			78,80	)5				32,963				78,805 32,963
Total Current		1,617	78,80	)5		3,933		75,873				160,228
B. 1. 2												
Debt Service:  Bond principal										135,000		135,000
Bond interest and other charges										52,038		52,038
Bond interest and other charges				_						32,030		32,030
TOTAL EXPENDITURES		1,617	78,80	)5		3,933		75,873		187,038		347,266
EXCESS OF REVENUES OVER (UNDER)												
EXPENDITURES		1,392	(78,72	21)		4,247		208,951		15,613		151,482
OTHER FINANCING SOURCES (USES)												
Transfers in			80,00	00								80,000
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	1	1,392	1,27	<b>'</b> 9		4,247		208,951		15,613		231,482
FUND BALANCES - JANUARY 1		6,109	17,12	24		8,165				199,085		230,483
FUND BALANCES - DECEMBER 31	\$	7,501	\$ 18,40	)3_	\$	12,412	\$	208,951	\$	214,698	\$	461,965

### CITY OF GREEN FOREST, ARKANSAS NOTES TO SCHEDULES 1 AND 2 DECEMBER 31, 2021

The following funds and descriptions represent all funds reported as other funds in the aggregate.

Fund Name	Fund Description
Drug Buy	Ark. Code Ann. § 5-64-505 established fund to receive asset forfeitures resulting from drug offense cases due to arresting agency. The revenues shall only be used for law enforcement purposes.
LOPFI	Ark. Code Ann. § 24-10-409 requires cities receiving revenues from the state derived from taxes levied on foreign and domestic insurers or any other state funds designated for support of fire and police retirement programs to be applied to the employer contribution to support this system.
Court Automation	Ark. Code Ann. § 16-13-704 established fund to receive district court installment fees of 1/2 of \$5 per month on each person to be used for court-related technology.
American Rescue Plan Act (ARPA)	Established to receive and disburse Coronavirus State and Local Fiscal Recovery Funds (SLFR), a part of the American Rescue Plan Act (ARPA) of 2021, to support response to and recovery from the COVID-19 public health emergency.
Series 2018 Franchise Fee Bond - Del Service	ot City of Green Forest Ordinance No. 663 (November 28, 2017) authorized the issuance of franchise fee bonds for the purpose of construction and equipping a new city hall and administrative facilities building. This fund will be used to pay principal and interest on the bonds.
District Court	Ark. Code Ann. § 16-10-204 established account to receive fines, forfeitures, and costs collected by the district court.

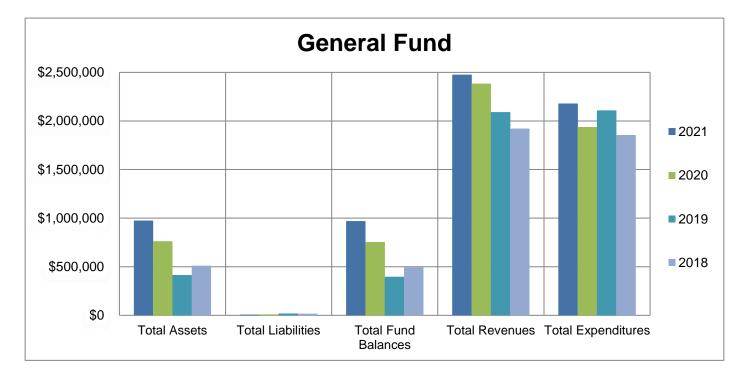
### Schedule 3

### CITY OF GREEN FOREST, ARKANSAS OTHER INFORMATION SCHEDULE OF CAPITAL ASSETS DECEMBER 31, 2021 (Unaudited)

	 cember 31, 2021
Land Buildings Equipment	\$ 295,151 3,909,896 1,886,935
Total	\$ 6,091,982

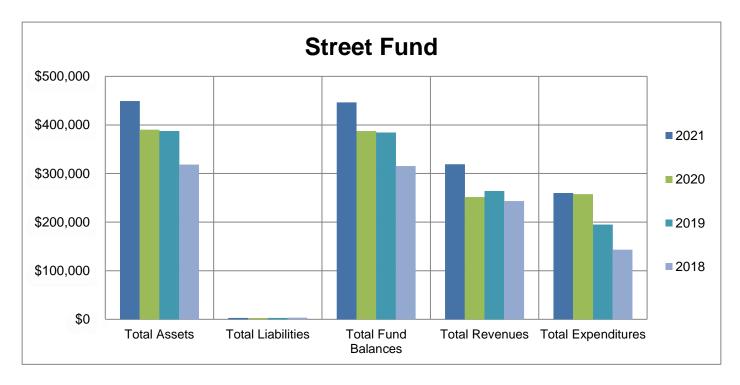
# CITY OF GREEN FOREST, ARKANSAS SCHEDULE OF SELECTED INFORMATION FOR THE LAST FOUR YEARS - GENERAL FUND - REGULATORY BASIS DECEMBER 31, 2021 (Unaudited)

<u>General</u>	 2021	2020		 2019	2018		
Total Assets	\$ 974,030	\$	762,030	\$ 414,591	\$	509,137	
Total Liabilities	5,269		9,267	18,798		15,395	
Total Fund Balances	968,761		752,763	395,793		493,742	
Total Revenues	2,475,489		2,383,430	2,089,696		1,921,321	
Total Expenditures	2,179,491		1,937,570	2,107,645		1,853,949	
Total Other Financing Sources/Uses	(80,000)		(88,890)	(80,000)		(65,000)	



# CITY OF GREEN FOREST, ARKANSAS SCHEDULE OF SELECTED INFORMATION FOR THE LAST FOUR YEARS - STREET FUND - REGULATORY BASIS DECEMBER 31, 2021 (Unaudited)

Street	2	2021	2020	2019	2018		
Total Assets	\$	449,024	\$ 390,048	\$ 387,352	\$	318,377	
Total Liabilities		2,745	2,615	2,748		3,033	
Total Fund Balances		446,279	387,433	384,604		315,344	
Total Revenues		318,831	251,430	263,916		243,179	
Total Expenditures		259,985	257,491	194,656		143,253	
Total Other Financing Sources/Uses			8,890				



# CITY OF GREEN FOREST, ARKANSAS SCHEDULE OF SELECTED INFORMATION FOR THE LAST FOUR YEARS - OTHER FUNDS IN THE AGGREGATE - REGULATORY BASIS DECEMBER 31, 2021 (Unaudited)

Other Funds in the Aggregate	 2021	2020		 2019	2018		
Total Assets	\$ 489,189	\$	255,372	\$ 279,306	\$	269,715	
Total Liabilities	27,224		24,889	23,467		18,198	
Total Fund Balances	461,965		230,483	255,839		251,517	
Total Revenues	498,748		172,384	198,100		246,217	
Total Expenditures	347,266		277,740	273,778		2,361,825	
Total Other Financing Sources/Uses	80,000		80,000	80,000		2,344,000	

